

## WESTERHAM TOWN COUNCIL

### Youth and Community Committee

Minutes of the Meeting held on Wednesday 29<sup>th</sup> June 2022  
at 7 pm in Russell House, Market Square, Westerham

Present: Councillors: Mrs D Coen (DC) - Chairman  
Mr E Boyle (EB)  
Mrs J Davies (JD)  
Mr B Holt (BH)  
Dr J Lord (JL)

Town Clerk: Mrs A Howells (AH)

Item		Action
1.	<p>Cllr Boyle stepped down as Chairman of Youth and Community, a position held since 2016. He was thanked for all his hard work.</p> <p><b><u>Apologies for Absence</u></b> None.</p>	
2.	<p><b><u>Declarations of Interest not previously declared</u></b> None</p>	
3.	<p><b><u>Minutes of the Meeting on 4<sup>th</sup> April 2022</u></b> Were approved and had been adopted at the Council meeting on 23<sup>rd</sup> May.</p>	
4.	<p><b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> None.</p>	
5. 5(1)	<p><b><u>Youth Projects</u></b> <b><u>Anti-Social behaviour</u></b> The Clerk reported there had been nitrous oxide canisters found on London Road. This would be reported to the Police and the SDC Community Safety Unit and the Kent Commissioning Youth Workers.</p>	AH
5(2 &3)	<p><b><u>Youth Bus and Free Food Friday</u></b> Cllr Coen reported that the Contractor was hoping the Youth Bus would be up and running in the Summer. Following discussion it was agreed that the Committee wished to see what the bus had on offer before it resumed in Westerham; the Clerk to contact the Contractor. It was further agreed to trial the bus from September to</p>	AH

<p>5(4)</p> <p>5(5,6 &amp;7)</p>	<p>December to gauge the response from the young people; the trial to be reviewed. As the WKHA detached youth work was being undertaken on a Friday it was agreed to request that the WKHA team work with the Youth Bus team to encourage attendance and advertise the Youth Bus in the secondary schools they were associated with.</p> <p>The Committee would also like to meet with WKHA to discuss what other youth provision might be available for the 11+ young people.</p> <p><b><u>WKHA Commissioned Youth Work</u></b></p> <p>A report from West Kent had been circulated regarding the Detached Youth sessions and was noted.</p> <p><b><u>Boxing sessions, Young Adventurers and Grant for Youth Activities</u></b></p> <p>Following lengthy discussion it was agreed to fund the boxing for a year using the grant that had been donated at a cost of £2886 for the boxing teaching staff and £1950 for Westerham Hall rent, making a total of £4836. It was further agreed to grant £2,000 to the Young Adventurers Club and to request the cost of the YA residential trip for next year.</p>	<p>AH</p> <p>AH</p> <p>AH</p>
<p>6.</p>	<p><b><u>Crockham Hill – Coffee, cake and chat sessions</u></b></p> <p>Cllr Davies reported that the first session had gone well, there had been 11 attendees. A table had been set up outside to help to advertise the session. There had been a good mixture of ages attending and word about the sessions was spreading. A member of the WKHA team had also attended, which was much appreciated. Good feedback had been received from the attendees. The next two sessions were on Tuesday 12<sup>th</sup> July and Thursday 11<sup>th</sup> August. Following all three sessions, a review would take place of the sessions, especially the time slot.</p> <p>There was also a lengthy discussion on how to reach the “hard to reach” in our community. The Clerk to set up a meeting with the Surgery Practice Manager/ Senior Doctor to see how we could collaborate on this.</p>	<p>JD/DC</p> <p>AH</p>
<p>7.</p> <p>7(1)</p> <p>7(2)</p> <p>7(3)</p> <p>7(4)</p> <p>7(5)</p>	<p><b><u>Community Issues</u></b></p> <p><b><u>Community Warden</u></b></p> <p>KCC were advertising for Community Wardens in the District but no interview dates had been set yet.</p> <p><b><u>Police</u></b></p> <p>The following information had been circulated: -</p> <ul style="list-style-type: none"> <li>• Police Parish Monthly updates – April – June</li> <li>• Rural crime details</li> </ul> <p><b><u>PSCO presentation in Crockham Hill</u></b></p> <p>Cllr Coen reported that following a recent spate of crimes in Crockham Hill residents had requested a meeting with the local PCSO about how proactive the Police were in the area. Cllr Coen had spoken to the PCSO who was willing to make a presentation to residents. This would take place in the Autumn. Cllr Coen to book Crockham Hill Village Hall.</p> <p><b><u>IPAG (Independent Police Advisory Group)</u></b></p> <p>Cllr Holt reported there had been no meeting arranged since the last Y&amp;C meeting, he would chase this up.</p> <p><b><u>Rural Market Towns</u></b></p> <p>Cllr Holt reported he had not attended any meetings recently. The Rural Market Towns had sent a training schedule for the remainder of the year</p>	<p>DC</p> <p>BH</p>

