



Notice is hereby given that a meeting of **Westerham Town Council** will be held at Russell House commencing at 7 pm on Monday 10th October 2022 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Town Clerk

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**To observe a minute's silence in memory of the late Queen Elizabeth II**

## Open Forum

The first ten minutes of the meeting are available for members of the public and press to raise any issues with the Council. If there are no members of the public present at 7 pm the meeting will commence.

## AGENDA

### 1. To receive and accept apologies for absence

Please inform the Clerk if you are unable to attend.

### 2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

### 3. Minutes of the meeting

Held on 11<sup>th</sup> and 25<sup>th</sup> July 2022 for approval

Annexed

### 4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

### 5. To receive and consider the following minutes of Committees –

1)	Planning and Development	21.07.22	Annexed
2)	Planning and Development	04.08.22	Annexed
3)	Planning and Development	18.08.22	Annexed
4)	Planning and Development	01.09.22	Annexed
5)	Highways and Lighting	05.09.22	Annexed
6)	Finance and General Purposes	26.09.22	Annexed
7)	Planning and Development	29.09.22	Annexed
8)	Allotments, Playing Fields and Open Spaces	03.10.22	To follow
9)	Youth and Community	05.10.22	To follow

### 6. Finance

1)	To approve payment list to 31 <sup>st</sup> August 2022	Annexed
2)	To approve Committee Accounts to 31 <sup>st</sup> August 2022	Annexed
3)	To receive External Auditors clear report	Annexed
4)	To approve opting in to the external auditor appointment	
5)	To receive initial budgetary process and timeline	Annexed
6)	To consider grant to Citizens Advice	Annexed
7)	To consider grant to Tots Teachers	Annexed

WESTERHAM TOWN COUNCIL

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|---|------------|
| 7. To review and approve Strategic Business Plan  | Circulated |
| 8. King George's Field Re-development Project   |            |
| 1) To review KGF project Report   | Annexed    |
| 2) To review KGF Funds Report   | Annexed    |
| 3) To set a date for additional Council meeting to approve Skatepark Tender                   |            |
| 9. ECO Policy   |            |
| 1) To review progress of Committees ECO Action Plans  | Annexed    |
| 2) To review and agree appropriate action following 'Green' consultation responses            | Annexed    |
| 10. Annual Meeting with Leader, Deputy CEO/Chief Planning Officer and the CEO of SDC – update | Annexed    |
| 11. To resolve to sign up to the Civility and Respect Pledge                                  | Annexed    |
| 12. To approve Meeting schedules 2022/2023  | Annexed    |
| 13. Correspondence  |            |
| 14. Reports from Councillors  |            |
| 15. TN16, Crockham Hill Village Newsletter & website  |            |
| 16. Matters for District and County Councillors   |            |
| 17. Further matters for consideration at the next meeting                                     |            |
| 18. Date of Next Meeting  |            |
| Monday 5 <sup>th</sup> December 2022  |            |