



Notice is hereby given that a meeting of the **Allotments, Playing Fields and Open Spaces Committee** will be held at Russell House commencing at **7.00 pm** on **Monday 4th March 2024** to transact the under mentioned business which Councillors are summoned to attend.

D Marshall

Mrs Debbie Marshall, Interim Officer

Membership of Committee

Chairman: Dr J Lord, Councillors: Mr N Robson, Mrs L Rodgers and Mrs S Sheen

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Minutes of the meeting held on the 15th January 2024 were approved at Full Council on the 22nd January 2024. Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

5. Clerk's Report

For information. Annexed

6. Finance

6.1 To receive the APFOS Financial statement up to 31st January 2024 Annexed

7. Allotment Sites

7.1 Update on Allotment vacancies.

7.2 To discuss the management of the allotment sites.

7.3 Allotment competition.

Russell House, Market Square,
Westerham, Kent TN16 1RB
Tel 01959 562147

Email office@westerhamtowncouncil.gov.uk

8. King George's Field

8.1 Update on KGF redevelopment project by Project Manager.

8.2 To agree KGF redevelopment project next steps.

8.3 Update on Skate Park lessons.

9. Open Spaces

9.1 To discuss Granville Road open space verges.

9.2 Visual Inspections.

10. Climate Change/Environmental & Biodiversity

10.1 APFOS Eco Action Plan

Annexed

11. Correspondence

11.1. Request to hold a fair on KGF

12. Reports from Councillors

13. TN16 Magazine, Crockham Hill newsletter & web-site

14. Matters for District and County Councillors

15. Further matters for consideration at the next meeting

16. Date of Next Meeting – 17th June 2024, 7pm.