

WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee held on
Monday 15th October 2021 at 7.00 pm at Russell House,
Market Square, Westerham

Present: Councillors: Mrs L Bird (LB)
Mrs S Sheen (SS)
Mr K Thompson (KT)
Mrs J Davies (JD)

In attendance: Assistant Clerk: Miss Emily Rodgers (ER)

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Holt.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting held on 13th September 2021</u> Were approved at the Council meeting on 4 th October 2021.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None.	
5.	<p><u>Highways</u></p> <p>5.1 Community Speed Watch Campaign – Device now working. Speed watch session booked for 25th November at the new site in Crockham Hill. Assistant Clerk sent training link for community speed watch to Cllr Davies to complete.</p> <p>5.2 Kent Police Speed Checks – No police speed checks have taken place since June 2021 due to heavy workload. Assistant Clerk had requested for speed checks to be completed through Westerham and Crockham Hill for as soon as possible.</p> <p>5.3 Highways Improvement Plan 2022/2023 – HIP noted by committee.</p> <p>5.4 20 is Plenty Campaign – Installation date week commencing 22nd November 2021.</p> <p>5.5. Hosey Hill Footpath – Following on from the completed C2 checks for the proposed footpath at Hosey Hill, KCC had quoted £1447.16 to design the footpath. Committee agreed for this to be taken to full Council.</p> <p>5.6 Westways Double Yellow Lines – KCC had confirmed extension of double yellow lines at Westways and works will be carried out next financial year.</p> <p>5.7 Quebec Avenue – Inconsiderate Parking – Kent Police drafted a letter</p>	<p>ER</p> <p>ER</p> <p>ER</p> <p>ER</p>

	which has been circulated to committee. Letter was sent to all residents.	ER
6.	<p><u>Street Lighting</u></p> <p>6.1 Repairs and responses – nothing to note.</p> <p>6.2 Croydon Rd light replacement Insurance Claim – Insurance company have approved UKPN quote. Still awaiting for insurance company to approve Street Lighting quote. Assistant Clerk has chased for outcome.</p> <p>6.3 LED Rollout – 30 lights remain to be converted. Total cost will be £9,750.</p>	ER
7.	<p><u>Sevenoaks District Council</u></p> <p>7.1 Sevenoaks Joint Transportation Board– nothing to note.</p> <p>7.2 New Street Parking – On site meeting to take place on 25th November with residents and the parking engineer at SDC. Assistant Clerk will be present at the meeting.</p> <p>7.3 Electrical Charging Points – SDC have confirmed that charging points will be installed in car parks in Westerham. In most cases, they will be a mixture of 7Kwh and rapid 50Kwh chargers. Installation to start early 2022.</p>	ER
8.	<p><u>Public Transport</u></p> <p>8.1. Go Coach -nothing to note.</p>	
9.	<p><u>Financial</u></p> <p>9.1 Financial Statement up to 31st October 2021 – Noted.</p> <p>9.2 Budget 2022/2023 – Committee approved the proposed budget prepared by Assistant Clerk and Cllr Bird with RFO.</p>	ER/LB
10.	<p><u>Climate Change/Environmental & Bio Diversity</u></p> <p>1.0.1 ECO Policy Action Plan – Noted by committee</p>	ER
11.	<p><u>Consultations</u></p> <p>Westways Consultations on replacing grass verges to tarmac have been sent to residents by KCC. Assistant Clerk collecting responses and will report back to KCC and committee after 30th November 2021.</p>	ER
12.	<p><u>Reports from Councillors</u></p> <p>None</p>	
13.	<p><u>TN16, Edenbridge Magazine, Website, Social Media</u></p> <p>Information on installation of 20mph.</p>	ER
14.	<p><u>Matters for District and County Councillors</u></p> <p>None</p>	
15.	<p><u>Further matters for consideration at the next meeting</u></p> <p>None</p>	
16.	<p><u>Date of next meeting</u></p> <p>Monday 7th February 2022</p>	

The meeting was concluded at 7.50pm
Minutes confirmed as a correct record:

Chairman