

## WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee held on Wednesday 22<sup>nd</sup> April at 7.30 pm virtually using Zoom due to Covid 19. No members of the public had requested to join the meeting.

Present: Councillors: Mrs L Bird (LB)  
Mrs S Sheen (SS)  
Mr B Holt (BH)  
Mr K Thompson (KT)  
Mr J Lord (JL)

In attendance: Assistant Clerk: Miss Emily Rodgers (ER)

Item		Action
1.	<p><b><u>Apologies for Absence</u></b> Apologies were received and accepted from Cllr Thompsom. Cllr Thompson attempted to join virtual meeting but was unable to.</p>	
2.	<p><b><u>Declarations of Interest not previously declared</u></b> None.</p>	
3.	<p><b><u>Minutes of the Meeting held on 9<sup>th</sup> September 2019</u></b> Were approved at the Council meeting on 16<sup>th</sup> March 2020.</p>	
4.	<p><b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> None.</p>	
5.	<p><b><u>Highways</u></b>  <b>5.1 Community Speed Watch Campaign</b> – Thanks to Cllr Lord and Cllr Holt for completing their online training. No Speed Watch sessions have been able to take place due to Covid-19. Sessions will be scheduled as and when Assistant Clerk is able to.  <b>5.2 Kent Police Speed Checks</b> – No update due to Covid-19.  <b>5.3 Highways Improvement Plan 2020</b> – Assistant Clerk updated HIP for Deer Signs to be installed on Hosey Common Road (B2026) only. Councillors agree HIP can be sent to KCC.</p>	ER

	<p><b>5.4 20 is Plenty Campaign</b> – Cllr Bird updated committee with the progress on the campaign. Thanks were given to Cllr Chard who was able to push this through to KCC who have provisionally given it the go ahead. Cllr Bird is waiting to speak to Nikola Floodgate at KCC to progress with the campaign. Cllr Bird advised the committee on the desired locations for 20mph and emphasised this campaign is to improve the Quality of Life in Westerham for its residents and visitors. Cllr Bird explained Focus Groups would be required to help with the campaign. All councillors have offered their assistance in helping with the campaign.</p> <p><b>5.5. Farley Nursery request for double yellow lines</b> -Assistant Clerk advised committee that 2 separate residents have requested an extension to yellow lines in Farley Nursery but at opposite ends of the road. Cllr Kevin Maskell had advised meeting on site with the two set of residents for them to explain their positions to then work out how the proposers can gain support from local houses around the issue to come up with a solution. It was agreed Assistant Clerk would contact the residents and advise they would need support from their neighbours before any consultation can be considered.</p> <p><b>5.6 Croydon Road Parking Complaint</b> – A complaint from a resident was raised after a Planning application was received regarding the construction of a 2-bedroom Bungalow on a disused garage plot on the opposite side of Croydon Road where the resident lives. The resident had requested for continuing the double yellow lines from Westways to sensibly beyond the property up to the 30mph signage and entry to the town to stop cars parking along that stretch of road. Committee agreed this item would not be included on the HIP 2020 as the new property would mean there would be loss of parking due to the addition of a driveway. This would mean parking would be forced to be displaced elsewhere within in town and therefore extending the yellow lines would not be a solution. Cllr Bird agreed to speak to the resident directly.</p> <p><b>5.7 Pavements and Granite Sets</b> – A member of the public in previous committee meeting reported broken granite sets and pavement slabs were being replaced with tarmac throughout the High Street making the High Street look unsightly. Assistant Clerk contacted KCC to investigate whether the broken slabs and granite sets could be replaced like for like rather than tarmac. Unfortunately KCC do not have the budget to replace with granite sets and York stone slabs. KCC steward had advised they will put in a request in the new financial year to replace with correct materials however it would be cost effective to replace Vicarage Hill to all tarmac and something that would be considered by KCC. The member of public has been informed,</p>	<p>LB</p> <p>ER</p> <p>LB</p> <p>ER</p>
6.	<p><b><u>Street Lighting</u></b></p> <p><b>6.1 LED rollout plan</b> – None</p> <p><b>6.2 Repairs and responses</b> – No repairs had been reported.</p> <p><b>6.3 Proposal of new light for Wolfelands Car Park</b> – The quote has been obtained for the new light and will cost in total £7,810.00. Committee agreed Highway and Lighting do not have the budget in this financial year to agree on proceeding with the new light. Assistant Clerk to inform the resident of the</p>	<p>ER</p>

