

## WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee held on  
Monday 7<sup>th</sup> February 2022 at 7.00 pm at Russell House,  
Market Square, Westerham

Present: Councillors: Mrs L Bird (LB)  
Mrs S Sheen (SS)  
Mr K Thompson (KT)  
Mrs J Davies (JD)  
Mr B Holt (BH)

In attendance: Assistant Clerk: Miss Emily Rodgers (ER)

Item		Action
1.	<b><u>Apologies for Absence</u></b> None.	
2.	<b><u>Declarations of Interest not previously declared</u></b> None.	
3.	<b><u>Minutes of the Meeting held on 15<sup>th</sup> November 2021</u></b> Were approved at the Council meeting on 6 <sup>th</sup> December 2021.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> None.	
5.	<p><b><u>Highways</u></b></p> <p><b>5.1 Community Speed Watch Campaign</b> – Alan from Speedwatch visited WTC to check equipment, equipment is working but a new battery is required from Unipar Services, costing £80. Assistant Clerk has ordered. Assistant Clerk has also requested new sites throughout Westerham in 20mph zones. Speed Watch can only take place 3 months after the installation on 20mph. All other locations, including Crockham Hill can commence once device is up and running. New site suggested at Goodley Stock by Cllr Holt. Cllr Holt to investigate whether resident will grant permission to use their land.</p> <p><b>5.2 Kent Police Speed Checks</b> – No police speed checks have taken place since June 2021 due to heavy workload. Assistant Clerk had requested for speed checks to be completed through Westerham and Crockham Hill for as soon as possible.</p> <p><b>5.3 Highways Improvement Plan 2022/2023</b> – Committee agreed to include 30mph speed limit on Pootings and installation of Warning of Toad sign at the entrance to Goodley Stock from A25. Updated HIP has been submitted to KCC.</p>	<p>ER</p> <p>ER</p> <p>ER</p>

	<p><b>5.4 20 is Plenty Campaign</b> – This is an ongoing project and will be for some time. A pre and post speed analysis survey will be conducted by KCC anytime between now and late spring. If results are not meeting criteria, signage and road markings will be reviewed. KCC will be on site on 14<sup>th</sup> February reviewing individual sites. Road roundels on Croydon Rd are yet to be installed which were included in final plans and budget. Assistant Clerk chasing KCC and will escalate to Cllr Chard and Cllr Essler. Assistant Clerk collected 20mph toolkit from KCC head office which includes stickers, posters and banners to promote the campaign. Sites of where to use these materials have been agreed by committee.</p> <p><b>5.5. Hosey Hill Footpath</b> – The grass verge that would be incorporated for the footpath is not KCC land and therefore permission from landowner would be required. Committee agreed in order to progress, the resident would need support from local residents.</p> <p><b>5.6 Westways Double Yellow Lines</b> – Works completed.</p> <p><b>5.7 Farley Nursery Double Yellow Lines</b> – Complaint received from resident that the entrance view in and out of the cul de sac is blocked due to cars parking on pathway which is also forcing pedestrians to walk on the road. KCC had advised that this location did not score high enough to get through to the consultation stage but will be kept on the list and reviewed annually. Assistant Clerk and KCC Steward to assess the site on a site visit on 4<sup>th</sup> March.</p> <p><b>5.8 Church Lane, Crockham Hill</b> – Resident contacted Assistant Clerk to question a new 30mph sign that has been installed on Church Lane. Previously a 10mph had been installed on this road and had been there for many years but a fallen tree meant the sign had to be removed. KCC replaced the sign with a 30mph as the 10mph was not installed by KCC and not an official KCC road sign. KCC advised 30mph was installed to advise 30mph is the maximum speed for this stretch of road.</p> <p><b>5.9 Froglife – Goodley Stock</b> – Committee agreed to include this on HIP.</p> <p><b>5.10 Pootings – 30pmh speed limit request</b> – Committee agreed to include this on HIP.</p>	<p>ER</p> <p>ER</p> <p>ER</p>
6.	<p><b><u>Street Lighting</u></b></p> <p><b>6.1 Repairs and responses</b> – Due to a water leak, Thames Water had to disconnect and remove a streetlight in Buckhams Thorn. Extensive work has been done to the area and the light will have to be reinstalled by Street Lighting and reconnected by UKPN. Thames Water have confirmed with Assistant Clerk that they will cover the costs. Madan Road light that was too bright has been altered.</p> <p><b>6.2 Croydon Rd light replacement Insurance Claim</b> – Insurance company have approved claim and awaiting for UKPN to reinstate light.</p> <p><b>6.3 LED Rollout</b> – Roll out to be completed by the end of the financial year.</p> <p><b>6.4 Church Floodlights</b> – There are 2 non-functioning floodlights due to the ignitors failing in both and cannot be replaced as they are now obsolete. As this is now going beyond maintenance, Street Light contractors have advised that the Town Council will need to look at replacing the floodlights. The manufacturer attended the church and is undertaking a design so that we get the most cost effective and energy saving solution to replace the existing fittings.</p>	<p>ER</p> <p>ER</p> <p>ER</p>

7.	<p><b><u>Sevenoaks District Council</u></b></p> <p><b>7.1 Sevenoaks Joint Transportation Board</b> – nothing to note.</p> <p><b>7.2 New Street Parking</b> – SDC advised main campaigner for New Street to extend their consultation to Farley Nursery, Farley Lane, Westbury Terrace and Granville Road.</p> <p><b>7.3 Electrical Charging Points</b> – Connected Kerb has identified a viable site in the Quebec car park for two dual EVCPs as well a passive dual EVCP site for the future, and it is hoped that this location will be implemented in the coming months as part of Phase 1 of the project. A possible site has also been found in the Darent (Main Town) car park, but this is on hold at the moment, because early indications are that there is not a suitable power supply nearby. However, Connected Kerb is currently in liaison with UK Power Networks regarding this matter, and if viable, EVCPs may be introduced there as part of a later Phase.</p> <p><b>7.4 SDC Air Quality Action Plan</b> – Noted.</p>	ER
8.	<p><b><u>Public Transport</u></b></p> <p><b>8.1. Go Coach</b> – Nothing to note.</p>	
9.	<p><b><u>Financial</u></b></p> <p><b>9.1 Financial Statement up to 31<sup>st</sup> January 2022</b> – Noted.</p> <p><b>9.2 Budget 2022/2023</b> – Committee approved the proposed budget.</p>	ER
10.	<p><b><u>Climate Change/Environmental &amp; Bio Diversity</u></b></p> <p><b>1.0.1 ECO Policy Action Plan</b> – Noted by committee. Assistant Clerk to include Warning of Toad signs to eco plan.</p>	ER
11.	<p><b><u>Consultations</u></b></p> <p>None</p>	
12.	<p><b><u>Reports from Councillors</u></b></p> <p>Cllr Bird reported that the Highways and Lighting committee will take responsibility of Madan and Hartley Road parking bays. No budget is in place as RFO does not forecast any maintenance costs for next financial year.</p>	
13.	<p><b><u>TN16, Edenbridge Magazine, Website, Social Media</u></b></p> <p>20mph campaign progress.</p>	ER
14.	<p><b><u>Matters for District and County Councillors</u></b></p> <p>None</p>	
15.	<p><b><u>Further matters for consideration at the next meeting</u></b></p> <p>None</p>	
16.	<p><b><u>Date of next meeting</u></b></p> <p>Monday 11<sup>th</sup> April 2022</p>	

The meeting was concluded at 8.30pm  
Minutes confirmed as a correct record:

Chairman