

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 8th November 2021
at 7 pm in Russell House, Market Square, Westerham

Present: Councillors: Mr E Boyle (EB) – Chairman
Mrs D Coen (DC)
Mrs J Davies (JD)
Dr J Lord (JL)

Town Clerk: Mrs A Howells (AH)

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Holt – personal commitment.	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 29th September 2021</u> Were approved at the Council meeting on 4 th October.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None.	
5. 5(1)	<u>Youth Projects</u> <u>Anti-Social behaviour</u> The Clerk reported there had been littering issues and an increase in young people riding motorcycles and quad bikes through the town and on KGF. Police were aware and were monitoring the situation. Nitrous gas cannisters had also been found in the children's playground at King Georges Field and this had been reported to SDC Community Safety Unit.	
5(2 &3)	<u>Youth Bus and Free Food Friday</u> Cllr Coen reported that the Youth Bus had started on Friday 24 th September in conjunction with Free Food Friday. With the Youth Van going to KGF for a second session. The Friday Bus session had been very successful with free food being a big attraction. The bus had now increased to twice a week; with the second session being later to appeal to an older age group. The second session would be monitored to understand the youth provision need. There had been. There had been no young people attending in half	

<p>5(4)</p> <p>5(5)</p> <p>5(6)</p>	<p>term week. The Bus had broken down the week before half term and was still being repaired, Cllrs instructed the contractor to suspend the Thursday session and use the van for Friday sessions only until the bus is repaired. It was agreed to inform the Scouts about the sessions. Thanks were given to Cllr Coen for all her hard work and for attending each Friday when it was originally going to be a monthly event!</p> <p><u>WKHA Commissioned Youth Work</u> A report from West Kent had been circulated regarding the detached youth sessions which had continued at KGF.</p> <p><u>Boxing sessions</u> The Boxing Sessions were still well attended.</p> <p><u>Grant for Youth Activities</u> Following discussion it was agreed to set up a meeting with the donors to discuss how to spend the grant.</p>	<p>AH</p>
<p>6.</p>	<p><u>Loneliness Project</u> Following lengthy discussion it was agreed to call the boxes Community Gift Boxes. Items to include hand Sanitizer, tissues and a mask together with information about the lunches and cafes as well as any Westerham Clubs, a list of U3A activities and information from Age UK and the Fraud Action leaflet from the KCC Warden. The National Trust, Quebec House had agreed to donate a free entry ticket for all the boxes. It was also agreed to talk to the Fleapit Cinema to request some free tickets. The boxes would be delivered from the beginning of December.</p>	
<p>7.</p>	<p><u>KALC Health and Well-Being Conference</u> Following the Clerk's report to KALC of WTC activities, WTC had been asked to talk at the KALC Health and Well-being Conference on 23rd November. It was agreed that Cllrs Coen and Holt would share the presentation to the Conference.</p>	<p>DC/BH</p>
<p>8.</p> <p>8(1)</p> <p>8(2)</p> <p>8(3)</p> <p>8(4)</p> <p>8(5)</p>	<p><u>Community Issues</u> <u>Community Warden</u> A report from the KCC Community Warden had been circulated. The Warden to be thanked for his continuing efforts.</p> <p><u>Police</u> The following information had been circulated: -</p> <ul style="list-style-type: none"> • Police Parish Monthly update – October • SDC Community Safety News – October • Rural Crime reports from the Police <p><u>Police Event – Safeguarding Women and Girls</u> Cllr Holt had agreed to attend this important event and would report back to the next meeting. Any immediate actions required would be emailed to the Committee.</p> <p><u>IPAG (Independent Police Advisory Group)</u> SDC had sent a request for more members and this would be placed in TN16 and the Edenbridge magazines.</p> <p><u>Rural Market Towns</u> Cllr Holt reported that he had attended various sessions and would send a</p>	<p>AH</p> <p>BH</p> <p>BH</p>

