



Notice is hereby given that a meeting of the **Allotments, Playing Fields and Open Spaces Committee** will be held at Russell House commencing at **7.00 pm** on **Monday 20th November 2023** to transact the under mentioned business which Councillors are summoned to attend.

Mrs Deborah Rogers, Deputy Clerk

Membership of Committee

Chairman: Dr J Lord, Councillors: Mr N Robson, Mrs L Rodgers and Mrs S Sheen

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Minutes of the meeting held on the 11th September 2023 were approved at Full Council on the 2nd October 2023. Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

5. Clerk's Report

For information.

Annexed

6. Finance

6.1 To receive the APFOS Financial statement up to 30 September 2023

Annexed

6.2 To consider draft APFOS budget for 2024/25

Annexed

6.3 Proposed APFOS 4 yearly budget

Annexed

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Westerham, Kent TN16 1RB
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7. Allotment Sites

7.1 Update on Allotment rent renewals.

8. King George's Field

8.1 Update on KGF redevelopment project by Project Manager.

9. Open Spaces

9.1 Update on further seating on The Green - SDC UK Shared Prosperity Fund.

9.2 Policy Change – The Green policy

Annexed

9.3 Visual Inspections

- To appoint a person for open spaces: Granville Rd Green, Hartley, Ash & Madan Rd

9.4 Annual review of number of treatments to hard surfaces

9.5 Events on our land – for information only

- Annual pumpkin display & competition, WHS, 31.10.23 – The Green
- Carols on The Green, St. Mary's Heritage Trust, 10.12.23
- Winter Wonderland, WSA, 02.12.23 - KGF

9.6 To consider the planting in the Crockham Hill Memorial Garden

9.7 Maintenance plan for bollards around The Green

9.8 Draft Emergency Procedures - Maintenance Workshop KGF

Circulated

9.9 Installation of knee rail at Madan Road grassed open space

10. Climate Change/Environmental & Bio Diversity

10.1 APFOS Eco Action Plan

Annexed

10.2 Wilder Kent Awards 2024 launch 20th November

11. Correspondence

11.1 Kent's Plan Bee Newsletter – for information

Circulated

11.2 DVLPS Autumn e-Newsletter 2023 – for information

Circulated

11.3 Kent and Medway Local Nature Recovery Strategy Consultation

Circulated

12. Reports from Councillors

13. TN16 Magazine, Crockham Hill newsletter & web-site

14. Matters for District and County Councillors

15. Further matters for consideration at the next meeting

16. Date of Next Meeting – 15th January 2024, 7pm.