

Notice is hereby given that a meeting of the **Finance and General Purposes Committee** will be held at Russell House commencing at 7 pm on Monday 13th May 2024 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Clerk

Membership of Committee

Chairman: Mrs S Sheen Mr E Boyle, Mr A Hussain, Dr S Kay and Mr N Proudfoot

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Held on 11th March 2024 were approved at Council on 18th March.

Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

5. Finance

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| 1) | To receive RFO's report | To follow |
| 2) | To approve income & payments to 31 st March 2024 | Annexed |
| 3) | To approve Committee accounts to 31 st March 2024 | Annexed |
| 4) | To receive Year End Accounts 2023/24 | Annexed |
| 5) | To receive Internal Auditors Report | To follow |
| 6) | To approve Virements and Rollovers | To follow |
| 7) | To review Reserves | To follow |
| 8) | To approve subscriptions 2024/25 | Annexed |

6. Land Issues

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|----|---------------------------------|---------|
| 1) | Doctors Surgery Lease – update | Annexed |
| 2) | Churchill School Lease – update | |
| 3) | Bloomfield Allotments – update | Annexed |

7. Russell House
- 1) Maintenance Plan – update Annexed
 - 2) Anti-social behaviour issues – update
 - 3) To consider car park usage
 - 4) To consider quote for new computer equipment Annexed
8. To review WTC strategy consultation feedback Annexed
9. Eco Policy Action Plan for F&GP - update Annexed
10. Policies and Procedures to approve:
- 1) Flexible Working Policy Annexed
 - 2) Carers Leave Policy Annexed
11. Correspondence
12. Reports from Councillors on relevant activities
13. TN16, Crockham Hill Village Newsletter and website
14. Matters for District and County Councilors
15. Further matters for consideration at the next meeting
16. Date of Next Meeting – Monday 1st July 2024
- Part 2** Pursuant to Section 1 (2) of the Public Bodies (admission meetings) Act 1960. The Public be excluded from the meeting during consideration of the under mentioned item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business concerned.
17. To approve HR Minutes - 22nd April 2024 Annexed
18. To approve performance management pay scale increment