<p>8(6)</p> <p>8(7)</p> <p>8(8)</p> <p>8(9)</p> <p>8(10)</p> <p>8(11)</p>	<p>report when relevant. The next virtual event was 24th October.</p> <p><u>Sea Cadets</u> The Sea Cadets had been asked to be on first aid duty on 25th November.</p> <p><u>Chamber of Commerce – Westerham</u> The Chamber had provided information relevant to the Upskilling grant in item 9.</p> <p><u>Fullers Hill public toilets</u> The Clerk had received a letter from the cleaning contractor informing WTC that they were feeling the impact of Covid and Brexit and in addition the cost of cleaning materials and labour had been steadily increasing. The contractor had absorbed some of the costs but now needed to increase costs by £6 per week. This was noted.</p> <p><u>Late Night Shopping Event/Christmas Lights</u> The Clerk reported that this year's event would be a Christmas Lights Switch on event as not all retailers wished to open. This year WTC would be working in partnership with the Kings Arms, who were holding a Christmas Market in their grounds and the National Trust, Quebec House. The NT were hosting the Churchill School Choir who after singing would process by candlelight to The Green to sing more carols just before the switch on at 6pm. The Clerk had submitted an event application to SDC in order to be able to request free parking and spaces for the small fun fair. Posters had been displayed and all outlets visited. Banners were on order. Cllrs were asked if they were available to attend.</p> <p><u>Forget-Me-Not Café</u> The Clerk reported that the Café was very well attended and activities had been booked for the next six months.</p> <p><u>Westerham Town Partnership – May Fayre wash up minutes</u> The minutes from the May Fayre wash up minutes had been circulated and were noted. This had been a very successful well attended event. WTP were planning to hold two events next year, Beating of the Bounds in May and an event in September.</p>	
<p>9.</p>	<p><u>Retailers and Business Upskilling Grant</u> Cllr Boyle reported that he had been talking to different social media training providers but no-one had yet been able to offer what WTC were looking for. However the Chamber of Commerce had provided a new contact which offered training at your own convenience. Following discussion it was agreed that Cllr Boyle would investigate further.</p>	<p>EB</p>
<p>10.</p>	<p><u>Financial Statement to 31st August 2021</u> The financial statement had been circulated and was noted. There were no comments.</p>	
<p>11.</p>	<p><u>Draft Budget 2022/23</u> The draft budget 2022/23 had been circulated and following discussion was agreed. The Committee would request a budget line for community engagement to continue their Loneliness project. The Clerk to investigate a grant for this work.</p>	<p>AH</p>
<p>12.</p>	<p><u>Refill</u></p>	

	<p>Cllr Holt would attend the next Recoup session and report back to the Committee.</p> <p>Cllr Coen and Boyle to initially approach cafes/tea rooms to gauge their willingness to sign up to the Refill project before the next meeting.</p>	<p>BH</p> <p>EB/DC</p>
13.	<p><u>ECO Policy Action Plan</u></p> <p>The Y&C Action Plan had been circulated and following discussion it was agreed to add a new outcome – sourcing environmentally friendly Christmas lights.</p>	<p>AH</p>
14.	<p><u>Summer/Half Term Family Fun sessions</u></p> <p>The Clerk had circulated the report from the WTC and SDC summer sessions, these had been well attended with very positive comments from the public. Thanks to be given to Playplace for making these sessions so worthwhile.</p> <p>The Clerk reported that the October Half-Term session had been very well supported. The Clerk talked to attendees regarding the KGF Re-development project and handed out the consultation form.</p>	
15.	<p><u>Correspondence</u></p> <p>None.</p>	
16.	<p><u>Reports from Councillors</u></p> <p>Cllr Davies reported she had visited Crockham Hill School regarding consultation on the KGF redevelopment.</p> <p>Cllr Lord reported that he and his wife had been delivering the wreaths for the Poppy appeal and organising the collections.</p>	
17.	<p><u>TN16 and website</u></p> <p>Thanks for Christmas event</p>	
18.	<p><u>Matters for District and County Councillors</u></p> <p>None</p>	
19.	<p><u>Further Matters for Consideration at the next meeting</u></p> <p>None.</p>	
20.	<p><u>Date of next meeting</u></p> <p>Monday 14th February 2022</p>	

The meeting was concluded at 9.20 pm

Minutes confirmed as a correct record:

Chairman