

**WESTERHAM TOWN COUNCIL**  
**Youth and Community Committee**  
Minutes of the Meeting held virtually on  
Monday 8<sup>th</sup> February 2021 at 7 pm

Present: Councillors: Mr E Boyle (EB) – Chairman  
Mrs D Coen (DC)  
Mr C Elsdon-Wortley (CEW)  
Dr J Lord (JL)  
Mr B Holt (BH)

Town Clerk: Mrs A Howells (AH)

Item		Action
1.	This meeting was held virtually using Zoom due to Covid 19. No members of the public had requested to join the meeting.  <b><u>Apologies for Absence</u></b> None	
2.	<b><u>Declarations of Interest not previously declared</u></b> None	
3.	<b><u>Minutes of the Meeting on 9<sup>th</sup> November 2020</u></b> Had been approved at the Council meeting on 7 <sup>th</sup> December.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> None	
5. 5(1) 5(2)	<b><u>Youth Projects</u></b> <b><u>Anti-Social behaviour</u></b> Due to the bad weather and the additional Police presence, there had not been any reported incidents and there had been only rubbish at Russell House. <b><u>Commissioned Youth Work</u></b> A report from WKHA has been circulated regarding detached youth work for the period 1 <sup>st</sup> October to 31 <sup>st</sup> December. Following discussion, it was agreed that Cllr Boyle would draft a letter to the Lead Youth Workers to ascertain more details regarding the engagement that had taken place with the young people and to understand their future plans.	EB/AH

5(3)	<b><u>Youth Mentoring</u></b> Cllr Coen had circulated a draft email to be sent to the senior feeder schools from Churchill primary school to offer a mentoring service to Year 9, 11 and 13 students but not exclusively so. Also, to explore the donation of laptops and the need for computer equipment. Following discussion it was agreed that the email be sent with a slight amendment.	DC/EB
5(4)	<b><u>Laptop for school's project</u></b> Residents had offered various computer equipment; Cllr Coen was liaising with Churchill School regarding specifications of equipment and wiping them clean. Cllr Elsdon-Wortley to send a link on how best to wipe your laptop.	DC/CEW
5(5))	<b><u>Grant for Youth Activities</u></b> A very generous grant had been received to be used for youth activities. Following discussion, it was agreed that the Clerk would discuss with the donor the idea of donating part of the sum to the KGF skatepark fund. Various other ideas were discussed and it was agreed to discuss with the donor the ideas regarding permanent activities and events.	AH
6.	<b><u>Community Issues</u></b>	
6(1)	<b><u>Community Warden</u></b> A report from the KCC Community Warden had been circulated. The Warden to be thanked for his continuing efforts.	AH
6(2)	<b><u>Police</u></b> A Police newsletter had been circulated. ASB issues had been discussed recently at Council and following discussion it was agreed that the Clerk would chase the message from the Police/Community Safety unit that was to be circulated on social media.	AH
6(3)	<b><u>IPAG (Independent Police Advisory Group)</u></b> Cllr Holt had sent a report on his first IPAG meeting which the Clerk would circulate. Following his first meeting Cllr Holt had contacted the IPAG regarding unpleasant comments on Facebook and they were dealing with the matter. Following discussion regarding community involvement Cllr Holt to raise the idea of resurrecting PACT meetings (Police and Communities Together) or something similar in Westerham.	BH
6(4)	<b><u>Christmas Lights</u></b> Cllr Boyle reported that WTC had received very good feedback regarding the Christmas Lights. The Christmas Trail and Best Dressed Window had also been well received. The Clerk suggested that for Christmas 2020 only no charge for the Christmas tree and collection be made for the additional trees in Crockham Hill and Westerham and this was agreed.	AH
6(5)	<b><u>Rural Market Towns</u></b> Cllr Holt was now the WTC representative on the Rural Market Towns group, the first meeting would be in March. Cllr Holt had signed up for a seminar on rural transport.	
6(6)	<b><u>Sea Cadets</u></b> The Westerham Sea Cadets had invited Cllrs to attend their regular meetings on a Tuesday and a Thursday, Cllr Holt to attend.	BH

7.	<p><b><u>Financial Statement to 31<sup>st</sup> December 2020</u></b></p> <p>A statement up to 31<sup>st</sup> December had been circulated. There were no queries.</p> <p>Following discussion the following rollovers were agreed, subject to the final budget figures:</p> <ul style="list-style-type: none"> <li>• £3,000 to be transferred to professional fees from Youth Provision</li> <li>• £3,000 to be transferred to Tourism/community event from Free Food Friday</li> <li>• £2,000 to be rolled from Play Provision to provide additional youth activities when activities can re-start.</li> <li>• £1,500 to be rolled into Christmas Lights to use for the 2021 event.</li> </ul>	
8.	<p><b><u>Reopening activities</u></b></p> <p>Cllr Boyle stated that he felt the Committee should be planning for when activities might be able to reopen. Following discussion it was agreed that the Clerk would explore the possibility of Summer Family Fun sessions and to try and put together a Committee to organise the Friday Lunch Club. The Clerk to report back to the April meeting.</p>	AH
9.	<p><b><u>Community Thank you events</u></b></p> <p>Discussion was held on events to thank the community and to reopen Westerham after lockdown. The Committee felt there should be two events, one to thank the volunteers etc and an outdoor event on The Green. Cllr Holt also wished to organise a large event in 2022. It was agreed to discuss this further at the April meeting.</p>	
10.	<p><b><u>Correspondence</u></b></p> <p>10(1) Flood Training by the EA on 26<sup>th</sup> February.</p> <p>10(2) KCC consultation on Suicide and Self Harm Presentation Strategy 2021 – 2025 – Cllr Coen had responded on behalf of WTC.</p>	
11.	<p><b><u>Reports from Councillors</u></b></p> <p>Cllr Coen was continuing to deliver community meals in Crockham Hill.</p> <p>Cllr Elsdon-Wortley had attended the Dynamic Cllr training on 28<sup>th</sup> January.</p> <p>Cllr Lord had delivered community meals in Westerham.</p>	
12.	<p><b><u>TN16 and website</u></b></p> <p>None</p>	
13.	<p><b><u>Matters for District and County Councillors</u></b></p> <p>None</p>	
14.	<p><b><u>Further Matters for Consideration at the next meeting</u></b></p> <p>Reopening activities</p> <p>Community events</p>	

16.	<b><u>Date of next meeting</u></b> Monday - 19 <sup>th</sup> April 2021	
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The meeting was concluded at 8.50 pm

Minutes confirmed as a correct record:

Chairman