



Notice is hereby given that a meeting of the Allotments, Playing Fields and Open Spaces Committee will be held **virtually** commencing at **7.00 pm** on **Monday 2nd November 2020** to transact the under mentioned business which Councillors are summoned to attend.

Mrs Deborah Rogers, Deputy Clerk

Membership of Committee

Mr A Jowett, Mr C Pither, Mr N Robson, Mr K Thompson

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Minutes of the meeting held on the 7 September 2020 were approved at Full Council on the 5th October 2020. Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

5. Clerk's Report

Annexed

6. Finance

6.1 To receive a financial statement up to 30 September 2020

Annexed

6.2 To consider draft budget 2021/22

Annexed

6.3 To consider 3 year budget plan

7. Allotment Sites

7.1 Update on allotment rents renewals

7.2 Currant Hill – update on the clearance and levelling work

7.3 Currant Hill – update on fencing

Russell House, Market Square,
Westerham, Kent TN16 1RB
Tel 01959 562147 / Fax 01959 569373
Email westerhamtowncouncil@btconnect.com

8. King George's Field

8.1 Request by WSA for a temporary outside area covering

9. Open Spaces

9.1 Quartely Visual Inspections

9.2 To consider quote for replacing of wooden bollards at Madan Rd

Annexed

9.3 To consider quote for adding two railing planters to the watering schedule

Annexed

9.4 To agree the winter maintenance programme subject to quote

Annexed

9.5 To consider testing of hanging basket brackets on our lampposts

9.6 To consider a request to site a new dog bin by Crockham Hill primary school

10. Other APFOS

10.1 To approve purchasing work wear and tools for the new General Maintenance Operative

10.2 To approve use of contingencies budget

11. Public Rights of Way

12. Correspondence

13. Reports from Councillors

14. TN16 & web-site

15. Matters for District and County Councillors

16. Further matters for consideration at the next meeting

17. Date of Next Meeting - Monday 18 January 2020 at 7pm