

Notice is hereby given that a meeting of the **Finance and General Purposes Committee** will be held at Russell House commencing at 7 pm on Monday 19th June 2023 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Clerk

Membership of Committee

Chairman: Mrs S Sheen Mr E Boyle, Mr A Hussain, Dr S Kay and Mr N Proudfoot

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Held on 13th March 2023 were approved at Council on 20th May.

Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

5. Finance

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| 1) | To receive RFO's report | Annexed |
| 2) | To approve income & payments to 31 st May 2023 | Annexed |
| 3) | To approve Committee accounts to 31 st May 2023 | Annexed |
| 4) | To receive Internal Auditors Report | Annexed |
| 5) | To ratify Insurance provider | |

6. King Georges Playing Field – update

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| 1) | To review KGF Funds Report | Annexed |
| 2) | To review KGF project report | Annexed |

7. Local Council Gold Award – update

8. Land Issues

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| 1) | Doctors Surgery Lease – update | |
| 2) | To consider quotes to repair the Fountain door | Annexed |
| 3) | To consider budgeting for upgrade work to the Jubilee clock | Annexed |

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| 9. Eco Policy Action Plan for F&GP - update | Annexed |
| 10. To review the Committee Terms of Reference | Annexed |
| 11. Health and Safety Committee | |
| 1) To approve composition of Committee | |
| 2) To note Terms of Reference | Annexed |
| 12. HR Committee | |
| 1) To approve composition of Committee | |
| 2) To note Terms of Reference | Annexed |
| 13. Russell House | |
| 1) Landlord responsibilities – update | Annexed |
| 2) Anti-social behaviour issues – update | |
| 14. To consider plan for next four years | Annexed |
| 15. Policies and Procedures to approve: | |
| 1) Russell House Hiring Agreement | Annexed |
| 2) Russell House Charging Policy | Annexed |
| 16. Correspondence | |
| 17. Reports from Councillors on relevant activities | |
| 18. TN16, Crockham Hill Village Newsletter and website | |
| 19. Matters for District and County Councillors | |
| 20. Further matters for consideration at the next meeting | |
| 21. Date of Next Meeting – Monday 18 th September 2023 | |