



WESTERHAM TOWN COUNCIL Youth and Community Committee

Minutes of the Meeting held on Monday 15th April 2024 at 7 pm in Russell House, Market Square, Westerham

Present: Councillors: Mrs D Coen (DC) – Chairman

Mr M Bortolozzo (MB)

Mr E Boyle (EB) Mr K Thompson (KT)

Town Clerk: Mrs A Howells (AH)

PC Wilson – for part of the meeting

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Item		Action
	Cllr Coen welcomed Cllr Bortolozzo to his first meeting.	
1.	Apologies for Absence Apologies were received and accepted from Cllr Hussain.	
	Apologies were received and accepted from Cili Hossain.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	Minutes of the Meeting on 19th February 2024	
	The minutes of the meeting on 19 th February 2024 were approved at the Council meeting on 18 th March.	
4.	Information items arising from the minutes of the previous meeting not dealt	
	with elsewhere on the agenda	
	4 PC Wilson was asked about being requested to place an article on	
	responsible dog handling in My Community Voice? PC Wilson had sent this	
	information to the Dog Warden; he would chase this. Cllr Coen also asked him about a Dog Walkers Code of Conduct, did Kent have one? PC Wilson	
	would follow this up with the Dog Warden.	
	4 Volunteers Meeting – It was agreed not to go ahead with this meeting as it was nearly a year since the ATM.	
	4 Community Dementia Training - The Clerk to obtain new dates.	AH
	6 Emergency Plan – There had been no volunteers from Crockham Hill	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
	following an appeal. A tabletop exercise was not available but the SDC	
	Emergency Co-ordinator had offered to come to talk through the Plan; the	
	Clerk to obtain dates. Cllr Coen and the Clerk to meet to update the Plan	
	with Crockham Hill information and put this on the Agenda for the next meeting.	DC/AH

5.	Community Engagement Projects	
5(1)	Crockham Hill - Coffee, cake and chat	
	Cllr Coen reported that there had been 27 attendees at the March session, numbers kept increasing. It was a very positive community hub. A photo of	
5(2)	the latest Café would be taken for inclusion in the ATM report.	
	Crockham Hill School, Valance School and Churchill School	
	Cllr Coen had spoken to Crockham Hill School Head Teacher and the	
	School was keen to launch the competition – 'Create a Garden'. This would involve pupils putting together a planting plan and the Committee would	
	pay for the winning entry plants. The planting area would be outside the	
	school around the school sign.	DC
5(3)	WTC Strategy consultation	
	The results from the WTC resident consultation, 'What is important to you'	
	had been circulated. Following discussion of the Y&C related issues, it was	
	agreed to recommend the following actions to Council: -	
	KCC Warden – KCC had changed the way wardens worked and Westerham would no longer be allocated a warden losted there.	
	Westerham would no longer be allocated a warden. Instead, there would be a central small team who could respond to issues.	
	 Public toilet – WTC already supported a public toilet in the centre of 	
	Westerham. As part of the KGF Re-development a public toilet was	
	planned in the pavilion.	
	Transport to hospital appointments – to explore advertising the	
	various options and to seek volunteer drivers from Westerham	
	The mosaic at Russell House was due to be repaired.	
	The Committee could not dictate which shops opened in	
	Westerham but would explore ways of working with retailers.	
	A litter pick at KGF on a Saturday was planned as it was noted at the	
	last litter pick that the town centre was much tidier than before the	
	sweeper started to work in Westerham. It was agreed to investigate	
	a litter strategy and explore sponsorship for litter picks.	
	 A new Youth Club had been set up. Older residents' events would continue to be supported. The new CH 	
	cafe was working well.	
	The Committee would continue to work in partnership with the	
	police and would attend the Independent Advisory Group (IAG)	
6.	Youth Projects	
6(1)	WKHA Fitness session	
(1)	A report had been received from WKHA setting out the recent programme	
	and attendance numbers. There were 22 young people on the register.	
	Following discussion it was agreed to request the programme for the next	AH
(10)	term.	
6(2)	Youth Club Good feedback had been received regarding the Youth Club. It was	
	agreed to discuss further publicity. The Clerk reported that a banner had	
	been placed outside of the Valence Community shop. Cllr Bortolozzo	

