

WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee held on
Monday 8 April 2019 at 7.30 pm in Russell House,
Market Square, Westerham

Present: Councillors: Mr D Le Breton (DLB) - Chair
Mr A Holman (AH)
Mr M Craig (MC)

In attendance: Assistant Clerk: Mrs D Rogers (DR)
2 members of the public

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Bird – work commitments.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting held on 8 April 2019</u> Were approved at the Council meeting on 18 March 2019.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> A member of the public present at the meeting raised the issue of pavement parking at Croydon Road near to the Maltings and the Manor House. Assistant Clerk to forward issue to SDC and chase a response to previous meeting agenda item 11.2, Letter of complaint by resident to SDC re: Access to The Maltings.	DR
5.	<u>Highways</u> 5.1 Community Speed Watch Campaign Cllr Holman had distributed leaflets around the Town requesting more volunteers. A new volunteer had been trained. Further sessions will be planned after Easter due to many volunteers not being available. 5.2 Kent Police Speed Checks DR had made a request for a speed check as you enter the Town. Police say they will do it when they have the resources. 5.3 Grass verge damage, London Road No update. Carry over to next meeting. 5.4 Hosey Hill/Common Road Residents petition for traffic calming Data received from traffic survey. Await to hear further following residents meeting with Cllr Chard. 5.5 Damaged bollard/lighting fault – Crossing points, Croydon Road Works completed. One white bulb is cracked. Assistant Clerk to report to KCC. 5.6 School Crossing patrol flashing lights along Croydon Road – update An enquiry into why the lights do not flash led the Town Council to raise the matter with Kent County Council (KCC) who own them. Since the last	DR

	<p>committee meeting KCC have advised WTC that the School Crossing Patrol light outside the Fire Station is in working order but needs to be switched on manually by the Crossing Patrol person. School Crossing Patrols (SCPs) are employed by The Safer Mobility Team, Highways, Transportation and Waste (HTW), Kent County Council and line managed by the Head Teacher at the school. SCP's can only operate on an authorised School Crossing Patrol site.</p> <p>KCC advised that the other SCP light, opposite West Ways is controlled by a radio transmitter. KCC could not test the light, as they do not have the transmitter, that would have gone to the school/ crossing patrol person. A radio version was installed, because there is no footway that side of the road. The Town Council are aware there has not been a Crossing Patrol in the last 10 years.</p> <p>The Assistant Clerk had contacted the headteacher at Churchill primary school to explain the situation and had asked the school to advise WTC and KCC if the School Crossing Patrol is still required. DR chased a response on 5 April. The H&L Committee agreed that the Assistant Clerk should chase the school again for their views on the way forward.</p>	
6.	<p><u>Street Lighting</u></p> <p>6.1 New street light, London Road UK Power network had programmed to install the new column on 10th April. Once the column is installed Streetlights our lighting contractor will arrange for power to be connected, at a cost of £1,175 to be paid out of upgrades & Improvement budget.</p> <p>6.2 LED conversion rollout plan 2019. £1,500 had been rolled over into LED budget for 2019/20. The cost of LED streetlights for side roads are £325 + VAT. The Assistant Clerk proposed to order 20 lights for total cost of £6,500. To be paid from the LED budget (£1,500) and upgrades & Improvements (£5,000) The Highways & Lighting Committee agreed to the plan for 2019/20. DR will now place an order for 20 lights. The Committee asked for a break-down of the quote showing the cost for the lantern and labour. Towards the end of the financial year the committee will review if there is money left to order more LED lights for 2019/20.</p> <p>6.3 Repairs and responses. Nothing to note.</p>	<p>DR</p> <p>DR/LB</p>
7.	<p><u>Sevenoaks District Council</u></p> <p>7.1 Sevenoaks Joint Transportation Board 6 March The minutes had been circulated and noted by the committee.</p> <p>7.2 Sevenoaks Joint Transportation Board Dates for 2019 12 June, 10 Sept & 3 Dec for information.</p>	
8.	<p><u>Public Transport</u> Nothing to note.</p>	
9.	<p><u>Consultations</u> None.</p>	
10.	<p><u>Financial</u></p> <p>10.1 Financial Statement up to 31 March 2019 The latest statement was noted. Rollovers are £1,500 for LED programme and £500 for Church lights.</p>	

	<p>10.2 Electricity bill for church floodlights For information only.</p> <p>10.3 Electricity Energy Contract renewal March 2019 Three quotes had been received giving various deals from 1 to 5 years. A 4 year contract with e-on had been decided upon by the Chair.</p>	
11.	<p><u>Correspondence</u></p> <p>11.1 Accident on the A25 The Committee queried had Brasted Council been included in the original correspondence. The Committee agreed to support neighbouring villages in any speed calming solutions for the benefit of all users of the A25. Assistant Clerk to feedback.</p> <p>11.2 Air pollution Letters noted. The Committee was concerned over the increasing volume of traffic on the A25. Assistant Clerk to discuss with Cllr Maskell signage at the roundabout at the top of London Road for directing visitors to Quebec House and Chartwell via Beggars Lane.</p>	<p>DR</p> <p>DR</p>
12.	<p><u>Reports from Councillors</u> None.</p>	
13.	<p><u>TN16, Website, Social Media</u> Date for community litter pick</p>	DR
14.	<p><u>Matters for District and County Councillors</u></p>	
15.	<p><u>Further Matters for Consideration at the next meeting</u> A member of the public was present at the meeting and raised the issue of street cleaning and litter in Westerham and suggested that the Council employ a person with a broom and cart to sweep the streets. – The H&L Committee agreed to raise the request with Council. The H&L Committee advised that WTC's Grounds Maintenance Operative is responsible for Russell House grounds and would feedback to the Clerk that the member of the public felt that the Council office grounds were looking untidy. The Committee agreed to contact The Town Partnership and ask that they raise the issue of street cleanliness with their "proud to do business" members and help by keeping the front of their business premises swept and tidy. Also to be clarified: What is the SDC street cleaning schedule for Westerham? When is the next community litter pick taking place?</p>	<p>DR</p> <p>DR</p> <p>DR</p> <p>DR</p>
16.	<p><u>Date of next meeting</u> Monday 17 June 2019.</p>	

The meeting was concluded at 8.35pm.

Minutes confirmed as a correct record:
Chairman