

## WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee held on  
Monday 21<sup>st</sup> November 2022 at 7.00 pm at Russell House,  
Market Square, Westerham

Present: Councillors: Mrs L Bird (LB) – Chairman  
Mrs S Sheen  
Mr K Thompson (KT)  
Mr B Holt

In attendance: Assistant Clerk: Miss E E Rodgers

Item		Action
1.	<b><u>Apologies for Absence</u></b> Apologies were received and approved from Cllrs Davies – illness.	
2.	<b><u>Declarations of Interest not previously declared</u></b> None.	
3.	<b><u>Minutes of the Meeting held on 5<sup>th</sup> September 2022</u></b> Were approved at the Council meeting on 10 <sup>th</sup> October 2022.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> 4 residents of Spout Lane attended the meeting to discuss their concerns on the location of the 30mph sign in Spout Lane. After a lengthy discussion it was agreed by the committee and the residents to add the 30mph to be moved to a better position to improve visibility of the sign to Westerham Town Council's Highway Improvement Plan.	ER
5.	<b><u>Highways</u></b> <b>5.1 Community Speed Watch Campaign</b> – Speedwatch device has continued to be temperamental, therefore the committee have agreed to purchase a new one costing approximately £1700. Assistant Clerk has placed the order. Three speedwatch sessions were held, 2 sessions were completed at Hosey Hill, lead by the residents and a session lead by Assistant Clerk at Pitts Cottage. Committee have asked if two sessions are able to take place at the same time in similar locations. Assistant Clerk has asked Kent Speedwatch and will advise accordingly. <b>5.2 Kent Police Speed Checks</b> – Kent Police have visited their site at Hosey Hill to complete a risk assessment prior to enforcement and enforcement for this site should start from December 2022. Assistant Clerk to chase for a confirmed date.	ER

	<p><b>5.3 Highways Improvement Plan 2022/2023</b> – Noted by the committee. Committee requested an update from KCC for costs of Warning Signs for Westerham Hill and costs for the new addition of moving the 30mph in Spout Lane.</p> <p><b>5.4 20 is Plenty Campaign</b> – Committee acknowledged the summary of the speed survey and were pleased to see on the whole speeds in Westerham were less than the survey held in 2021. It was noted some sites had higher speeds and have questioned KCC what the next steps are to improve the scheme. Assistant Clerk to chase.</p> <p><b>5.5. Pootings</b> – Assistant Clerk has arranged an onsite meeting with KCC to discuss speeding issues for 16<sup>th</sup> December 2022.</p> <p><b>5.6 Hosey Hill Footpath</b> – After a lengthy discussion it was agreed the committee would not proceed any further due to the lack of funds being available. Westerham Town Council would not be able to deliver the full project due to KCC not willing to fund it. Committee advised should Hosey Hill residents wish to pursue this project then this should be lead by the residents themselves.</p>	ER ER ER
6.	<p><b><u>Street Lighting</u></b></p> <p><b>6.1 Repairs and responses</b> – Nothing to note.</p> <p><b>6.2 Church Floodlights</b> – The Assistant Clerk is still waiting for invoice from the church. Committee have requested prices for new floodlights or bollards for the footpath next to the church. Assistant Clerk has contacted the Street light Contractors for a quote.</p>	ER
7.	<p><b><u>Sevenoaks District Council</u></b></p> <p><b>7.1 Sevenoaks Joint Transportation Board</b> – nothing to note.</p> <p><b>7.2 Electrical Charging Points</b> – SDC's Cleaner and Greener Advisory Committee minutes stated that site survey works had been undertaken by two electric vehicle charge point suppliers in all SDC car parks, but unfortunately, only the Quebec Avenue car park would currently be commercially viable to these 2 companies, mainly due to electricity supply and telemetry issues. Further consultations are taking place by SDC and the committee await feedback from them,</p>	
8.	<p><b><u>Public Transport</u></b></p> <p><b>8.1. Go Coach</b> – Timetable has remained the same and there are no planned changes over the winter.</p>	
9.	<p><b><u>Financial</u></b></p> <p><b>9.1 Financial Statement up to 31<sup>st</sup> October 2022</b> Noted.</p> <p><b>9.2 Draft budget 2023-2024</b> Noted by the committee. It was agreed that Assistant Clerk would get an</p>	

	update price for the electricity contract ready for full Council meeting on 5h December in order for the contract to be approved. <b>9.3 H&amp;L 4 year budget plan</b> Noted.	ER
10.	<b><u>Climate Change/Environmental &amp; Bio Diversity</u></b> <b>10.1 ECO Policy Action Plan – Noted</b>	ER
11.	<b><u>Correspondence</u></b> Nothing to note	
12.	<b><u>Reports from Councillors</u></b> Cllr Bird attended KCC Highways Annual Webinar. Cllr Holt joined the community speed watch at Hosey Hill to help residents.	
13.	<b><u>TN16, Edenbridge Magazine, Website, Social Media</u></b> Assistant Clerk to include information on how to report pot holes and how residents can register for one.network.	ER
14.	<b><u>Matters for District and County Councillors</u></b> None	
15.	<b><u>Further matters for consideration at the next meeting</u></b> Electricity Contract Church Floodlights	
16.	<b><u>Date of next meeting</u></b> Monday 6 <sup>th</sup> February 2023	

The meeting was concluded at 20.50pm

Minutes confirmed as a correct record:

Chairman