

WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee held on
Monday 11th April 2022 at 7.00 pm at Russell House,
Market Square, Westerham

Present: Councillors: Mrs L Bird (LB)
Mrs S Sheen (SS)
Mr K Thompson (KT)
Mr B Holt (BH)

In attendance: Town Clerk: Mrs Angela Howells (AH)
One member of the public

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and approved from Cllr Davies – illness.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting held on 7th February 2022</u> Were approved at the Council meeting on 21 st March 2022.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> 7.2 A member of the public from New Street attended the meeting and reported that the consultation regarding residents parking had not made the threshold of 80% in agreement. Therefore the status quo would remain with alternating sides street parking. The resident thanked the Committee and the Assistant Clerk for their assistance. The Assistant Clerk was asked to chase KCC regarding work on the down pipes in New Street. The resident also reported that street light 42 was shining into the house opposite and was staying on past midnight. The Assistant Clerk to approach the contractor to see if this light could be shielded in some way.	ER ER
5.	<u>Highways</u> 5.1 Community Speed Watch Campaign – The Assistant Clerk had reported that Community Speedwatch could now take place. Sessions would be booked in for May at Crockham Hill and Westerham. The Committee asked for dates to be booked in as soon as possible. Residents of Hosey Hill wished to set up a Community Speedwatch; the Assistant Clerk was meeting residents on 15 th April to discuss further. Residents of Goodley Stock Road also wished to set up a Community	ER/Cllrs

	<p>Speedwatch, Cllr Holt to request a suggested location so this could be risk assessed by the Police.</p> <p>5.2 Kent Police Speed Checks – The Assistant Clerk had requested Kent Police speed checks take place in Westerham and Crockham Hill as soon as possible. The PCSO had been in Westerham focusing on dangerous parking and has left warning letters on a number of cars in Farley Nursery and Black Eagle Close.</p> <p>5.3 Highways Improvement Plan 2022/2023 – The HIP 22/23 had been sent to KCC and WTC was awaiting KCC feedback. Following discussion it was agreed to request that information be provided in time for WTC meetings by KCC in order that appropriate discussions could take place.</p> <p>5.4 20 is Plenty Campaign – The Assistant Clerk had reported that KCC had confirmed that the speed analysis to compare the speed survey conducted in September 2020 would take place in Summer 2022; date to be confirmed. KCC had confirmed that Westerham's 20mph scheme would be able to use additional 20mph signs from a scheme in Tonbridge that would not need them. This particular scheme was yet to start; KCC anticipated that the Tonbridge works would start in mid-April and the instruction to reuse the signs in Westerham was in place.</p> <p>5.5. Farley Nursery Double Yellow Lines – Following on from a site visit with KCC, it had been agreed on site that waiting restrictions and/or double yellow lines were not feasible in this location. KCC had advised that any vehicles parked illegally would need to be reported to the Police. The Assistant Clerk had contacted the local PCSO regarding this location. The PCSO had visited and found no vehicles illegally parked or causing obstruction but the site would be monitored.</p> <p>5.6 Pootings – Residents of Pootings had created a Pootings Residents Association. Since this development, the Assistant Clerk had received several highway requests which the Residents Association would be asked to report directly to KCC.</p> <p>5.7 Verralls Corner – Request for sign - A Resident had expressed their concerns for their elderly father who lived in Squerryes Mede as he found walking up into the town difficult as there was only pavement on one side. There were also concerns about vehicles travelling round the corners very quickly making it difficult for people to cross the road. The Resident had requested either a crossing or a Warning of Elderly sign. The Assistant Clerk had requested feedback about a sign from KCC. Following discussion it was agreed to support a Warning of Elderly sign as previous requests for a crossing had not been supported by KCC. This was to be added to the HIP.</p>	<p>BH</p> <p>ER</p> <p>ER</p>
6.	<p><u>Street Lighting</u></p> <p>6.1 Repairs and responses – Street light engineers reported that the lanterns in the Churchyard had been vandalised again. These had only just been repaired and sadly this was becoming a regular event. If the old lanterns were replaced, the new ones have a one piece bowl meaning they were unable to be vandalised. The Lighting Contractor advised these needed to be changed to LED Windsor lantern at a cost of £1,150 + Vat. There were six lights that would need updating. The Clerk had spoken to the Lighting</p>	

	<p>Contractor and the engineer advised that he had made a repair that was holding at the moment. Following discussion it was agreed not to replace immediately but to wait to see if the repair holds and investigate the vandal proof one piece bowl further.</p> <p>6.2 LED Rollout – The Assistant Clerk had reported that the LED rollout was complete. Thanks were given to the Assistant Clerk for all her hard work on this project.</p> <p>6.3 Church Floodlights – The Assistant Clerk had instructed the Lighting Contractor to replace the 2 non-functioning church floodlights and works would take place in April.</p>	ER
7.	<p><u>Sevenoaks District Council</u></p> <p>7.1 Sevenoaks Joint Transportation Board – nothing to note.</p> <p>7.2 Electrical Charging Points – There was no update of when works were likely to begin.</p> <p>The Clerk reported that some EV charge points could be attached to street lights however WTC did not own the pavement or road where WTC lights were situated. Following discussion it was agreed that the Assistant Clerk would investigate with KCC and report back to the Committee.</p>	ER
8.	<p><u>Public Transport</u></p> <p>8.1. Go Coach – Following discussion it was agreed to ask Go Coach for an explanation/meeting on using the Go2 app and to discuss how the elderly would access the service and what you would need to do in rural areas with no signal?</p>	ER
9.	<p><u>Financial</u></p> <p>9.1 Financial Statement up to 31st March 2022 – this was noted.</p> <p>The Finance Officer had reported that Eon had not invoiced for the last 2 months as they had changed WTC provider. Therefore the electricity budget line would be rolled over for when the new contractor invoiced for the months owed. No invoice from the Church had been received so the budget line would be rolled over. The amount remaining would be used to pay the LED conversion final invoice which was yet to be received.</p>	
10.	<p><u>Climate Change/Environmental & Bio Diversity</u></p> <p>1.0.1 ECO Policy Action Plan – The Assistant Clerk had investigated other council's Highways and Lighting Committee Eco Policies and had circulated information. Following discussion it was agreed to include a section 'WTC would encourage sustainable transport systems, promoting public transport and non-polluting modes of transport within the town such as cycling and walking.</p> <p>The Assistant Clerk to investigate 'Walkers are Welcome' project.</p>	ER
11.	<p><u>Correspondence</u></p> <p>11.1 A copy of an email sent to SDC Cllr Esler regarding EV charging points in Fullers Hill car park had been circulated.</p>	

12.	<u>Reports from Councillors</u> None.	
13.	<u>TN16, Edenbridge Magazine, Website, Social Media</u> 20mph campaign progress. Bus updates	
14.	<u>Matters for District and County Councillors</u> EV charging points	
15.	<u>Further matters for consideration at the next meeting</u> None	
16.	<u>Date of next meeting</u> Monday 13 th June 2022	

The meeting was concluded at 8.30 pm

Minutes confirmed as a correct record:

Chairman