

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 26th June 2023
at 7 pm in Russell House, Market Square, Westerham

Present: Councillors: Mrs D Coen (DC) – Chairman
Mr W Davies (WD)
Mr A Hussain (AJH)
Mr P Storey (PS) – until Item 10.8
Mr K Thompson (KT)

In attendance: Town Clerk: Mrs A Howells (AH)
Cllr Kay – Council Chairman
Four Members of Crockham Hill School ECO Club

Item		Action
1.	<u>Apologies for Absence</u> None.	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 17th April 2023</u> The minutes of the meeting on 17 th April were approved at the Council meeting on 15 th May.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> 5.2 Churchill School – no response had been received regarding engagement and Christmas light switch on. The Clerk to chase. 6.3 Age UK – The Clerk to chase regarding a meeting. 12.4 Defibrillator training would take place in Crockham Hill on 4 th July.	AH AH
5. 5(1)	<u>Community Engagement Projects</u> <u>Visit from Crockham Hill Primary School Eco Club</u> The Head Girl and Boy and Deputy Head Girl and Boy attended the Committee as representatives from the Crockham Hill School ECO Club. It was very interesting to hear about the ECO focused work the ECO Club was doing in School including litter picks, healthy lunches and putting up and monitoring bird and bug boxes. The data they will gather will assist WTC in retaining its Wilder Kent Award.	

5(2)	<p>The Committee will maintain the collaboration with Crockham Hill Primary School and help in any way possible with the resources available to the Committee. The School representatives were asked to speak to the School Council to think about some community issues that impact them and the other year groups in school and then send a wish list of items that they would like to see improved or changed. A letter of thanks to be sent. The students and parents left the meeting.</p> <p><u>Crockham Hill – Coffee, cake and chat</u></p> <p>Cllr Coen reported that the sessions were regularly attracting between 21 – 25 attendees. The June meeting was the one year anniversary of the Café. The Café was a forum for people to meet and also to discuss community issues. Cllr Kay had visited the Café and been warmly welcomed.</p>	DC
5(3)	<p><u>Churchill Primary School and Valance School – future engagement</u></p> <p>Following discussion it was agreed to follow up with both schools with a view to engaging with the School Councils. The Committee would also engage with the Chair of Governors of Churchill Primary School.</p>	AH
5(4)	<p><u>Supporting Local Business</u></p> <p>Following discussion it was agreed that Cllr Storey would be the Local Business Liaison and this role would be added to the Terms of Reference.</p>	DC/AH
6.	<p><u>Terms of Reference</u></p> <p>The Committee Terms of Reference had been circulated and following discussion changes were agreed to be recommended to Council. It was further agreed to review the Terms of Reference at the November meeting when the new Committee had attended three meetings.</p>	AH
7.	<p><u>Representatives on Outside Bodies</u></p> <p>The current list had been circulated and the following was agreed:-</p> <p>Police Liaison Councillor – Cllr Davies</p> <p>Youth Councillors – Cllrs Hussain and Thompson</p> <p>Westerham Town Partnership – Cllr Coen</p> <p>Flood Warden & Emergency Plan volunteer – Cllr Thompson</p> <p>A new role of Health & Well-being Councillor – Cllr Hussain</p> <p>Edenbridge Partnership role to be removed from the list as no longer in operation.</p> <p>Rural Market Towns – all councillors</p>	
8.	<p><u>The ‘next four years’ focus</u></p> <p>A paper from Cllr Stewart and Boyle had been circulated and the following was agreed for the Youth and Community wish list: -</p> <ul style="list-style-type: none"> • A vision to improve mental health • Improve WTC engagement and regular communication with the people we serve • Youth focal point • Anti-social behaviour – liaison with the Police • Young people – investigating music sessions • Partnership working • Advertising KGF facilities 	

<p>9. (1)</p> <p>9(2)</p> <p>9(3)</p> <p>9(4)</p> <p>9(5)</p> <p>9(6)</p> <p>9(7)</p>	<p><u>Youth Projects</u> <u>Anti-Social behaviour</u> In June there had been an escalation of ASB from young people visiting Westerham using the 246 bus. Damage and intimidation had been reported to the Met Police with evidence and this had been reported to the SDC CSU by the Clerk. Cllr Kay reported that SDC Cllr Maskell would be raising this at the PACT meeting (Police and Communities Together). Following discussion it was agreed to raise ASB at the meeting with the Chief Inspector on 13th July, Cllr Coen and Davies to attend.</p> <p><u>WKHA Commissioned Youth Work</u> The Clerk had circulated the latest report. Cllr Coen detailed the background of the work carried out for the benefit of new Cllrs. Cllr Coen was keen to keep the focus on the Primary School children. A discussion was held on how to raise the profile of Westerham at the SDC CSU daily briefings, Cllr Coen to meet with SDC CSU and the new PC to discuss further.</p> <p><u>Boxing sessions</u> A report had been circulated regarding the numbers attending and the continuing success of the sessions. Quotes had been received for a year's term time sessions commencing in September. Following discussion it was agreed to continue with the boxing sessions from September which would cost £3042 and book Westerham Hall for one year, term time. It was decided not to fund the Young Adventurers at this time.</p> <p><u>Future Youth Work</u> Cllr Storey suggested investigating music sessions run by a charity the Lewis Project, following discussion this was agreed. To be discussed at the September meeting.</p> <p><u>Street Dance</u> A report from the Street Dance sessions showed they were still successful and following discussion it was agreed to continue funding them. However the Clerk reported that there was an issue with booking Westerham Hall as it might not be available at the same time from September. It was agreed that Cllr Coen and the Clerk would investigate other options with the current street dance provider.</p> <p><u>Grant for Youth/Elderly activities</u> Funds from the grant were still available to benefit the young, the elderly and those in need in the community. As this was a donation there was no year-end pressure to spend it. It was agreed that a meeting with Age UK was essential to discuss WTC engagement with the elderly.</p> <p><u>Youth Shelter</u> APFOS were going to re-site the Youth Shelter and it had been agreed at F&GP that a Y&C Cllr should also be involved as the original funding had been raised by the then Youth Forum. It was agreed that Cllr Coen would meet with APFOS and the Project Officer for KGF Redevelopment Project to re-site the Youth Shelter after the Skate Park was complete.</p>	<p>DC/WD</p> <p>DC/AH</p> <p>AH</p> <p>PS</p> <p>DC/AH</p>
<p>10. 10(1)</p>	<p><u>Community Issues</u> <u>Community Warden</u> There was nothing to report.</p>	