	<p>committee's decision. A member of the public who attended previous meeting requested a new light between The Apothecary and Wells Place. Assistant Clerk awaiting quote from Street Lighting.</p> <p><b>6.4 Canville Rise</b> – Acting Deputy Clerk found information regarding 6 lights in Canville Rise that should have been added to WTC lighting inventory back in July 2019. WTC agreed on completion of development the lights would be WTC responsibility. Assistant Clerk contacted Street Lighting regarding the lights, they explained there were some issues with the installation and that they advised WTC that the tails of the lights were undersized on 25 April 2019. Street Lighting do not appear to have heard anything since. Street Lighting added the lights to WTC contract and had their engineers' number them accordingly. It was noted that adding the lights to the inventory has increased the maintenance contract by £287.05 plus VAT. Additional costs were taken from the Contingencies budget.</p> <p>On conducting the site check, Street Lighting informed Assistant Clerk that the tails were still undersized. Assistant Clerk requested a quote to install the correct sized tails which would cost £105 plus VAT. Assistant Clerk asked for their opinion and whether there are any negatives to keeping the existing tails. Street Lighting confirmed the lights would continue to work but all installations must comply with current regulations. Assistant Clerk instructed Street Lighting to fix tail lights and job has been completed.</p>	ER
7.	<p><b><u>Sevenoaks District Council</u></b> <b>7.1 Sevenoaks Joint Transportation Board</b>– Nothing to note.</p>	
8.	<p><b><u>Public Transport</u></b> <b>8.1. Sevenoaks Bus Network Consultation by GO Coach</b> Cllr Holt attended and was still waiting to receive the full plan. <b>8.2 Go Coach</b> - Email circulated informing committee of the Go Coach new on-demand public transport service for Sevenoaks during Covid-19. No feedback has been received from residents using it. Information on the scheme has been shared on WTC Facebook page and on WTC website.</p>	
9.	<p><b><u>Consultations</u></b> Nothing to note.</p>	
10.	<p><b><u>Financial</u></b> <b>10.1 Financial Statement not received</b> - Noted. <b>10.2 Church Floodlights</b> – Assistant Clerk informed committee the electricity invoice has been received for this financial year. H&amp;L budgeted £600, invoice was £560.00</p>	

11.	<p><b><u>Correspondence</u></b>  <b>11.1 Pootings Road</b> – Residents from Pootings attended the previous committee meeting expressing their concerns on speeding issues they are experiencing in Pootings. Cllr Sheen wrote a letter to Cllr Chard asking for his support on reducing the speed limit to 30mph. It was noted in the letter that WTC fully supported the resident's view. An email response was received from Geoff Bineham at KCC explaining a resident had already proposed the reduction in the speed limit with KCC, who declined the proposal. KCC declined the proposal due to there not being sufficient evidence required to change such law. The final response from Cllr Sheen explained that as the matter has been raised again and KCC have offered to support a partial solution, WTC would discuss with the residents of Pootings whether they are prepared to contribute to the cost of SLOW road markings along agreed points on the B269. Assistant Clerk re-laid this information to the resident at Pootings and awaiting their reply.</p>	ER
12.	<p><b><u>Reports from Councillors</u></b>  Cllr Holt reported French Street ongoing issues with construction work and heavy vehicles entering French Street. Cllr Holt has been keeping Town Clerk and Assistant Clerk updated with the events.</p>	
13.	<p><b><u>TN16, Website, Social Media</u></b>  Go Coach on-demand public transport service</p>	
14.	<p><b><u>Matters for District and County Councillors</u></b>  French Street – Cllr Holt in contact with Cllr Chard.</p>	
15.	<p><b><u>Further matters for consideration at the next meeting</u></b></p>	ER
16.	<p><b><u>Date of next meeting</u></b>  Wednesday 15<sup>th</sup> June 2020</p>	

The meeting was concluded at 8.30pm

Minutes confirmed as a correct record:

Chairman