

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 11th November 2019 at
7.30pm in Russell House, Market Square, Westerham

Present: Councillors: Mr E Boyle (EB) – Chairman
Mr A Bates (AB)
Mrs D Coen (DC)
Mr B Holt (BH)

Town Clerk: Mrs A Howells (AH)
Three members of the public

| Item | | Action |
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| 1. | <u>Apologies for Absence</u> None | |
| 2. | <u>Declarations of Interest not previously declared</u> None | |
| 3. | <u>Minutes of the Meeting on 10th September 2019</u> Had been approved at the Council meeting on 7 th October. | |
| 4. | <u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None. | |
| 5. 5(1) | <u>Youth Projects</u> The meeting was attended by one local resident, and two people from Edenbridge with experience of working with young people and community projects. A useful lengthy discussion was held, and it was agreed to investigate providing food/event for the young people in Westerham as a starting point with a view to commencing a dialogue when appropriate. The Youth provision budget to be used for this work which it was hoped would commence after Christmas. Details of site, volunteers and choice of food to be discussed by the Committee before the next meeting. | |
| 5(2) | <u>Youth Provision</u> The Clerk reported that following the Clerks Forum last month, which was attended by West Kent Extra, a report regarding the outreach work | |

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| <p>5(3)</p> <p>5(4)</p> <p>5(5)</p> | <p>undertaken in Westerham had been circulated. Despite four visits there had been no engagement with young people.</p> <p>Youth Bus – The Youth Provision Contractor informed WTC that the bus had been mended and they were looking for a driver and then it would be on the road. The Clerk updated the contractor on the feedback from WKE. WTC will be informed when the bus will be coming to Westerham.</p> <p><u>Westerham Youth Club</u></p> <p>The School had raised some personnel issues regarding the Youth Club. However the School were very happy with the Youth Club itself as there had been very good feedback from those attending and parents. The contractors had been informed and were dealing with the issues. The Head Teacher was happy to discuss extending the times of the Club and extending attendance to those not at Churchill and was planning to visit the Club herself.</p> <p><u>Edenbridge Youth Worker</u></p> <p>Cllr Coen had been invited and attended the Edenbridge HOUSE project on 18th October and her report had been circulated. Cllr Coen reported that HOUSE was a drop-in youth forum for young people from 11 – 25 and despite the age range the dynamic worked. HOUSE was providing a safe haven for the young people and generated trust to enable a diverse range of ages and backgrounds to coexist harmoniously. This was further discussed in item 1.</p> <p><u>Anti-social behavior (ASB)</u></p> <p>There had been vandalism on the roof of Russell House where a foot was put through the roof resulting in the bin cupboard ceiling falling in and filling with water. This had been reported to the Police. It was not known when this had happened. There had been a temporary repair to the roof.</p> | |
| <p>6.</p> <p>6(1)</p> <p>6(2)</p> <p>6(3)</p> <p>6(4)</p> <p>6(5)</p> <p>6(6)</p> <p>6(7)</p> <p>6(8)</p> <p>6(9)</p> <p>6(10)</p> | <p><u>Community Issues</u></p> <p><u>Community Warden: update</u></p> <p>A report from the Community Warden had been circulated; the Community Warden was thanked for his continuing good work.</p> <p><u>Police: update</u></p> <p>No report had been received.</p> <p><u>IPAG (Independent Police Advisory Group) Meeting</u></p> <p>There had been no recent meeting.</p> <p><u>Town Partnership</u></p> <p>The WTP were organising the Christmas Trail at Late Night Shopping.</p> <p><u>Christmas Lights</u></p> <p>The main lights were up, the Christmas tree had been chosen and delivery booked. Cllr Boyle had delivered letters to all retailers. The staff were busy organising the Late Night Shopping event.</p> <p><u>Eden Valley Tourism Forum</u></p> <p>The minutes of the meeting on 2nd July were available.</p> <p><u>Edenbridge Partnership</u></p> <p>Cllr Coen would be attending the next meeting on 3rd December.</p> <p><u>Sevenoaks Health Action Team</u></p> <p>Nothing to report.</p> <p><u>Churchill School</u></p> <p>The School Choir was performing at Late Night Shopping event.</p> <p><u>Crockham Hill School</u></p> <p>Nothing to report.</p> | |