10(2)	<p>Police</p> <p>The following information had been circulated: -</p> <ul style="list-style-type: none"> • Police Parish Monthly updates • Regular updates from My Community Voice • A report from the Clerk on the new Policing model 	
10(3)	<p><u>IPAG (Independent Police Advisory Group)</u></p> <p>Cllr Davies would be the representative on IPAG, the Clerk to find out the email contact for Cllr Davies to make contact.</p>	
10(4)	<p><u>IAG Independent</u></p> <p>Cllr Davies had registered for this role and would report further at the next meeting.</p>	
10(5)	<p><u>Rural Market Towns</u></p> <p>Following discussion it was agreed that the Clerk would circulate the meetings and training information.</p>	
10(6)	<p><u>Drill Hall</u></p> <p>Cllr Kay reported that the Drill Hall was no longer available for the Westerham Sea Cadets to use and they were looking for an alternative place to use. Cllr Coen to explore Crockham Village Hall as a temporary venue post summer.</p>	
10(7)	<p><u>Chamber of Commerce – Westerham</u></p> <p>Following discussion it was agreed that Cllr Storey would attend, work permitting. The Clerk to send dates of the 2023 meetings. Cllr Storey left the meeting.</p>	
10(8)	<p><u>Christmas Lights</u></p> <p>The Clerk reported that the Christmas Lights Switch on would take place on Thursday 30th November, further details at the September meeting.</p>	
10(9)	<p><u>Dog Fouling/Dog attacks</u></p> <p>Cllr Coen and the Clerk would meet the resident who had raised the issue and report back to the Committee.</p>	
11.	<p><u>ECO Action Plan</u></p> <p>The Y&C ECO Action Plan had been circulated and was reviewed. Cllrs were asked to send suggestions for new items to the Clerk.</p>	AH
12.	<p><u>Summer Family Fun sessions</u></p> <p>The Clerk reported that the Summer Family Fun sessions would take place on: -</p> <p>Thursday 27th July – 10 – 1 pm, Magic person</p> <p>Thursday 3rd August – No Session</p> <p>Thursday 10th August – 10 – 1 pm, African Drums</p> <p>Thursday 17th August – 10 – 1 pm, Andy Hiccup entertainer, SDC event</p> <p>Thursday 24th August – 10 – 1 pm, Face painting</p> <p>Banners had been ordered and the events would be publicised as normal.</p>	AH
13.	<p><u>Financial Statement to 31st May 2023</u></p> <p>The Financial Statement to 31st May had been circulated and there were no queries. The Clerk pointed out that the figure of £9250 for the Christmas Tree and Lights was unusually high as there was £3,500 of rollovers in this figure. There were no other queries.</p>	

14.	<p><u>Correspondence</u></p> <p>14.1 Correspondence had been received from DRIPS – Darent Valley River Preservation Society.</p> <p>14.2 The KCC/NHS consultation on the Integrated Care Strategy had been received – Cllrs Coen and Hussain to review.</p>	DC/AJH
15.	<p><u>Reports from Councillors</u></p> <p>Cllr Hussain had undertaken and signed up to a number of new cllr training sessions.</p> <p>Cllrs Coen and Davies had attended the County Lines meeting on 17th May.</p> <p>Cllr Coen had attended the Samaritan drop in session on 19th May.</p>	
16.	<p><u>TN16, Crockham Hill Newsletter and website</u></p> <p>Crockham Hill Newsletter – details of Cllr Hussain</p>	
17.	<p><u>Matters for District and County Councillors</u></p> <p>None.</p>	
18.	<p><u>Further Matters for Consideration at the next meeting</u></p> <p>None.</p>	
19.	<p><u>Date of next meeting</u></p> <p>Monday 25th September 2023</p>	

The meeting was concluded at 9.50 pm

Minutes confirmed as a correct record:

Chairman