



Notice is hereby given that a meeting of the **Allotments, Playing Fields and Open Spaces Committee** will be held at Russell House commencing at **7.00 pm** on **Monday 11<sup>th</sup> September 2023** to transact the under mentioned business which Councillors are summoned to attend.

Mrs Deborah Rogers, Deputy Clerk

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## Membership of Committee

Chairman: Dr J Lord, Councillors: Mr N Robson, Mr P Storey, Mrs L Rodgers, Mrs S Sheen

## Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

## AGENDA

### 1. Apologies for absence

Please inform the Clerk if you are unable to attend.

### 2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

### 3. Minutes of the meeting

Minutes of the meeting held on the 3 July 2023 were approved at Full Council on the 10<sup>th</sup> July 2023 Annexed

### 4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

### 5. Clerk's Report

For information Annexed

### 6. Finance

6.1 To receive the APFOS Financial statement up to 31 July 2023 Annexed

### 7. Allotment Sites

7.1 Allotment competition winners Annexed

7.2 Review of allotment rent for 2024/25

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## 8. King George's Field

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|--|------------|
| 8.1 Update on KGF redevelopment project                              | Annexed    |
| 8.2 Annual RosPA Health & Safety Inspection report – for information | Circulated |
| 8.3 Draft Emergency Procedures for Groundsman hut                    | Circulated |

## 9. Open Spaces

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|---|---------|
| 9.1 Proposal for further seating on The Green - SDC UK Shared Prosperity Fund |         |
| 9.2 Non domestic/exotic animals on The Green                                  |         |
| 9.3 Visual Inspections  |         |
| 9.4 Annual review of APFOS risk assessments                                   | Annexed |
| 9.5 Defibrillator at Crockham Hill Village Hall                               |         |

## 10. Climate Change/Environmental & Bio Diversity

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| 10.1 APFOS Eco Action Plan                  | Annexed |
| 10.2 Update on Wilder Kent Award submission |         |

## 11. Public Rights of Way

## 12. Correspondence

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|---|------------|
| 11.1 Kent's Plan Bee Newsletter – for information | Circulated |
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## 13. Reports from Councillors

## 14. TN16 Magazine, Crockham Hill newsletter & web-site

## 15. Matters for District and County Councillors

## 16. Further matters for consideration at the next meeting

## 17. Date of Next Meeting – Monday 20<sup>th</sup> November 2023