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| 6(11) | <u>Valence School</u> There was nothing to report. | |
| 6(12) | <u>Sea Cadets/Drill Hall</u> The Sea Cadets band would be performing at Late Night Shopping event. | |
| 6(13) | <u>Tourism</u> The new Café Winston's had opened, and they had a tourist information rack from Sevenoaks District. The Tourism Information board had been replaced on the outside of the building. | |
| 6(14) | <u>Forget-me-not Café</u> Cllr Bates, the Clerk and one volunteer attended the Dementia Friendly Kent Awards 2019 at Kent County Showground on 11 th October and were a finalist in the category of Dementia Friendly Organisation/ Company (Less than 50 staff). WTC had sponsored a table and were listed in the brochure. The café was currently investigating a visit to Westerham Brewery. | |
| 6(15) | <u>Friday Lunch Club</u> The Club goes from strength to strength. A monthly cream tea event with entertainment had commenced. | |
| 6(16) | <u>Flood Management</u> Cllr Bates had attended a DRIPS meeting on 24 th October. | |
| 6(17) | <u>Chamber of Commerce</u> The Clerk attended the meeting on 16 th October, at the Hever Resort Hotel and has been asked to find other venues in Westerham willing to host a meeting. The Clerk had approached the new tearoom Winston's and passed on the information. Following discussion it was agreed that if the Chamber of Commerce did meet at Winton's WTC would provide a budget of up to £100 from contingencies to pay for coffee and cake. | AH |
| 7. | <u>Financial Statement to 31st October 2019</u> The financial information was circulated and there were no queries. | |
| 8. | <u>Draft Budget 2020/21</u> The proposed draft budget was circulated. Following discussion it was agreed to put forward to F&GP the budget of £31,850. | |
| 9. | <u>Westerham Library – Community Asset</u> The Clerk reported that the listing of Westerham Library as a Community Asset had expired on 11 th June 2019. Following discussion it was agreed that the Clerk apply for Westerham Library to be relisted as a Community Asset. | AH |
| 10. | <u>Half term Family Fun Session</u> A report from the half term Family Fun session had been circulated. The Committee were very happy with the sessions and felt the community valued them. | |
| 11. | <u>Visit to SDC CCTV room</u> Following the SDC Liaison Meeting WTC Cllrs had been invited to visit the SDC CCTV control room to view the quality of the images. Cllrs Coen and Robson had visited and their report had been circulated. Concern and surprise was expressed as the CCTV Operators had not been briefed regarding | |

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| | Westerham hotspots. It was agreed that this report be circulated to all Cllrs and be placed on Council Agenda. | |
| 12. | <u>Consultations</u> 12.1 KCC Wellbeing Services in the Community was noted. | |
| 13. | <u>Correspondence</u> 13.1 Sevenoaks District Seniors Action Forum Newsletter – September 2019 had been circulated. 13.2 SDC Community Safety news had been circulated. | |
| 14. | <u>Reports from Councillors</u> Cllr Boyle reported that he had attended a meeting with Cllr Ogden and SDC Cllr Maskell on 29 th October. | |
| 15. | <u>TN16 and website</u> Thanks for donations and help for Late Night Shopping. | |
| 16. | <u>Matters for District and County Councillors</u> None | |
| 17. | <u>Further Matters for Consideration at the next meeting</u> None | |
| 18. | <u>Date of next meeting</u> 10 th February 2020 | |

The meeting was concluded at 9.15 pm

Minutes confirmed as a correct record:

Chairman