

Notice is hereby given that a meeting of **Westerham Town Council** will be held at Russell House commencing at 7 pm on Monday 10th July 2023 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Town Clerk

Open Forum

The first ten minutes of the meeting are available for members of the public and press to raise any issues with the Council. If there are no members of the public present at 7 pm the meeting will commence.

AGENDA

1. To receive and accept apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Held on 15th May 2023 for approval

Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

5. To receive and consider the following minutes of Committees –

1)	Planning and Development	25.05.23	Annexed
2)	Planning and Development	08.06.23	Annexed
3)	Highways and Lighting	12.06.23	Annexed
4)	Finance and General Purposes	19.06.23	Annexed
5)	Planning and Development	22.06.23	Annexed
6)	Youth and Community	26.06.23	Annexed
7)	Allotments, Playing Fields and Open Spaces	03.07.23	Annexed
6)	Planning and Development	06.07.23	To follow

6. Finance

1)	To approve payment list to 31 st May 2023	Annexed
2)	To approve Committee Accounts to 31 st May 2023	Annexed
3)	To receive Internal Audit Report	Annexed
4)	To ratify amended Annual Accounting Statement 2022/23	Annexed
4)	To consider Grant to WTP for September Country Fayre	Circulated
5)	To consider grant to 'We are Beams'	Circulated

7. King George's Field Re-development Project
 - 1) To review KGF project Report Annexed
 - 2) To review KGF Funds Report Annexed
8. To consider WTC four-year strategy process Annexed
9. To review & approve Committee Terms of Reference Annexed
10. Correspondence
 - 1) KALC – 80th Anniversary of the D-Day Landings – 6th June 2024
11. Reports from Councillors
12. TN16 & website
13. Matters for District and County Councillors
14. Further matters for consideration at the next meeting
15. Date of Next Meeting
Monday 2nd October 2023