



WESTERHAM TOWN COUNCIL Youth and Community Committee

Minutes of the Meeting held on Monday 20th February 2023 at 7 pm in Russell House, Market Square, Westerham

Present: Councillors: Mrs D Coen (DC) – Chairman

Mr E Boyle (EB) Mrs J Davies (JD) Mr B Holt (BH) Dr J Lord (JL)

Town Clerk: Mrs A Howells (AH)

Item		Action
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1.	Apologies for Absence None.	
2.	Declarations of Interest not previously declared None	
3.	Minutes of the Meeting on 14 th November 2022 The minutes of the meeting on 14 th November 2022 were approved at the Council meeting on 5 th December.	
4.	Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda None.	
5. 5(1)	Youth Projects Anti-Social behaviour The Clerk reported that there has been a number of ASB issues in Westerham. There had also been some thefts from retail/hostelry outlets. The incidents had been reported to the Police and the SDC CSU. Similar problems had been reported in Edenbridge. The Committee discussed renewing the WTC CCTV on KGF, following the advice from the Police and agreed that this should be pursued as part of the KGF Re-development Project. The Committee was prepared to contribute to the cost if end of year budget allowed.	
5(2)	Youth Provision Cllr Coen reported that the Boxing was booked until the end of July and feedback was very good. Cllr Holt to visit a session to discuss providing a trophy or something similar. Street dance was taking place until Mid-March but as number had not	вн