7(6)	and this would be circulated. <b><u>Sea Cadets</u></b> Cllr Holt reported that the Westerham Sea Cadets would be opening the Crockham Hill fete as well as having a stall. The number of Sea Cadets had increased and the troop was doing well.	AH
7(7)	<b><u>Chamber of Commerce – Westerham</u></b> Cllr Holt and the Clerk had attended the Chamber of Commerce meeting on 18 <sup>th</sup> May at Chartwell and good contacts had been made regarding the KGF re-development project. The next meetings were Wednesday 13 <sup>th</sup> July at Squerryes and 12 <sup>th</sup> October at Quebec House. The Clerk and Cllr Holt to attend. Cllr Davies would be available if needed.	BH/AH
7(8)	<b><u>Christmas Lights</u></b> Cllr Boyle reported that the Christmas Lights switch on would be Thursday 24 <sup>th</sup> November, in line with the St Mary's Heritage Christmas Tree Festival. Churchill School had agreed to take part in the Christmas lights competition again this year. The Clerk to arrange in early September.	AH
8.	<b><u>Financial Statement to 31<sup>st</sup> May 2022</u></b> The Financial Statement to 31 <sup>st</sup> May had been circulated, there were no queries.	
9.	<b><u>WTC Emergency Plan</u></b> The WTC Emergency Plan had been circulated. Following discussion it was agreed to add an Appendix page for Crockham Hill emergencies. It was further agreed to request a table top exercise to test the Emergency Plan.	AH
10.	<b><u>Tourism</u></b> 10.1 SDC re branding – Sevenoaks District So Much more – Cllr Holt and the Clerk had attended the event on 22 <sup>nd</sup> June in Sevenoaks. 10.2 Tourism Information site – The Clerk reported that the tourism sign had been removed from Winstons as they had closed, other options were being explored.	AH
11.	<b><u>Summer Family Fun sessions</u></b> The Clerk reported that Playplace had received funding for a number of family fun sessions across the District for 2022 only. This meant that there had been no cost to WTC for the February and April sessions and the basic session was being provided for the summer sessions. The Clerk had ordered a bouncy castle and face painter for all the summer sessions as well as the additional activities that WTC normally pay for such as African drumming and a magician. The dates for the sessions were as follows: - 21 <sup>st</sup> July 3.30 – 5 pm County session 28 <sup>th</sup> July 10.30 – 1.30 SDC event 4 <sup>th</sup> August 10.30 – 1.30 pm County session 11 <sup>th</sup> August 10.30 – 1.30 pm County session 18 <sup>th</sup> August 10.30 – 1.30 pm County session	
12.	<b><u>Refill</u></b> The Clerk reported that all Cafes had signed up for the Refill scheme. The stickers for the shop windows had now been received. The Clerk would	

	return to the cafes to distribute the stickers and organise the details needed to appear on the website and app.	AH
13.	<p><b><u>ECO Policy Action Plan</u></b></p> <p>The current Y&amp;C Eco Action Plan had been circulated. Following discussion It was agreed that the Committee would consider items to be placed on the Action Plan for the next meeting.</p>	All Cllrs
14.	<p><b><u>Toilet Twinning</u></b></p> <p>Information regarding Toilet Twinning had been received from St Marys ECO Church. Following discussion it was agreed to participate at a cost of £60, out of contingencies.</p>	AH
15.	<p><b><u>Correspondence</u></b></p> <p>15.1 Darent River Preservation Society letter and newsletter had been circulated.</p> <p>15.2 Cllr Ogden had forwarded statistics regarding the number of residents being seen by Citizens Advice. The Clerk reported that the CA were seeing, by appointment only, Westerham residents in the council chamber.</p>	
16.	<p><b><u>Reports from Councillors</u></b></p> <p>Cllr Boyle had a meeting with the Head Teacher of Churchill School regarding the Christmas Lights competition.</p> <p>Cllr Coen reported she had signed up for the SDC Mentoring Scheme as advertised in InShape for years 7 – 11 impacted by Covid. However after two sessions it was apparent that the scheme did not align with Cllr Coen's life coaching skills. Cllr Coen had notified SDC that she would not be continuing but wished the scheme every success.</p> <p>Cllr Coen reported that the Defibrillator in Crockham Hill telephone box had recently been accessed but was found to be out of date. This was being rectified.</p> <p>Cllr Davies reported she had been involved in the CH Jubilee picnic.</p> <p>Cllr Davies had engaged with the Headteacher of CH Primary School to see how we could assist their year 6 pupils in the summer term. No time to organise anything for this year but review for next year.</p> <p>Cllr Holt reported the Sea Cadets would be opening the CH fete.</p>	
17.	<p><b><u>TN16, Edenbridge Magazine and website</u></b></p> <p>Church Road, Crockham Hill – new road sign</p> <p>Older peoples Clubs information</p>	
18.	<p><b><u>Matters for District and County Councillors</u></b></p> <p>None</p>	
19.	<p><b><u>Further Matters for Consideration at the next meeting</u></b></p> <p>None.</p>	
20.	<p><b><u>Date of next meeting</u></b></p> <p>Monday 19<sup>th</sup> September 2022</p>	

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The meeting was concluded at 9.20 pm

Minutes confirmed as a correct record:

Chairman