

## WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee held on  
Monday 3<sup>rd</sup> February at 7.30 pm in Russell House,  
Market Square, Westerham

Present: Councillors: Mrs S Sheen (SS)  
Mr B Holt (BH)  
Mr K Thompson (KT)  
Mr J Lord (JL)

In attendance: Assistant Clerk: Miss Emily Rodgers (ER)  
15 members of the public present at the meeting.

Item		Action
1.	<b><u>Apologies for Absence</u></b> Apologies were received and accepted from Cllr Bird.	
2.	<b><u>Declarations of Interest not previously declared</u></b> None.	
3.	<b><u>Minutes of the Meeting held on 9<sup>th</sup> September 2019</u></b> Were approved at the Council meeting on 20 <sup>th</sup> January 2020.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> None.	
5.	<p><b><u>Highways</u></b></p> <p><b>5.1 Community Speed Watch Campaign</b> – A successful session by Assistant Clerk and Cllr Bates took place on 23<sup>rd</sup> January 2020 and 13 vehicles were reported. Cllr Lord, Cllr Holt and Cllr Thompson have agreed to complete the online training. Assistant Clerk sent link to councillors for the online training along with the locations of where speed watch can be conducted.</p> <p><b>5.2 Kent Police Speed Checks</b> -The Assistant Clerk had raised the request again for the data of the speed checks that were carried out by the police on Hosey Hill/Hosey Common. PCSO could not provide the findings. PCSO advised as and when they have sufficient man power they will conduct their own speed checks.</p> <p><b>5.3 Highways Improvement Plan</b> – KCC have completed all new items on the</p>	<p>BH KT JL</p> <p>ER</p> <p>ER</p>

	<p>HIP plan excluding flashing 30mph SID sign and improving the chevrons on Hosey Common Rd as deemed not required. Assistant Clerk to circulate completed HIP plan to the committee with final notes.</p> <p><b>5.4 Highways Improvement Plan (HIP) 2020</b> – H&amp;L committee discussed new items to be put on the HIP 2020. Assistant Clerk to discuss the proposals with Cllr Bird and circulate draft HIP 2020 to the committee for approval before sending to KCC.</p> <p><b>5.5 The KCC Annual Parish Seminar (20<sup>th</sup> November)</b> – Assistant Clerk emailed minutes of seminar to the committee.</p> <p><b>5.6 Farley Nursery request for double yellow lines</b> - H&amp;L committee considered the request and agreed that the Assistant Clerk should respond to the resident requesting evidence confirming support from other residents to their proposal for further consideration by the Committee.</p> <p><b>5.7 30mph SID sign</b> – Committee acknowledged the correspondence between Assistant Clerk and KCC explaining why a SID sign to be installed in London Road was not possible. The request to paint 30mph on the highway will be included in the 2020 HIP.</p> <p><b>5.8 Column 5 LED Lantern</b> – Assistant Clerk was notified KCC have added Column 5 to their light inventory and therefore the light is no longer the responsibility of the Council. The committee accepted this.</p> <p><b>5.9 20 is Plenty Campaign</b> – Committee fully supported the idea although did note H&amp;L budget does not have any funds available to implement campaign in 2020. A feasibility study is required and the Assistant Clerk to circulate minutes of the meeting held on 7<sup>th</sup> February with Adrian Berent (Author of presentation of 20 is plenty campaign) and Cllr Bird.</p> <p><b>5.10 Traffic Counts</b> – KCC informed Assistant Clerk that Cllr Chard had received complaints of speeding on A25. KCC were collecting data to see if this is the resident's perception or whether there is a speeding issue. Assistant Clerk has requested the findings of the traffic count when available.</p> <p><b>5.11 Meeting with KCC Steward</b> - Assistant Clerk met with KCC Steward (Simon Hawkins) who deals with current faults on our highways. Assistant Clerk attended a number of sites with Simon Hawkins. They also visited London Road to investigate what speeding restrictions could be put in place. Simon Hawkins advised it may be possible to install 30mph speed limit roundel road markings. Committee agreed this was a good idea and have added to HIP 2020.</p>	<p>ER</p> <p>ER</p> <p>ER</p> <p>ER</p>
6.	<p><b><u>Street Lighting</u></b></p> <p><b>6.1 LED rollout plan 2019</b> Assistant Clerk confirmed 10 LED lights had been installed in Westbury Terrace and Granville Road.</p> <p><b>6.2 Repairs and responses</b> – No repairs had been reported.</p> <p><b>6.3 Proposal of new light</b> – Assistant Clerk advised committee a resident requested for a new light to be installed on Wolfelands Land adjacent to Tudor House in order to deal with the poor visibility for members of staff at Wolfelands and residents walking on the pavement from Wolfelands to Pitts Car Park. Cllr Lord had visited the site and confirmed it is dark on that stretch of the footpath. The committee agreed that prior to making any decision Assistant Clerk would contact Street Lighting to instruct them to attend the</p>	<p>ER</p>

