

WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee held on
Monday 14th June 2021 at 7.00 pm at Russell House,
Market Square, Westerham

Present: Councillors: Mrs L Bird (LB)
Mrs S Sheen (SS)
Mr K Thompson (KT)

In attendance: Assistant Clerk: Miss Emily Rodgers (ER)
Three members of the public

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Holt.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting held on 26th April 2021</u> Were approved at the Council meeting on 6 th May 2021.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None.	
5.	<p><u>Highways</u></p> <p>5.1 Community Speed Watch Campaign – The Community Speedwatch Manager had been in negotiations with a new supplier for batteries. This was taking some time but hopefully the batteries would not be £300+ that had been quoted each so far. In the mean time they would lend WTC another device. They would also be assessing the Crockham Hill site that had been requested as a new site for speed watch.</p> <p>5.2 Kent Police Speed Checks – Police speed checks were conducted on Main Road, Crockham Hill. PSCO had confirmed further speed checks would take place in Westerham when work load allows.</p> <p>5.3 Highways Improvement Plan 2020 – HIP noted by committee.</p> <p>5.4 20 is Plenty Campaign – Cllr Bird updated committee that works have been progressing well over the last couple of months and were now nearing the stage where the scheme would be handed over to construction. Now that the works to The Green were happening at the same time as 20mph</p>	<p>ER</p> <p>ER</p> <p>ER</p>

	<p>scheme, there was no need for lit signs and therefore there would be no trenching or electrical works. This would significantly reduce the cost of the works. The dragons teeth would no longer be painted onto the road as a maintenance contract for repair was not financially available and it would soon become unsightly. On the up side, this was another saving. Full details of likely revised costs had been requested by Cllr Bird to the contractor. Works should commence end of the summer.</p> <p>5.5. Pootings – Committee were delighted with KCC input from site visit. It was decided on site that KCC would look to move the slow markings closer to the properties, consider a couple of roundels to warn motorists of the speed and to consider carriageway lines at the side of the road to make the road appear narrower and to assist with the reduction of speed. Assistant Clerk requested a quote for the works and likely dates for the works to be completed.</p> <p>5.6 Hosey Hill – Extension of footpath – From the site check completed by KCC, it was evident that pedestrians were using this section of the grass verge to walk towards Hosey Hill Common. KCC can carry out a C2 utilities check on this location and put together an estimate for installing a footpath. Assistant Clerk had requested for the C2 utilities check to be ordered.</p> <p>5.8 Westways – Inconsiderate parking on verge – Assistant Clerk advised the resident of the committee's suggestions to either convert grass verge into off road parking or erect bollards around the grass verge. Resident sent draft informal consultation letter to Assistant Clerk for approval. Letter had been distributed to Westways residents and awaiting responses.</p> <p>5.9 Main Road, Crockham Hill – Assistant Clerk requested this site to be approved as a Speedwatch site. Still awaiting feedback or approval. Assistant Clerk to continue chasing.</p>	<p>LB</p> <p>ER</p> <p>ER</p> <p>ER</p> <p>ER</p>
6.	<p><u>Street Lighting</u></p> <p>6.1 Repairs and responses – No repairs had been reported.</p> <p>6.2 LED conversion – The next phase of 10 lights has been completed.</p>	ER
7.	<p><u>Sevenoaks District Council</u></p> <p>7.1 Sevenoaks Joint Transportation Board– nothing to note.</p>	
8.	<p><u>Public Transport</u></p> <p>8.1. Go Coach -nothing to note.</p>	
9.	<p><u>Risk Assessment</u></p> <p>Noted by the committee.</p>	
10.	<p><u>Financial</u></p> <p>10.1 Financial Statement up to 31st May 2021 – Noted.</p>	
11.	<p><u>Consultations</u></p> <p>None.</p>	
12.	<p><u>Reports from Councillors</u></p> <p>None</p>	

13.	<u>TN16, Edenbridge Magazine, Website, Social Media</u> None	
14.	<u>Matters for District and County Councillors</u> None	
15.	<u>Further matters for consideration at the next meeting</u> None	
16.	<u>Date of next meeting</u> Monday 13 th September 2021	

The meeting was concluded at 7.50pm

Minutes confirmed as a correct record:

Chairman