

Notice is hereby given that a meeting of the **Finance and General Purposes Committee** will be held at Russell House commencing at 7 pm on Monday 20th June 2022 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Clerk

Membership of Committee

Chairman: Mrs S Sheen Mr E Boyle, Mr C Elsdon-Wortley, Dr S Kay and Mrs H Ogden

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Held on 9th May 2022 were approved at Council on 23rd May.

Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

5. Finance

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| 1) | To receive RFO's report | Annexed |
| 2) | To approve Income & Payments to 31st May 2021 | To follow |
| 3) | To approve Committee Accounts to 31 st May 2021 | To follow |
| 4) | To receive Internal Auditor report | Annexed |
| 5) | To review Insurance Schedule | |
| 6) | Impact of increasing costs on budget 2022/23 | |

6. Land Issues

- 1) Churchill School - Forest School - update
- 2) To review Churchill School lease - update
- 3) Lease North of King George's Playing Field – update
- 4) To consider actions re Doctors Surgery Lease – update
- 5) To consider actions re Lease for Bloomfield Allotments - update

7. King George's Field – Redevelopment Project
- 1) To review KGF Funds Report Annexed
 - 2) To review KGF project report Annexed
 - 3) To receive Constitution of Friends of KGF Annexed
8. Russell House
- 1) Anti-social behaviour issues – update
 - 2) To review quote for council chamber lighting Annexed
9. Eco Policy Action Plan for F&GP - update
- 1) To receive WTC Baseline carbon footprint Annexed
10. Local Council Award
- 1) To review Action Plan for submission of Gold Award Annexed
11. Policies and Procedures – to approve
- 1) Russell House Hiring Agreement Annexed
 - 2) Russell House Charging Policy Annexed
 - 3) Grant Awarding Policy Annexed
12. Correspondence
13. Reports from Councillors on relevant activities
14. TN16, Edenbridge Magazine and website
15. Matters for District and County Councillors
16. Further matters for consideration at the next meeting
17. Date of Next Meeting – Monday 26th September 2022
- Part 2** Pursuant to Section 1 (2) of the Public Bodies (admission meetings) Act 1960. The Public be excluded from the meeting during consideration of the under mentioned item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business concerned.
18. To approve pay rise for Assistant Clerk for passing her ILCA
19. To review staff overtime
19. To approve Staff Bonus Scheme 2022/23 Annexed
20. HR Matters – HR Consultation - update