

Notice is hereby given that a meeting of **Westerham Town Council** will be held at Russell House commencing at 7 pm on Monday 21st March 2022 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Town Clerk

Open Forum

The first ten minutes of the meeting are available for members of the public and press to raise any issues with the Council. If there are no members of the public present at 7 pm the meeting will commence.

AGENDA

1. To receive and accept apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Held on 24th January and 28th February 2022 for approval

Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

5. To receive and consider the following minutes of Committees –

1)	Planning and Development	02.02.22	Annexed
2)	Highways and Lighting	07.02.22	Annexed
3)	Youth and Community	14.02.22	Annexed
4)	Planning and Development	17.02.22	Annexed
5)	Planning and Development	03.03.22	Annexed
6)	Allotments, Playing Fields and Open Spaces	07.03.22	Annexed
7)	Finance and General Purposes	14.03.22	Annexed
8)	Planning	17.03.22	To follow

6. Finance

1)	To approve payment list to 28 th February 2022	Annexed
2)	To approve Committee Accounts to 28 th February 2022	Annexed
3)	To approve Internal Audit Plan 2022/23	Annexed
4)	To review Effectiveness of Internal Audit	Annexed
5)	To review Financial Risk Assessment	Annexed
6)	To review Asset Register	Annexed
7)	To consider Grant Application to Home-Start, SW Kent	Annexed
8)	To consider Grant Application for WTP – Queen's Jubilee	Annexed

- 9) To consider Grant Application for Parkrun gazebo Annexed
7. Annual Town Meeting - 18th May - update
8. Capital Projects – update
- 1) **King George's Field**
To consider proposal for future governance of the KGF
Re-development project To follow
- 2) **Parking Project** - update
- 3) **20's Plenty and One-Way round The Green**
To sign off project as complete. Follow up to revert to
Highways and Lighting Committee
9. To consider registering for the Kent Wilder Awards Annexed
10. To note activities planned for Westerham and Crockham Hill
Celebration of the Queen's Platinum Jubilee
11. Correspondence
12. Reports from Councillors
13. TN16 & website
14. Matters for District and County Councillors
15. Further matters for consideration at the next meeting
16. Date of Next Meeting
Monday 23rd May 2022