



Notice is hereby given that a meeting of the **Allotments, Playing Fields and Open Spaces Committee** will be held at Russell House commencing at **7.00 pm** on **Monday 3rd July 2023** to transact the under mentioned business which Councillors are summoned to attend.

Mrs Deborah Rogers, Deputy Clerk

Membership of Committee

Chairman: Dr J Lord, Councillors: Mr N Robson, Mr P Storey, Mrs L Rodgers, Mrs S Sheen

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Minutes of the meeting held on the 6th March 2023 were approved at Full Council on the 20th March 2023 Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

5. Clerk's Report

For information to follow

6. Finance

6.1 To receive the APFOS Financial statement up to 31 May 2023 Annexed
6.2 Defibrillator budget

7. Allotment Sites

7.1 Allotment Competition 11th July 2023
7.2 Farley – replacement of pipework

Russell House, Market Square,
Westerham, Kent TN16 1RB
Tel 01959 562147

Email office@westerhamtowncouncil.gov.uk

8. King George's Field

- 8.1 Update on KGF redevelopment project
- 8.2 Youth Shelter re-siting - joint project with Youth & Community
- 8.3 EV charging point at Costells Meadow car park
- 8.4 Emergency Procedures for Groundsman hut

9. Open Spaces

- 9.1 Seating on The Green - update
- 9.2 Allocation of areas for Visual Inspections Annexed

10. Climate Change/Environmental & Bio Diversity

- 10.1 Review of APFOS Action Plan Circulated
- 10.2 Submission for Wilder Kent Awards Annexed

11. Correspondence

- 11.1 Sevenoaks Greensand Commons final task days – for information Circulated
- 11.2 Kent's Plan Bee Newsletter – for information Circulated
- 11.3 Currant Hill allotments – request for lower plot
- 11.4 Costells Meadow car park – request from resident to park
- 11.5 Granville Road Green - mowing Attached
- 11.6 Letter from resident re: mowing of Granville Road Green & Verralls Corner Annexed
- 11.7 Request from resident of Hollingsworth Way to reduce trees on KGF Annexed

12. The next four years – Business Plan Circulated

13. APFOS Terms of Reference Circulated

14. Representatives – to be agreed

- WSA
- Crockham Hill War Memorial Playing Field Trust (CHWMPFT)

15. Reports from Councillors

16. TN16, Edenbridge Magazine & web-site

17. Matters for District and County Councillors

18. Further matters for consideration at the next meeting

19. Date of Next Meeting – Monday 11th September 2023