

WESTERHAM TOWN COUNCIL

Minutes of the Planning and Development Committee held
on Thursday 4th January 2024 at 9.30 am at Russell House,
Market Square, Westerham

Present: Councillors: Mr N Robson (NR) - Chairman
 Mr E Boyle (EB)
 Mrs D Coen (DC)
 Dr S Kay (SK)

 Town Clerk: Mrs A Howells (AH)
 Cllr N Proudfoot

| Item | | Action |
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| 1. | <u>Apologies for Absence</u> Apologies were received and accepted from Cllrs Bird and Rodgers – personal commitments. | |
| 2. | <u>Declarations of Interest not previously declared</u> None. | |
| 3. | <u>Minutes of the Meeting held on 21st December</u> Minutes from the meeting on 21 st December were approved. | |
| 4. | <u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None. | |
| 5. | <u>Planning Applications</u> <ul style="list-style-type: none"> • SE/23/03474/FUL The Old School, London Road, Westerham TN16 1DN Change of use of building from offices (Class E) to residential (Class C3) comprises formation of 7 apartments with 8 parking spaces and associated landscaping. WTC supports the application but feels that there are too few car parking spaces for the number of people that the Design Statement indicated would be living in the flats as there is nowhere in the immediate vicinity for car parking. The Committee would also like to see the following conditions: <ul style="list-style-type: none"> • All traffic associated with the site during construction parks on the site itself and no offloading is done from the main road. • EV Charging points should be installed for each flat. | |

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| | None. | |
| 11. | <u>Matters for District and County Councillors</u> None. | |
| 12. | <u>Further Matters for Consideration at the next meeting</u> None. | |
| 13. | <u>Date of next meeting</u> Thursday 18 th January 2024 | |

The meeting was concluded at 10.30 am.

Minutes confirmed as a correct record:

Chairman