

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 28th June 2021 at 7 pm
in Russell House, Market Square, Westerham

Present: Councillors: Mr E Boyle (EB) – Chairman
Mrs D Coen (DC)
Dr J Lord (JL)

Town Clerk: Mrs A Howells (AH)

Item		Action
1.	<u>Apologies for Absence</u> Cllr Holt – personal commitment.	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 19th April 2021</u> Had been approved at the Council meeting on 6 th May.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None.	
5. 5(1)	<u>Youth Projects</u> <u>Anti-Social behaviour</u> An email had been received regarding anti-social behaviour in Westerham which had not been reported by anyone. The Committee had been asked to request that residents report all incidents to the Police using 101 so that any related incidents can be linked and a bigger picture established. It was agreed to put an article into TN16 and Edenbridge Magazine.	AH
5(2)	<u>Youth Bus</u> An update had been received from the contractor that a new bus driver was being recruited and it was hoped the Youth Bus would commence in July on a Tuesday and Friday evenings. Following discussion it was agreed that Cllr Coen would talk to Edenbridge Youth workers regarding staffing.	DC
5(3)	<u>Commissioned Youth Work</u> A report from West Kent has been circulated regarding the detached youth, Boxing sessions and a programme being carried out at Churchill	

<p>5(4)</p> <p>5(5)</p> <p>5(6)</p> <p>5(7)</p>	<p>School through referrals. Boxing was working well with 18 young people attending last week.</p> <p>Cllrs Coen and Boyle had met the detached Youth Workers on 14th May at KGF. The purpose of the visit was to understand what the youth workers do during a typical detached session. There had been no young people to talk to at KGF. A report had been circulated to the Committee. It was agreed that this was a useful exercise and the Cllrs had spoken to the youth workers about consulting with the young people on the re-development of KGF.</p> <p><u>Boxing sessions</u></p> <p>Boxing sessions had been set up by WK with funding for a pilot programme at Westerham Hall; rent paid by WTC. WK were now requesting funding to enable the boxing sessions to continue for a further 39-week programme; they were requesting £1365 which they would then find match funding for. WTC would also need to pay for the Hall rent at a cost of £49 per session. WK were also asking for funding for the project they were running at Churchill School.</p> <p>Following discussion it was agreed to fund the Boxing sessions at a cost of £1365, as long as match funding could be obtained in addition to paying the £1910 rent for Westerham Hall. The Committee were not able to contribute to the additional project at this time due to budget restraints but agreed to re-look at the situation in September.</p> <p><u>Youth Mentoring</u></p> <p>Cllr Coen reported she was still hoping to follow up the Mentoring project in September.</p> <p><u>Laptop for school's project</u></p> <p>Cllr Coen reported a CH resident had made a donation to the School for IT equipment.</p> <p><u>Grant for Youth Activities</u></p> <p>As youth activities had not yet re-started in Westerham due to Covid, it was agreed that the Clerk would reassure the donors that consideration was still being given to the best way to spend the donation.</p>	<p>AH</p> <p>DC</p> <p>AH</p> <p>AH</p>
<p>6.</p> <p>6(1)</p> <p>6(2)</p> <p>6(3)</p>	<p><u>Community Issues</u></p> <p><u>Community Warden</u></p> <p>A report from the KCC Community Warden had been circulated. The Warden to be thanked for his continuing efforts.</p> <p><u>Police</u></p> <p>The following information had been circulated: -</p> <ul style="list-style-type: none"> • Police Parish Monthly update • SDC Community Safety News – April 2021 • Information regarding a pilot campaign – ‘Small Towns and Villages – Deterring Crime, Defeating Terrorism’ in the Sevenoaks District. • An email from KALC regarding Rural Crime which the Clerk would respond to KALC as discussed. <p><u>Westerham Library</u></p> <p>The Clerk had emailed the Sevenoaks District Libraries Team in October</p>	<p>AH</p> <p>AH</p>