	<p>site to check feasibility and likely costings. Assistant Clerk to contact the resident and discuss the possibility of the resident contributing to the cost and to confirm the number of employees that use that part of the footpath. A member of the public who attended the meeting requested a new light between The Apothecary and Wells Place. This item will be on the next agenda for Committee to discuss. Assistant Clerk to instruct Street Lighting to access site for feasibility and costings.</p>	
7.	<p><b><u>Sevenoaks District Council</u></b>  <b>7.1 Sevenoaks Joint Transportation Board</b>– Minutes circulated and noted.  <b>7.2 Market Square Car Park Lighting</b> – Assistant Clerk reported lights are now working.</p>	
8.	<p><b><u>Public Transport</u></b>  <b>8.2. Sevenoaks Bus Network Consultation by GO Coach</b>  Cllr Holt attended and was still waiting to receive the full plan.</p>	
9.	<p><b><u>Consultations</u></b>  Nothing to note.</p>	
10.	<p><b><u>Financial</u></b>  <b>10.1 Financial Statement up to 31 December 2019</b>  Noted.  <b>10.2 Highways and Lighting DRAFT budget for 2020/21</b> - The additional costings for the electricity for floodlights for the church will be taken from Contingencies as it is a minimal amount.  <b>10.3 Church Floodlights</b> – H&amp;L committee were still waiting to receive the Church's electricity invoice despite Assistant Clerk chasing several times and given a deadline of 31<sup>st</sup> January. Cllr Lord has volunteered to speak to the Church Administrator to chase for the invoice. Assistant Clerk will provide Cllr Lord with a previous invoice to help locate an invoice from the Church.</p>	JL
11.	<p><b><u>Correspondence</u></b>  <b>11.1 M25 Refuge Area</b> – Noted.  <b>11.2 Go Coach – 401 Bus not stopping at Tesco Riverhead</b> – A member of the public who is visually impaired was present at the meeting and expressed their concern that that the 401 (now the number 1 bus) is still not stopping at Tesco Riverhead. Go Coach has advised there will be no change to the bus route and will not stop at Tesco. Committee fully supported resident's views that it impacts the resident's independence and contributes to a feeling of isolation and exclusion as unable to travel to their local supermarket. The committee agreed for Assistant Clerk to right a formal letter requesting Go Coach reconsider the decision or at least provide a formal response that can be shared with residents. The Committee also thought a letter to Tesco's advising them of the impact of the change to the bus route to raise awareness would be a good idea. Cllr Holt volunteered to investigate who</p>	ER BH

	<p>the best point of contact is for Tesco regarding this matter.</p> <p><b>11.3 Pootings Road – Reduce Speed Limit</b> – A delegation of 12 residents of Pootings attended the meeting. All residents expressed their concern about the speed and nature of traffic going through Pootings. 30mph is felt to be a more appropriate speed limit due to heavier traffic, larger vehicles (32 tonne trucks), no pavements for pedestrians or lighting. One resident advises Pootings fits the 'village' criteria and therefore by government law the speed should be 30mph. The committee agreed to support the residents based on this definition. Councillor Lord agreed to review the legal definition referred to 'Department for Transport Circular 01/2013 Setting local speed limits 7.3 131,133. This will then be discussed with Cllr Chard and extend an invitation to the site to suggest what safety improvements, if any, could be considered.</p>	
12.	<p><b><u>Reports from Councillors</u></b></p> <p>Cllr Holt reported French Street reducing the speed limit campaign was still ongoing.</p> <p>Cllr Bird, Cllr Sheen and Cllr Holt attended Covers Farm Presentation and Keep Westerham Green AGM.</p> <p>Cllr Thompson corresponding with Environmental Agency to become a Flood Warden.</p>	
13.	<p><b><u>TN16, Website, Social Media</u></b></p> <p>KCC – report a fault link.</p>	
14.	<p><b><u>Matters for District and County Councillors</u></b></p> <p>Pootings – Reduce Speed Limit</p>	
15.	<p><b><u>Further matters for consideration at the next meeting</u></b></p> <p>Pootings – Reduce speed limit</p> <p>Go Coach – No.1 Bus not stopping at Tesco Riverhead</p> <p>Proposal of new lights – Wells Place Tudor House</p>	ER
16.	<p><b><u>Date of next meeting</u></b></p> <p>Wednesday 22<sup>nd</sup> April 2020</p>	

The meeting was concluded at 9.40pm

Minutes confirmed as a correct record:

Chairman