

Notice is hereby given that a meeting of the Allotments, Playing Fields and Open Spaces Committee will be held **virtually** commencing at **7.00 pm** on **Monday 1<sup>st</sup> March 2021** to transact the under mentioned business which Councillors are summoned to attend.

Mrs Deborah Rogers, Deputy Clerk

## Membership of Committee

Mr A Jowett, Mr C Pither, Mr N Robson, Mr K Thompson and Mr C Elsdon-Wortley

If members of the public wish to join the virtual meeting please contact the Clerk prior to the meeting taking place for joining instructions.

## Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

## AGENDA

### 1. Apologies for absence

Please inform the Clerk if you are unable to attend.

### 2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

### 3. Minutes of the meeting

Minutes of the meeting held on the 18 January 2021 were approved at Full Council on the 25<sup>th</sup> January 2021. Annexed

### 4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

### 5. Clerk's Report

Annexed

### 6. Finance

6.1 To receive a financial statement up to 31 January 2021

Annexed

6.2 To agree any rollovers

Annexed

### 7. Allotment Sites

7.1 Update on re-leveling work at Currant Hill

Russell House, Market Square,  
Westerham, Kent TN16 1RB  
Tel 01959 562147 / Fax 01959 569373  
Email [westerhamtowncouncil@btconnect.com](mailto:westerhamtowncouncil@btconnect.com)

7.2 Annual allotment competition

## 8. King George's Field

8.1 Update on skate park repair

8.2 Quote for replacement playground equipment

8.3 Consider removal of tree in playground

## 9. Open Spaces

9.1 Quartely Visual Inspections

9.2 To approve mowing contract

## 10. Other APFOS

10.1 Playground Inspection Course for Maintenance Operative

## 11. Public Rights of Way

## 12. Correspondence

## 13. Reports from Councillors

## 14. TN16, Edenbridge Magazine & web-site

## 15. Matters for District and County Councillors

## 16. Further matters for consideration at the next meeting

## 17. Date of Next Meeting –

To consider moving the next meeting from 24<sup>th</sup> May to 5<sup>th</sup> July.