

Notice is hereby given that a meeting of **Westerham Town Council** will be held at Churchill School commencing at 7 pm on Monday 24th January 2022 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Town Clerk

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## Open Forum

The first ten minutes of the meeting are available for members of the public and press to raise any issues with the Council. If there are no members of the public present at 7 pm the meeting will commence.

## AGENDA

### 1. To receive and accept apologies for absence

Please inform the Clerk if you are unable to attend.

### 2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

### 3. Minutes of the meeting

Held on 6th December 2021 for approval

Annexed

### 4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

### 5. To receive and consider the following minutes of Committees –

1)	Planning and Development	02.12.21	Annexed
2)	Planning and Development	16.12.21	Annexed
3)	Planning and Development	06.01.22	Annexed
3)	Finance and General Purposes	10.01.22	Annexed
4)	Allotments, Playing Fields and Open Spaces	17.01.22	To follow

### 6. To note minutes from the Crockham Hill War Memorial Playing Field Trust – 12<sup>th</sup> October 2021

Annexed

### 7. Finance

1)	To approve payment list to 31 <sup>st</sup> December 2021	Annexed
2)	To approve Committee Accounts to 31 <sup>st</sup> December 2021	Annexed
3)	To receive report from Internal Auditor	Annexed
4)	To approve Contain Outbreak Management Fund grant application	Annexed
5)	To approve Internal Controls Policy	Annexed

### 8. To set budgets and agree Precept 2022/23

Annexed

9. To approve ATM Agenda - 18<sup>th</sup> May Annexed

10. Capital Projects – update

- 1) King George's Field (to be discussed at Special Meeting tba)
- 2) Parking Project Annexed
- 3) 20's Plenty and One-Way round The Green

11. To consider implications of possible changes to the bus service

12. To approve The Green Policy Annexed

13. To consider information regarding Gateway sign Annexed

14. To consider plans for Queen's Platinum Jubilee Annexed

- 1) To consider grant application

15. Darent Valley Path - update

16. Correspondence

- 1) News from Kent's Police and Crime Commissioner – circulated
- 2) NALC New Year Open Letter from the Chairman - circulated

17. Reports from Councillors

18. TN16 & website

19. Matters for District and County Councillors

20. Further matters for consideration at the next meeting

21. Date of Next Meeting

Monday 21st March 2022