



Notice is hereby given that a meeting of the **Allotments, Playing Fields and Open Spaces Committee** will be held at Russell House commencing at **7.00 pm** on **Monday 16th May 2022** to transact the under mentioned business which Councillors are summoned to attend.

Mrs Deborah Rogers, Deputy Clerk

Membership of Committee

Chairman: Dr J Lord, Mr C Pither, Mr N Robson, Mr K Thompson and Mr C Elsdon-Wortley

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Minutes of the meeting held on the 7th March 2022 were approved at Full Council on the 21st March 2022 Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

5. Clerk's Report

For information Annexed

6. Finance

6.1 To received the APFOS end of year financial statement – for information Annexed

6.2 Rollovers from 2021/22 – for information Annexed

6.3 Update from 3 year budget planning meeting

- Increase in electricity charges

7. Allotment Sites

- 7.1 Update on rent renewals and occupancy
- 7.2 Annual allotment competition to be held on the 13th July
- 7.3 Allotment rent review 2022/23

8. King George's Field

- 8.1 Update on KGF redevelopment project – for information only Annexed
- 8.2 Request for memorial bench

9. Open Spaces

- 9.1 Update on winter maintenance programme for the Green
- 9.2 Tables on The Green Annexed
- 9.3 Update on damage to grass verges at Madan Road and Granville Green
- 9.4 Update on parking project
- 9.5 Applications for events

10. Climate Change/Environmental & Bio Diversity

- 10.1 Update on APFOS Action Plan Annexed
- 10.2 Wilder Kent Awards update

11. Public Rights of Way

None.

12. Correspondence

- 12.1 Sevenoaks Greensand Commons May task days – for information circulatated
- 12.2 No Mow May circulated

13. Reports from Councillors

14. TN16, Edenbridge Magazine & web-site

15. Matters for District and County Councillors

16. Further matters for consideration at the next meeting

17. Date of Next Meeting – Monday 12th September 2022

Members of the public

If you have any COVID symptoms then you are advised not to attend any meetings until after a safe quarantine period has elapsed or a negative test result has been obtained. Please contact the Clerk in the event of developing Covid-19 after a recent meeting on WTC premises so that all other attendees can be informed of the situation and advised to self-isolate.