

## WESTERHAM TOWN COUNCIL

### Youth and Community Committee

Minutes of the Meeting held on Wednesday 5<sup>th</sup> October 2022  
at 7 pm in Russell House, Market Square, Westerham

Present: Councillors: Mrs D Coen (DC) - Chairman  
Mrs J Davies (JD)  
Mr B Holt (BH)

Town Clerk: Mrs A Howells (AH)

Item		Action
1.	<b><u>Apologies for Absence</u></b> Apologies were received and accepted from Cllr Boyle – personal commitment and Cllr Lord – illness.	
2.	<b><u>Declarations of Interest not previously declared</u></b> None	
3.	<b><u>Minutes of the Meeting on 29<sup>th</sup> June 2022</u></b> The minutes of the meeting on 29 <sup>th</sup> June 2022 were approved and had been adopted at the Council meeting on 11 <sup>th</sup> July.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> 4 Refill Scheme - The Clerk reported that all the Cafes had signed up. A further visit was needed to give out the stickers. 9 Emergency Plan – The Clerk reported that the Kent Resilience Team was currently working on a new training package and exercise for Community Emergency Plans, which won't be ready for a little while yet. They will contact me when they have the new programme up and running.	AH
5. 5(1)	<b><u>Youth Projects</u></b> <b><u>Anti-Social behaviour</u></b> Cllr Coen reported that there had been three incidents of ASB in the Crockham Hill Village Hall new car park area. In the last incident a member of the public was able to capture information that was passed onto the Police resulting in a section 59 Notice being issued by the Police. There had been good co-operation with the Police. As a result of this previous incidents at Crockham Hill Playing Field had been raised and would be passed onto the Trust. The Clerk to report to the PCSO and SDC Community Safety Unit that nitrous oxide capsules had been found in Russell House, Crockham Hill Playing Field and King Georges Playing Field.	AH

5(2 &3)	<p><b><u>Youth Bus and Free Food Friday</u></b>  Cllr Coen reported that she, Cllr Boyle and the Clerk had attended a zoom meeting with the Youth Provider on 13<sup>th</sup> September to discuss the Youth Bus. The bus was not yet road worthy and the driver had left the Company. Cllrs Coen and Boyle felt that the bus was no longer a valuable investment for the Committee and following discussion this was agreed. Cllr Coen still believed that providing free food was an option but how would the engagement work? Cllr Coen to follow up costings for a pizza van and further discussion would be held at the November meeting.</p> <p>The Youth Provider suggested a Street Dance Workshop and as this had previously been discussed it was agreed to have a trial session at the Half term Family Fun session and to hold 4 further trial sessions at Westerham Hall on 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup> and 22<sup>nd</sup> November. These sessions would be evaluated at the next meeting with a view to continuing them if there was enough interest. Churchill School already provided a free weekly class and this could be the next stage for the young people.</p>	
5(4)	<p><b><u>WKHA Commissioned Youth Work</u></b>  The Clerk had requested a report but none had been received yet. The Clerk to chase.</p>	AH
5(5.5 & 6)	<p><b><u>Boxing sessions, Young Adventurers</u></b>  The Clerk reported that the Boxing sessions had been booked at Westerham Hall for one year, the first session had taken place on 7<sup>th</sup> September at a new time of 5 – 6 pm. An invoice for the annual cost of £2886 had been paid out of the grant received from a local business. The Clerk to request a letter from the Boxing Provider to send to the grantee to inform them how well received the boxings sessions were. The cost of the Hall, £1950 would be spent from the Youth Provision budget.  Cllr Boyle was investigating boxing provision for older young people. A donation of £2,000 from the Youth Provision budget had been made to Young Adventurers.</p>	EB
5.7	<p><b><u>Grant for Youth/Elderly activities</u></b>  Funds from the grant were still available for youth and elderly people activities and this would be discussed further at the next meeting in November.</p>	AH
6. 6(1)	<p><b><u>Community Engagement Projects</u></b>  <b><u>Crockham Hill – Coffee, cake and chat</u></b>  Cllrs Davies and Coen reported that the sessions were still going well. Transport to the sessions had not been needed as had been envisaged but following discussion it was agreed to investigate an additional session at an alternative location.  The gift boxes were discussed and it was agreed that given the current economic situation they might need to be food hampers as well as providing information about local groups and sessions to attend. Cllr Davies to talk to the local Almshouse Group and Cllr Coen to talk to the Westerham Foodbank so there was no overlapping of supplies and to discuss delivery.</p>	DC/JD
6(2)	<p><b><u>Westerham Project</u></b>  Cllr Coen had circulated notes of the very useful meeting with the NHS Prescriber. The Prescriber had suggested talking to Age UK about transport</p>	DC/JD

