

Notice is hereby given that the **Annual Meeting** of **Westerham Town Council** will be held at Russell House commencing at 7 pm on Monday 23rd May 2022 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Clerk

AGENDA

1. Election of a Chairman
2. Chairman's Declaration and Acceptance of Office
3. Election of a Vice Chairman
Declaration and Acceptance of Office
4. To receive and accept apologies for absence
Please inform the Clerk if you are unable to attend.
5. Declarations of interest
To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.
6. To approve Membership and Chair of Committees Annexed
7. To approve Representatives on outside bodies Annexed
8. Minutes of the meeting
Minutes of the meeting held on 21st March 2022 to be signed as a true record Annexed
9. Information items arising
From the minutes of the previous meeting and not dealt with elsewhere on the agenda
10. Public Session: Opportunity for the public to ask questions
11. To resolve that as WTC meets the eligibility criteria WTC now
deploys the Power of General Competence Annexed
12. To approve the following minutes of Committees by members
present at the relevant Committee meetings and for Council to
receive and consider them -
 - (1) Planning and Development 31.03.22 Annexed
 - (2) Youth and Community 04.04.22 Annexed
 - (3) Highways and Lighting 11.04.22 Annexed

(4)	Planning and Development	14.04.22	Annexed
(5)	Planning and Development	28.04.22	Annexed
(6)	Finance and General Purposes	09.05.22	Annexed
(7)	Planning and Development	12.05.22	Annexed
(8)	Allotments, Playing Fields & Open Spaces	16.05.22	To follow

13. Finance

(1)	To approve Payment List to 31/03/2022		Annexed
(2)	To approve End of Year Accounts 2021/2022		Annexed
(3)	To receive the report from the Internal Auditor		To follow
(4)	To approve and sign Annual Governance Statement 2021/2022		Annexed
(5)	To approve and sign Annual Accounting Statement 2021/2022		Annexed
(6)	To review reserves		Annexed
(7)	To approve virements/rollovers		Annexed
(8)	CIL update		Annexed
(9)	To receive parking project update		Annexed
(10)	To receive update on progress on 3 year budget		Annexed
(11)	To consider Grant to WTP for Queens's Jubilee celebration		Annexed
(12)	To consider grant to Forest School based at Churchill School		Annexed

14. King Georges Field Redevelopment Project

(1)	To receive updated Project Plan		Annexed
(2)	To agree that remaining CIL payments received be dedicated to the KGF development fund		
(3)	To receive results of F&GP consideration of Resource Plan		

15. Correspondence

16. Date of Next Meeting

Monday 11th July 2022