



Notice is hereby given that a meeting of the **Allotments, Playing Fields and Open Spaces Committee** will be held at Russell House commencing at **7.00 pm** on **Monday 7th March 2022** to transact the under mentioned business which Councillors are summoned to attend.

Mrs Deborah Rogers, Deputy Clerk

Membership of Committee

Chairman: Dr J Lord, Mr C Pither, Mr N Robson, Mr K Thompson and Mr C Elsdon-Wortley

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Minutes of the meeting held on the 17th January 2022 were approved at Full Council on the 24th January 2022 Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

5. Clerk's Report

For information

to follow

6. Finance

6.1 Financial statement upto 31st January 2022

Annexed

6.2 To agree in principle any rollovers

7. Allotment Sites

7.1 Update on rent renewals and occupancy

Russell House, Market Square,
Westerham, Kent TN16 1RB
Tel 01959 562147

Email office@westerhamtowncouncil.gov.uk

8. King George's Field

- 8.1 Fence repair update
- 8.2 Update on tree for Queen's Platinum Jubilee

9. Open Spaces

- 9.1 Update on winter maintenance programme for the Green
- 9.2 Review of tables on stone paving around Wolfe Statue, The Green
- 9.3 Update on damage to grass verges at Madan Road and Granville Green
- 9.4 Update on Crockham Hill Memorial Garden maintenance contractor
- 9.5 Update on parking project
- 9.6 Quartely Visual Inspections

10. Climate Change/Environmental & Bio Diversity

- 10.1 Update on APFOS Action Plan Annexed
- 10.2 Wilder Kent Awards Annexed

11. Public Rights of Way

12. Correspondence

- 12.1 Sevenoaks Greensand Commons March task days – for information circulatated
- 12.2 DVLPS e-Newsletter Winter/ Spring 2022 circulated

13. Reports from Councillors

14. TN16, Edenbridge Magazine & web-site

15. Matters for District and County Councillors

16. Further matters for consideration at the next meeting

17. Date of Next Meeting – Monday 16th May 2022

Members of the public

If you have any COVID symptoms then you are advised not to attend any meetings until after a safe quarantine period has elapsed or a negative test result has been obtained. Please contact the Clerk in the event of developing Covid-19 after a recent meeting on WTC premises so that all other attendees can be informed of the situation and advised to self-isolate.