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	improved this was not a sustainable venture.	
	Cllr Coen and the Clerk would arrange a meeting with the Head of	
	Churchill School to discuss a number of issues including bird/insect boxes	
	and end of term silent disco.	DC/AH
	WKHA Commissioned Youth Work	
5(3)	The Clerk had circulated the latest report.	
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	Cllr Coen reported that a meeting had taken place with WKHA on 6 th	
	December which was very useful. It was agreed to hold at least two such	
	meetings a year. WKHA stated:-	
	 that they saw good results in areas with a static base for young 	
	people to attend; this was not currently possible in Westerham.	
	they saw value in Youth Forums so this was an area to explore.	
	a "Gaming Bus" was suggested, costings to be sent to WTC. These	
		AH
	had not been received, the Clerk to chase.	
	WKHA had been asked to visit the areas where the latest ASB had been	
	taking place as part of their detached youth work.	
	Boxing sessions	
5(4)	The Boxing sessions for the younger age group continued to be well	
	attended.	
5(5)	Grant for Youth/Elderly activities	
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	Funds from the grant were still available to benefit the young, the elderly	
	and those in need in the community. As this was a donation there was not	
	under year end pressure to spend it.	
6.	Community Engagement Projects	
6(1)	Crockham Hill – Coffee, cake and chat	
- ()	Cllrs Davies and Coen reported that the sessions were still going well with 21	
	attendees at the last monthly session. Sessions had been running since June	
	2022 and the number of new faces were increasing each month.	
	As Cllr Davies was not standing for re-election the model for the sessions	
	would need to change. Following discussion it was agreed that this could	
	be a joint venture/partnership working with the WI if they were in	
	agreement. WTC had budgeted for hall hire and refreshments for next	
	financial year.	
6(2)	Crockham Hill Community Tea	
- (-)	Cllr Coen reported that the Community Tea was planned for 31st March.	
	This would be an invitation only event only as food would need to be	
	ordered. Two quotes for food had been received, following discussion it	
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	was agreed to accept the lower quote which could deal with any dietary	
	requirements. The CH Village Hall Harris room had been booked. Invitations	
	would be agreed by	DC/JD
6(3)	Cllrs Coen and Davies.	
	<u>Westerham Project</u>	
	Cllr Coen reported that instead of New Year Gift/food boxes the Food bank	
	had asked for a donation so that they could purchase items not usually	
	donated. A donation of £400 had been made and a thank you received.	
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	Eight boxes had been made up for Crockham Hill residents and delivered	
	by Cllr Coen and Davies. All boxes were very gratefully received. A thank	
	you letter and phone call had been received.	
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	A meeting was still outstanding with Age UK, the Clerk to chase.	AH
7.	Community Issues	
7(1)	Community Warden	
	No further update.	
7(2)	<u>Police</u>	
	The following information had been circulated: -	
	Police Parish Monthly updates – January	
7/2)	Regular updates from My Community Voice	
7(3)	IPAG (Independent Police Advisory Group)	
7(4)	Cllr Holt reported that the next meeting would take place in March/April. Rural Market Towns	
/ (¬)	Cllr Holt reported that he was due to attend the Rural Connectivity Seminar	
	this week. The Clerk reported she had attended the Officer Steering Group	
	on 17th February. Feedback was being sought on what were on the list of	
7(5)	Council's Youth and Elderly issues.	
	<u>Sea Cadets</u>	
	Cllr Coen reported that a meeting had been held with the Sea Cadets on	
	14 th December. This was a follow up from their attendance at the last	
	Committee meeting. The Unit was short of adult volunteers and the Clerk	
	agreed to contact SDC for information. Details of Imago had been passed	
7/4)	to the Sea Cadets following the meeting. An offer was made to put an	
7(6)	advert for volunteers into TN16 and the wording was still awaited.	
	<u>Chamber of Commerce – Westerham</u> The Clerk had attended the meeting on 8 th February at Westerham	
7(7)	Brewery. Westerham meetings for the rest of the year had been arranged.	
	Fullers Hill Public toilet	
	The Clerk reported that the inside lock had broken and the toilet had been	
	closed for a week. This had been repaired and the toilet was now open.	
7(8)	Christmas Lights and light design competition	
	Cllr Boyle reported that excellent feedback had been received for the	
	lights and the light design competition. A quote to replace the gutter lights	
	of £2,500 had been received from the Christmas Lights Contractor.	
	Following discussion it was agreed to roll this amount over to the next	
	financial year and book a date in September for the work to take place. A	
	wash up meeting with the Contractor was due to take place. The electrics on The Green were not working properly and a quote was	
	being sought for this work.	EB/AH
7(9)	Warm Spaces	
	Warm spaces were being offered in St Mary's Church and the	
	Congregational Church. Both were seeing a significant number of people.	
7(10)	Dog Fouling/Dog attacks	
	The clerk reported that there had been a recent serious dog attack on	
	other dogs in KGF and an email had been received from a resident	
	regarding a recent dog attack on a footpath. The resident had requested	
	WTC run an awareness campaign for dog owners. Following discussion it	
	was agreed that Cllr Coen and the Clerk would discuss this further outside of the meeting.	
	Dog fouling was also an issue in residential streets, particularly Madan Road.	
	It was agreed that chalk spray would be purchased and used with the	
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	stencils in Madan Road.	AH
7(11)	Kings Coronation	
	Cllr Davies reported that a working group had been set up in Crockham Hill	
	to organise a Village picnic on Sunday 7 th May.	
	Cllr Coen and Boyle reported that in conjunction with WTP a picnic on The	
	Green had been discussed to take place on 7th May. The cost would be	
	£250 to retain the marquee from Beating of the Bounds event and half of	
	£150 for the music, total cost to WTC £325. Following discussion this was	
	agreed.	
	Following the theme of volunteering the Clerk was organizing a litter pick to	
	take place on March 21st.	
	It was further agreed to offer WTC litter picking equipment to Crockham Hill	
	and Westerham residents as long as a safety talk took place with the Clerk	
	to ensure residents were covered under WTC insurance.	AH
8.	Financial Statement to 31st December 2022	
0.	The Financial Statement to 31st December had been circulated, there were	
	no queries.	
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9.	ECO Action Plan	
	The Y&C ECO Action Plan had been circulated and was reviewed.	
	Cllrs to send ideas for new items to the Clerk.	All Cllrs
	Cllr Coen offered to review other council websites for ideas.	DC
10.	Family Fun sessions	
10.	The Clerk circulated a report on the February half term session in	
	Westerham Hall. The session had been very well received and was a very	
	worthwhile project.	
	Parents had raised the issue of drinks again and following discussion it was	
	agreed to approach the Scouts to see if they would be interested in	
	providing these. If not, the Clerk would investigate purchasing	
	environmentally friendly cartons.	AH
	The Clerk reported that costings had been received from Playplace for the	
	summer sessions and discussions were ongoing with Edenbridge Town	
	Council regarding additional activities as these sessions were run in	
	partnership.	AH
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11.	Consultations	
	11.1 KCC Community Programme – Cllr Coen to review.	DC
	11.2 KCC Home to School and Post-16 Transport for Mainstream and SEND	DC
	Pupils – Cllr Coen to review.	טכ
12.	Correspondence	
'	12.1 Citizens Advice – Statistics 2022-23 quarter were noted.	
	12.2 Correspondence from Westerham Food Bank was received.	
	12.3 Laura Trott's January 2023 newsletter was noted.	
	12.4 A letter from SECAMB had been received regarding defibrillators and a	
	robust letter to Laura Trott would be sent.	DC/JL
	12.5 SDC Cllr Esler had attended the CH Coffee morning and would be	J 0, 3L
	attending more sessions I the future.	
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13.	Reports from Councillors	
	Cllr Boyle reported he had attended a meeting with WTP regarding the	
	Coronation event. Cllr Coen reported that she had checked the CH defibrillators on 31st	
	January; all fine.	
	Cllr Coen reported that the fly tip was still on CH Common, the Clerk	
	reported it was the responsibility of the landowner who had been informed.	
	Cllr Coen would be attending a NALC webinar on Social Isolation on 22 nd	
	February.	
	Cllr Coen gave feedback from an Edenbridge resident who had been helped by Citizens Advice.	
	Input into the Annual Report on Y&C's achievements and unfinished	
	business was needed. Cllr Coen to circulate a first draft to the committee	
	for their comment.	
14.	TN16, Crockham Hill Newsletter and website	
14.	Dog fouling	
	Dog awareness campaign	
	New wording for the Y&C Committee was agreed.	
15.	Matters for District and County Councillors	
13.	None	
16.	Further Matters for Consideration at the next meeting	
	Future youth projects	
17.	Date of next meeting	
17.	Monday 17th April 2023	
	Cllr Davies gave her apologies.	
	The Committee thanked Cllr Davies for her work during her time in post.	

The meeting was concluded at 9 pm

Minutes confirmed as a correct record:

Chairman