6(4)	2020 and April 2021 to request the re-opening of Westerham Library. The Clerk had been informed that the re-opening was planned for the end of July. A copy of an email to KCC Cllr Chard also requesting the re-opening of Westerham Library had been circulated. <u>IPAG (Independent Police Advisory Group)</u> There was no update from Cllr Holt.	
6(5)	<u>Rural Market Towns</u> There was no update from Cllr Holt.	
6(6)	<u>Sea Cadets</u> There was no update from Cllr Holt.	
6(7)	<u>Chamber of Commerce – Westerham</u> Cllr Boyle and the Clerk had attended the virtual Westerham Chamber meeting which the Committee had sponsored. The virtual breakout sessions provided more effective networking opportunities and several good contacts had been made. Cllr Boyle had presented an opportunity to promote businesses using social media to SDC which had come out of one of the contacts. A response from SDC was still awaited.	
6(8)	<u>Fullers Hill public toilets</u> Information had been received from the cleaning contractor that due to the National Living Wage and National Minimum Wage increases on 1 st April 2021 the cleaning rates for the council offices and Fullers Hill toilets would be increased by 20p per hour from 1 st April; this was noted.	AH
7.	<u>Financial Statement to 31st May 2021</u> The financial statement had been circulated and was noted.	
8.	<u>Safeguarding training</u> Cllr Coen, The Clerk and Assistant Clerk had completed the Safeguarding Training. Cllr Boyle and Lord to complete next month.	EB/JL
9.	<u>Recoup – recycle plastics workshop</u> Cllrs Coen and Holt and the Clerk had attended an initial virtual session led by RECOUP, a charity that works across the UK through their Pledge2Recycle Plastics community education programme. They would be working in Kent throughout 2021 and into spring 2022 on a plastics recycling education project that would span the whole of Kent. Engaging with Schools could also form part of the process. The aim of this project was not just to deliver communications to help cut the confusion of plastics recycling, but to also engage with the community to understand what they find particularly confusing about plastics, how the plastics recycling value chain can help and indeed how individuals could be encouraged to reduce, reuse and recycle plastics. Following discussion it was agreed to investigate RECOUP running sessions in the primary schools and to find out when they would be working in this area.	DC/AH

10.	<p><u>Community Thank you events</u></p> <p>Westerham Town Partnership were organising a Summer Country Fayre on Saturday 18th September in partnership with the Rotary and Westerham Society. It was agreed that WTP would also be part of the event and this would then be the Community event for the town.</p> <p>SDC were organising a thank you event for all the volunteers in October and it was agreed to see how many Westerham volunteers could attend this and discuss a Westerham event at the September meeting.</p>	
11.	<p><u>Summer Family Fun sessions</u></p> <p>The Clerk had circulated information regarding the SDC Family Fun sessions. The WTP sessions were taking place on Thursday 29th July, 5th, 12th and 19th August, 10am – 1pm on KGF. The Clerk would be booking additional activities and had contacted the Greensand Commons Team who would be attending a couple of the sessions.</p>	
12.	<p><u>Risk Assessments</u></p> <p>The list of WTC risk assessments had been circulated, all but one RA for Y&C were provided by external contractors. The RA for putting up the Christmas Tree had been circulated and was reviewed and agreed.</p>	
13.	<p><u>Correspondence</u></p> <p>None.</p>	
14.	<p><u>Reports from Councillors</u></p> <p>Cllr Coen had made contact with a resident in the fashion industry who may be able to provide activity sessions for young people once we have a reliable regular meeting venue such as the Community Bus.</p>	DC
15.	<p><u>TN16 and website</u></p> <p>Summer Family Fun sessions Request to report ASB</p>	
16.	<p><u>Matters for District and County Councillors</u></p> <p>None</p>	
17.	<p><u>Further Matters for Consideration at the next meeting</u></p> <p>None</p>	
18.	<p><u>Date of next meeting</u></p> <p>Monday 20th September 2021</p>	

The meeting was concluded at 9.10 pm

Minutes confirmed as a correct record:

Chairman