



Notice is hereby given that a meeting of the **Allotments, Playing Fields and Open Spaces Committee** will be held at Russell House commencing at **7.00 pm** on **Monday 6<sup>th</sup> September 2021** to transact the under mentioned business which Councillors are summoned to attend.

Mrs Deborah Rogers, Deputy Clerk

## Membership of Committee

Chairman: Dr J Lord, Mr C Pither, Mr N Robson, Mr K Thompson and Mr C Elsdon-Wortley

**If members of the public wish to attend the meeting please contact the Clerk prior to the meeting taking place for joining instructions as due to social distancing places are limited.**

## Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

## AGENDA

### 1. Apologies for absence

Please inform the Clerk if you are unable to attend.

### 2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

### 3. Minutes of the meeting

Minutes of the meeting held on the 5<sup>th</sup> July 2021 were approved at Full Council on the 26<sup>th</sup> July 2021. Annexed

### 4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

### 5. Clerk's Report

For information

Annexed

### 6. Finance

6.1 Financial statement upto 31<sup>st</sup> July 2021

Annexed

6.2 Revenue implications of KGF Re-development

## 7. Allotment Sites

- 7.1 Outcome of the Annual allotment competition 2021 Annexed  
7.2 Annual review of allotment rents for 2022/2023  
7.3 Rent Renewal letter
- Water usage
  - Unworks plots

## 8. King George's Field

- 8.1 To approve RoSPA produced regular Inspection checklists  
8.2 Update from the KGF Re-development working party  
8.3 Replacement WSA representative

## 9. Open Spaces

- 9.1 To review the Tree Management Strategy Emailed  
9.2 Tree Survey quote – for information Attached  
9.3 Winter maintenance programme for the Green  
9.4 Update on winter hanging baskets

## 10. Climate Change/Environmental & Bio Diversity

- 10.1 APFOS Action Plan Annexed  
10.2 To consider Swift boxes

## 11. Public Rights of Way

- 11.1 Councils footpath representative – Cllr Kay (for information)

## 12. Correspondence

- 12.1 Email re: Currant Hill Allotments Annexed

## 13. Reports from Councillors

## 14. TN16, Edenbridge Magazine & web-site

## 15. Matters for District and County Councillors

## 16. Further matters for consideration at the next meeting

- 16.1 To consider the APFOS budget for 2021/22  
16.2 To receive the results of the tree survey  
16.3 To receive the Annual H&S Inspection report for KGF

## 17. Date of Next Meeting – Monday 1<sup>st</sup> November

### Members of the public

**If you have any COVID symptoms then you are advised not to attend any meetings until after a safe quarantine period has elapsed or a negative test result has been obtained. Please contact the Clerk in the event of developing Covid-19 after a recent meeting on WTC premises so that all other attendees can be informed of the situation and advised to self-isolate.**