

Notice is hereby given that a meeting of the **Finance and General Purposes Committee** will be held at Russell House commencing at 7 pm on Monday 26th September 2022 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Clerk

Membership of Committee

Chairman: Mrs S Sheen Mr E Boyle, Mr C Elsdon-Wortley, Dr S Kay and Mrs H Ogden

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Held on 20th June 2022 were approved at Council on 11th July.

Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

5. Finance

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|----|---|---------|
| 1) | To receive RFO's report | Annexed |
| 2) | To approve Income & Payments to 31st August 2022 | Annexed |
| 3) | To approve Committee Accounts to 31 st August 2022 | Annexed |
| 4) | To receive External Auditors report | Annexed |
| 5) | To consider and approve reinvesting funds with Lloyds investment into a fixed rate bond | |
| 6) | To approve Value For Money Statement | Annexed |

6. To approve draft Strategic Plan

Circulated

7. Land Issues

- | | | |
|----|--|---------|
| 1) | To review Churchill School lease – update | Annexed |
| 2) | Lease North of King George's Playing Field – update | |
| 3) | To consider actions re Doctors Surgery Lease – rent review quote | Annexed |
| 4) | To consider actions re Lease for Bloomfield Allotments - update | |
| 5) | Legal claim The Green - update | |

8. King George's Field – Redevelopment Project

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|----|------------------------------|---------|
| 1) | To review KGF Funds Report | Annexed |
| 2) | To review KGF project report | Annexed |

9. Russell House

- | | | |
|----|---|------------|
| 1) | Anti-social behaviour issues – update | |
| 2) | To review Landlord responsibilities and approve necessary costs | Annexed |
| 3) | To consider Air-Con maintenance cost | Circulated |
| 4) | To consider quotes for replacement chamber lighting | Circulated |

10. Risk Assessments – to review

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| 1) | To approve defibrillator and Business Continuity Risk assessments | Annexed |
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11. Eco Policy Action Plan for F&GP

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| 1) | To review Action Plan to present to Council | Annexed |
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12. Policies and Procedures – to approve

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| 1) | Disclosure and Barring Policy | Annexed |
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13. Correspondence

14. Reports from Councillors on relevant activities

15. TN16, Edenbridge Magazine and website

16. Matters for District and County Councillors

17. Further matters for consideration at the next meeting

18. Date of Next Meeting – Monday 28th November 2022

Part 2 Pursuant to Section 1 (2) of the Public Bodies (admission meetings) Act 1960. The Public be excluded from the meeting during consideration of the under mentioned item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business concerned.

19. National Joint Council pay award for 2022/23 - update

20. To review staff overtime

21. Bonus Scheme 2022/23 -update

22. HR Matters – HR Consultation - update