

Notice is hereby given that a meeting of the **Finance and General Purposes Committee** will be held at Russell House commencing at 7 pm on Monday 8th January 2024 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Clerk

Membership of Committee

Chairman: Mrs S Sheen Mr E Boyle, Mr A Hussain, Dr S Kay and Mr N Proudfoot

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Held on 27th November 2023 were approved at Council on 4th December. Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

5. Finance

- | | | |
|----|---|---------|
| 1) | To receive RFO's report | Annexed |
| 2) | To approve income & payments to 31 st December 2023 | Annexed |
| 3) | To approve Committee accounts to 31 st December 2023 | Annexed |
| 4) | To receive Internal Auditors Interim Report | Annexed |

6. Precept

- | | | |
|----|--|---------|
| 1) | To consider Draft Budgets for 2024/25 | Annexed |
| 2) | To receive RFO Precept Recommendation Report | Annexed |

7. Land Issues

- 1) Doctors Surgery Lease – update
- 2) Churchill School Lease - update

8. Russell House

- | | | |
|----|---------------------------|---------|
| 1) | Maintenance Plan – update | Annexed |
|----|---------------------------|---------|

- | | | |
|----|--|---------|
| 2) | To consider car park line refresh quote | Annexed |
| 3) | To approve purchase of chamber furniture | Annexed |
| 4) | Anti-social behaviour issues – update | |

9. Policies and Procedures to approve:

- | | | |
|----|--------------------------|------------|
| 1) | Internal Controls Policy | Circulated |
| 2) | Investment Policy | Circulated |
| 3) | Financial Regulations | Circulated |
| 4) | Procurement Policy | Circulated |

10. Eco Policy Action Plan for F&GP - update Annexed

11. Correspondence

12. Reports from Councillors on relevant activities

13. TN16, Crockham Hill Village Newsletter and website

14. Matters for District and County Councillors

15. Further matters for consideration at the next meeting

16. Date of Next Meeting – Monday 11th March 2024