

## WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee held on  
Monday 10 September 2018 at 7.30 pm in Russell House,  
Market Square, Westerham

Present: Councillors: Mrs L Bird (LB) - Chair  
Mr D Le Breton (DLB)  
Mr A Holman (AH)  
Mr N Proudfoot (NP)

In attendance: Assistant Clerk: Mrs D Rogers (DR)

Item		Action
1.	<b><u>Apologies for Absence</u></b> Apologies were received and accepted from Cllr Craig- work commitments.	
2.	<b><u>Declarations of Interest not previously declared</u></b> None.	
3.	<b><u>Minutes of the Meeting held on 18 June 2018</u></b> Were approved at the Council meeting on 9 <sup>th</sup> July 2018.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> None.	
5.	<p><b><u>Highways</u></b></p> <p><b>5.1 Community Speed Watch Campaign</b> The Westerham Campaign is going well with several new volunteers joining the group. Sessions are scheduled for 19<sup>th</sup> and 21 September.</p> <p><b>5.2 Kent Police Speed Checks</b> The Committee will request monthly checks in hot spots around Westerham.</p> <p><b>5.3 London Road – slow road markings</b> See agenda item 5.9.</p> <p><b>5.4 Grass verge damage, London Road</b> Pending permanent fix.</p> <p><b>5.5 Fatal accident – Dennettsland Road junction with B2026, Crockham Hill</b> KCC is planning a scheme to improve safety on the approaches to and at the junction.</p> <p><b>5.6 Hosey Hill/Common Road Residents petition for traffic calming</b> The residents are in the process of finalising their traffic calming proposals. The next Joint Transportation Board meeting is on 4<sup>th</sup> December. DR to advise</p>	DR

	<p>residents of the date.</p> <p><b>5.7 Damaged bollard/lighting fault – Crossing point, Croydon Road</b> A bollard had been damaged in March 2018, by a road traffic accident. The damage had been reported immediately to KCC and again by the Town Council and a member of the public in August. No response had been received from KCC and the crossing point remained unlit. The Assistant Clerk had escalated the issue for the attention of the Manager of the KCC lighting team and is awaiting a response.</p> <p><b>5.8 KCC rural bus services – The Big Conversation Consultation</b> Cllr Bird attended a public meeting and Cllr Proudfoot attended a parish meeting to seek further information about the consultation. The consultation was aimed at smaller towns/villages rather than towns like Westerham. DR will circulate to the committee the consultation outcome when available.</p> <p><b>5.9 Action points of meeting with Highways steward 8 June - Response from KCC Steward;</b> <b>Oak tree, Oak Lodge Lane</b>, is a private tree. KCC inspectors had previously advised they will not inspect this tree unless it poses an imminent danger to the Highway. KCC currently have no concerns with the tree. <b>The Croydon Road school crossing platform</b> is a street-lighting issue (not highways). KCC Steward is awaiting a response from the lighting team. <b>London Road junction with High Street - STOP LOOK LEFT/RIGHT markings</b> - due to the skid resistance in the area, these markings would not stick. KCC highways will continue to look into installing suitable new markings here.</p> <p><b>5.10 B269 Pootings Road</b> DR reported missing sign to KCC. Awaiting response from Cllr Chard on speeding issues.</p>	<p>DR</p> <p>DR</p>
6.	<p><b><u>Street Lighting</u></b></p> <p><b>6.1 Proposed new street light, London Road</b> Awaiting quote. DR to chase.</p> <p><b>6.2 Bollard light, Churchyard</b> Installed. Remove from agenda.</p> <p><b>6.3 1<sup>st</sup> light along church footpath</b> Cllr Proudfoot's suggestions had been investigated and are not possible as the light column is too low.</p> <p><b>6.4 Light column 43, Croydon Road</b> KCC had pruned the tree obscuring light 43.</p> <p><b>6.5 LED conversion</b> The H&amp;L Committee discussed the report presented by DR and agreed to option Two. DR to proceed with placing an order.</p>	<p>DR</p> <p>DR</p> <p>DR</p>
7.	<p><b><u>Sevenoaks District Council</u></b></p> <p><b>7.1 Sevenoaks Joint Transportation Board 11<sup>th</sup> September 2018</b> The agenda had been circulated and noted by the Committee. The date of next meeting is 4<sup>th</sup> December. DR to advise the Hosey Hill/Hosey Common Road residents of the meeting date and ask if they will be presenting their traffic calming proposals.</p> <p><b>7.2 Parking Survey – New Street, Squerrys Mede and Lodge Lane</b> The outcome had not been communicated to residents by SDC. DR to raise with</p>	<p>DR</p> <p>DR</p>

	SDC when this would be happening. <b>7.3 Safer Parking Around School programme</b> DR had enquired if this was something Churchill School were interest in. DR is awaiting a response from the school and from SDC to advise if the school would meet the criteria for the programme (should they wish to take part in the programme)	DR
8.	<b><u>Public Transport</u></b> Nothing to note.	
9.	<b><u>Consultations</u></b> None.	
10.	<b><u>Financial</u></b> <b>10.1 Financial Statement up to 30 August 2018</b> The latest statement was noted. <b>10.2</b> The Committee agreed to pruning of the Oak tree, Oak Lodge Lane, if it is obscuring the WTC owned street light. This will be a small prune by our lighting contractor. Actioned because the light is on a main route into the Town. DR to investigate.	DR
11.	<b><u>Correspondence</u></b> None.	
12.	<b><u>Reports from Councillors</u></b> None.	
13.	<b><u>TN16, Website, Social Media</u></b> Vegetation and street lights Reporting faults to KCC, potholes, footpaths, blocked drains Speedwatch	DR
14.	<b><u>Matters for District and County Councillors</u></b> Cllr Chard – Pootings Cllr Maskell – SDC parking survey and safer parking around school programme	
15.	<b><u>Further Matters for Consideration at the next meeting</u></b>	
16.	<b><u>Date of next meeting</u></b> Monday 19 <sup>th</sup> November 2018.	

The meeting was concluded at 8.20pm.

Minutes confirmed as a correct record:

Chairman