

Notice is hereby given that a meeting of the **Finance and General Purposes Committee** will be held at Russell House commencing at 7 pm on Monday 27th November 2023 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Clerk

Membership of Committee

Chairman: Mrs S Sheen Mr E Boyle, Mr A Hussain, Dr S Kay and Mr N Proudfoot

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Held on 18th September 2023 were approved at Council on 2nd October. Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

5. Finance

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| 1) | To receive RFO's report | Annexed |
| 2) | To approve income & payments to 31 st October 2023 | Annexed |
| 3) | To approve Committee accounts to 31 st October 2023 | Annexed |
| 4) | To receive External Auditors Report | Annexed |
| 5) | To consider the investment of Metro Bank funds into a fixed term deposit | |
| 6) | To consider draft F&GP and Committee budgets 2023/24 | Annexed |
| 7) | To consider first consolidated draft budget 2023/24 | Annexed |
| 8) | Reserves update | Annexed |

6. King Georges Playing Field – update

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| 1) | To review KGF Funds Report | Annexed |
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7. Land Issues

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| 1) | Doctors Surgery Lease – update | |
| 2) | Churchill School - update | |
| 3) | To review TOR for Currant Hill Working Group | Annexed |

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| 8. To receive HR Committee minutes – 24 th November 2023 | To follow |
| 9. Eco Policy Action Plan for F&GP - update | Annexed |
| 1) To review quote for tablet | |
| 10. Risk Assessments – to review | |
| 1) To review Stress RA | Annexed |
| 11. Russell House | |
| 1) Landlord responsibilities – update | Annexed |
| 2) Maintenance Plan – update | Annexed |
| 3) To consider maintenance agreement for CCTV | Annexed |
| 4) Anti-social behaviour issues – update | |
| 12. Correspondence | |
| 13. Reports from Councillors on relevant activities | |
| 14. TN16, Crockham Hill Village Newsletter and website | |
| 15. Matters for District and County Councilors | |
| 16. Further matters for consideration at the next meeting | |
| 17. Date of Next Meeting – Monday 8 th January 2024 | |

Part 2 Pursuant to Section 1 (2) of the Public Bodies (admission meetings) Act 1960. The Public be excluded from the meeting during consideration of the under mentioned item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business concerned.

18. To review pay award 2024/25