

Notice is hereby given that a meeting of the **Finance and General Purposes Committee** will be held at Russell House commencing at 7 pm on Monday 10<sup>th</sup> January 2022 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Clerk

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## Membership of Committee

Chairman: Mrs S Sheen Mr E Boyle, Mr C Elsdon-Wortley, Dr S Kay and Mrs H Ogden

## Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7pm the meeting will commence.

## AGENDA

### 1. Apologies for absence

Please inform the Clerk if you are unable to attend.

### 2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

### 3. Minutes of the meeting

Held on 22<sup>nd</sup> November 2021 were approved at Council on 6<sup>th</sup> December. Annexed

### 4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

### 5. Finance

- |    |   |         |
|----|---|---------|
| 1) | To receive RFO's report                             | Annexed |
| 2) | To approve income & payments to 31st December 2021  | Annexed |
| 3) | To approve Committee accounts to 31st December 2021 | Annexed |
| 4) | To receive report from Internal Auditor             | Annexed |
| 5) | Santander IT issue - update                         |         |
| 6) | Parking project – update                            |         |
| 7) | To receive CIL report                               | Annexed |
| 8) | To approve costs for new chamber IT technology      |         |

### 6. Precept

- |    |  |         |
|----|--|---------|
| 1) | To consider Draft Budgets for 2022/23        | Annexed |
| 2) | To Receive RFO Precept Recommendation Report | Annexed |

## 7. Land Issues

- 1) To consider actions re Doctors Surgery Lease – update
- 2) To consider actions re Lease for Bloomfield Allotments - update
- 3) To consider actions re Lease North of King George's Playing Field - update

## 8. Russell House

- 1) Anti-social behaviour issues – update
- 2) To review additional costs for ECO cleaning materials

## 9. Policies and Procedures to approve:

- 1) Internal Controls Policy Annexed
- 2) Investment Policy Annexed

## 10. Eco Policy Action Plan for F&GP - update

- 1) To consider using the free KALC Carbon Footprint Calculator Annexed

## 11. Correspondence

## 12. Reports from Councillors on relevant activities

## 13. TN16, Edenbridge Magazine and website

## 14. Matters for District and County Councilors

## 15. Further matters for consideration at the next meeting

## 16. Date of Next Meeting – Monday 14th March 2022

**Part 2** Pursuant to Section 1 (2) of the Public Bodies (admission meetings) Act 1960. The Public be excluded from the meeting during consideration of the under mentioned item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business concerned.

## 17. HR Matters

- 1) HR Consultation Update
- 2) Working from Home Policy Circulated