	would take a poster and leaflets to the library. The Clerk to investigate the cost of advertising the Youth Club on the side of a bus.	MB AH
6(3)	<u>Skatepark lessons</u>	
	Four sessions had been paid for by the Committee including a girls only	
	session. Excellent feedback had been received, particularly for running a	
	girls only session. Cllr Coen and Thompson had visited the sessions and	
	reported that the external tutoring was excellent. Four more sessions were	
	planned for the summer, all at a cost of £1,600. This was a very worthwhile	
	project.	
6(4)	<u>Future skatepark lessons</u>	
	Following discussion, it was agreed that Cllr Coen would investigate the	
	cost of after-school skatepark tuition in September to be discussed at the	
	next meeting.	DC
6(5)	To consider collaboration with STC Cllrs on youth focus	
	Cllr Coen reported that she had met STC & SDC Cllr Gustard at the	
	skatepark events and would engage further with her regarding potential	
	youth grants.	DC
6(6)	To consider a project with WADS Youth Theatre Group	
	Cllr Boyle had been approached by Westerham Amateur Dramatic Society	
	(WADS) regarding collaborating on a youth project they were running.	
	Cllr Boyle to investigate and report back to the next meeting.	EB
7	Community losses	
7.	Community Issues	
7(1)	Anti-Social behaviour	
7/0)	PC Wilson had stated that no ASB had been reported.	
7(2)	Police The following information had been received:	
	The following information had been received: -	
	Regular updates from My Community Voice RC Wilson reported that he had undertaken a speed watch in Landan	
	PC Wilson reported that he had undertaken a speed watch in London	
	Road and speeding tickets had been issued for those going more than 10	
	miles over the 30mph speed limit and a number of people going 5mph	
	over the 30mph speed limit had been pulled over and spoken to.	
	PC Wilson reported that due to reported statistics Domestic Abuse and	
	Violence against women and girls were still the top priorities for the IAG.	
	PC Wilson discussed a "good work story" in MCV relating to a successful	
	stop and search of two males and "community resolution" for cannabis	
7/21	possession.	
7(3)	IAG (Independent Advisory Group) Cllrs Coen and Bortolozzo to attend the next IAG meeting on 18th April.	
7(4)		
7(4)	Chamber of Commerce - Westerham The Clark had attended the April meeting at the West Fisher Winer, and it	
	The Clerk had attended the April meeting at the West Fisher Winery and it	
7(5)	had been an interesting meeting.	
7(5)	Citizens Advice The Clark reported that KCC were rupping a pilot scheme using a tablet to	
	The Clerk reported that KCC were running a pilot scheme using a tablet to	
	connect to CA advisers based in North Kent. The Foodbank had been	
	offered the tablet but declined as they did not have the volunteers to help.	
	The tablet would be kept in the council office and the Clerk had been	
	shown how to operate it. There was concern about whether this would	
	impact on those visiting the Edenbridge & Westerham CA advisor who was	
	based in the council office every Wednesday.	1

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8.	Financial Statement to 31st March 2024 The end of year financial statement had been circulated and was noted. It was noted that £1,500 had been rolled over to cover the cost of repairing the electrical box on The Green which powered the statue lights and Christmas tree lights. The 2024/25 budget had also been circulated and it was agreed to see if savings would be made on any of the budget lines for youth work.	
9.	ECO Action Plan The Y&C ECO Action Plan had been circulated and was reviewed. Cllr Coen had circulated information regarding a Local Nature Action Plans – guidance for town and parish councils in South Gloucestershire. Cllr Coen to identify any potential parts of the Plan which Y&C could adopt. To discuss at the next meeting.	DC
10.	April/Summer Family Fun sessions The Clerk reported that numbers had been good at the April session despite the M25 closure causing Westerham to be gridlocked. The summer sessions had been booked and the Clerk had applied for and been awarded a session paid for by SDC. This would enable additional activities to be booked for the four sessions.	АН
11.	Reports from Councillors Cllr Coen had written the Y&C summary for the ATM report.	
12.	TN16, Crockham Hill Newsletter and website SDC Hero information – selected excepts.	
13.	Matters for District and County Councillors None.	
14.	Further Matters for Consideration at the next meeting None.	
15.	<u>Date of next meeting</u> Monday 24 th June 2024	

The meeting was concluded at 9 pm

Minutes confirmed as a correct record:

Chairman