	<p>to medical appointments and increasing the number of local volunteers. The Clerk to set up a meeting with Age UK to discuss further.</p> <p>Cllr Coen raised Places of Welcome which were then discussed and it was agreed to approach St Mary's Church, as they had a regular weekly coffee morning, to see if this might be of interest to them in being registered as an accredited meeting place.</p>	<p>AH</p> <p>AH</p>
<p>7.</p> <p>7(1)</p> <p>7(2)</p> <p>7(3)</p> <p>7(4)</p> <p>7(5)</p> <p>7(6)</p> <p>7(7)</p> <p>7(8)</p> <p>7(9)</p> <p>7(10)</p>	<p><b><u>Community Issues</u></b></p> <p><b><u>Community Warden</u></b></p> <p>The Clerk understood that a number of new Wardens had been recruited but there had been no information regarding a new Westerham Warden.</p> <p><b><u>Police</u></b></p> <p>The following information had been circulated: -</p> <ul style="list-style-type: none"> <li>• Police Parish Monthly updates – July – September</li> <li>• Regular updates from My Community Voice</li> </ul> <p><b><u>PCSO presentation in Crockham Hill</u></b></p> <p>Following discussion it was agreed that as the small number of PCSO's were extremely stretched at the moment it would be more appropriate to ask residents to sign up to My Community Voice and to enforce the message of reporting all incidents to 101.</p> <p><b><u>Neighbourhood Watch 2022 Crime and Community Survey</u></b></p> <p>The survey information had been circulated and it was agreed to circulate to all Cllrs encouraging them to complete the survey and to post the survey on WTC social media.</p> <p><b><u>IPAG (Independent Police Advisory Group)</u></b></p> <p>Cllr Holt reported that the next meeting was on 12<sup>th</sup> October. He had requested all Cllrs and staff to send him a list of concerns for the meeting.</p> <p><b><u>Rural Market Towns</u></b></p> <p>Cllr Holt reported that would be attending the next meeting in October. Both he and Cllr Coen had signed up for upcoming training seminars.</p> <p><b><u>Sea Cadets</u></b></p> <p>Cllr Holt reported that he and Cllr Ogden had attended the prize giving at Chipstead Lakes. The Sea Cadets had requested Cllr Holt look at the current lease for the Drill Hall. The Clerk to let Cllr Holt have the details from the previous time this was discussed.</p> <p><b><u>Chamber of Commerce – Westerham</u></b></p> <p>The next meeting would be held on 12<sup>th</sup> October at Quebec House. The Clerk and Cllr Holt to attend.</p> <p><b><u>Fullers Hill Public toilet</u></b></p> <p>The Clerk reported that the toilet had had to be closed for a second time as the lock was not working. A new lock was on order at a cost of £250 and the toilet would be opened as soon as possible.</p> <p><b><u>Christmas Lights and light design competition</u></b></p> <p>The Clerk reported that following the testing of the fixing bolts for the wires displaying the Christmas Lights it had been found that the wire to the George and Dragon had been cut during their construction. The following quotes had been received from the contractor and were agreed: -</p> <ul style="list-style-type: none"> <li>• To supply and install chemically anchored wall plate fixing - £165.00 plus vat.</li> </ul>	<p>BH</p> <p>AH</p> <p>AH</p>



	<p>on 4<sup>th</sup> October.  Cllr Coen reported that she would be inspecting the defibrillators and notice boards on 19<sup>th</sup> October.  Cllr Davies reported that she was volunteering at the WTC Crockham Hill coffee mornings.  Cllr Davies reported she was in discussion with the Head Teacher at Crockham Hill School regarding joint working with WTC and would discuss ECO projects.</p>	
14.	<p><b><u>TN16, Crockham Hill Newsletter and website</u></b>  Cllr Coen to submit details of the various ways of reporting ASB and other crimes in the community.</p>	
15.	<p><b><u>Matters for District and County Councillors</u></b>  None</p>	
16.	<p><b><u>Further Matters for Consideration at the next meeting</u></b>  Budgets.</p>	
17.	<p><b><u>Date of next meeting</u></b>  Monday 14<sup>th</sup> November 2022</p>	

The meeting was concluded at 9.45 pm

Minutes confirmed as a correct record:

Chairman