

## WESTERHAM TOWN COUNCIL

### Youth and Community Committee

Minutes of the Meeting held on Monday 2<sup>nd</sup> July 2018 at 7.30pm in  
Russell House, Market Square, Westerham

Present: Councillors: Mr E Boyle (EB) – Chairman  
Mr A Bates (AB)  
Mr A Jowett (AJ)  
Mrs H Marsh (HM)

In attendance: Town Clerk: Mrs A Howells (AH)

Item		Action
1.	<b><u>Apologies for Absence</u></b> Apologies were received and accepted from Cllr Craig – business commitment.	
2.	<b><u>Declarations of Interest not previously declared</u></b> None	
3.	<b><u>Minutes of the Meeting on 9<sup>th</sup> April 2018</u></b> The Minutes had been approved at the Council meeting on 21 <sup>st</sup> May.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> The refurbishment of the public toilets had commenced on 25 <sup>th</sup> June and should take two to three weeks.	
5. 5(1) 5(2) 5(3)	<b><u>Youth Projects</u></b> <b><u>Youth Provision 2018/19</u></b> The Clerk reported that Playplace were still working on the youth bus project due to repairs to the bus but hoped to have a plan with WTC shortly. <b><u>Westerham Youth Club</u></b> No report had been received. WTC would not have to pay for the Youth Club sessions until September due to Playplace being awarded a grant for the Youth Club sessions. <b><u>KCC Youth Commissioned Work</u></b> A report was circulated regarding the KCC Youth Commissioned work in the Sevenoaks District. Other than outreach sessions Westerham was not benefiting from this funding. However the Lead Worker had asked to meet with the Clerk and Cllr Boyle to discuss Westerham and this would be arranged shortly.	

5(4)	<p><b><u>Anti-social behaviour</u></b>  During May half term there had been a number of anti-social behaviour incidents including extensive damage to the lighting column in the Churchyard; damage to cars and £1000 worth of damage in the KGF playground. However since this time there had not been any incidents.</p>	
6.	<p><b><u>Community Issues</u></b></p>	
6(1)	<p><b><u>Community Warden: update</u></b>  A report from the Community Warden had been circulated; the Community Warden was thanked for his continuing good work.</p>	
6(2)	<p><b><u>Police: update</u></b>  There was no report.  An email with consultation information from the Police and Crime Commissioner Mr Scott regarding "What is your experience of violent crime?" was noted.</p>	
6(3)	<p><b><u>IPAG (Independent Police Advisory Group) Meeting</u></b>  Cllr Bates reported that he had been unable to attend the IPAG meeting last week but would circulate the minutes when available.</p>	
6(4)	<p><b><u>Town Partnership</u></b>  Cllr Boyle reported that meetings were being held with WTP regarding communication and Christmas lights.</p>	
6(5)	<p><b><u>Christmas Lights</u></b>  Cllr Boyle reported that a meeting with the contractor was taking place this week.</p>	
6(6)	<p><b><u>Edenbridge Partnership</u></b>  Cllr Jowett reported that he had attended the meeting on 5<sup>th</sup> June; there was nothing to report that related to Westerham.</p>	
6(7)	<p><b><u>Sevenoaks Health Action Team</u></b>  There was nothing to report; the Clerk would continue to monitor the Agenda.</p>	
6(8)	<p><b><u>Churchill School</u></b>  Cllr Marsh reported that she had attended the School together with Cllrs Boyle and Jowett and made a presentation to the assembly regarding UK Parliament Week. This had been followed by a School tour and visits to the classrooms to watch the debating. There had been excellent debates on many and varied subjects; this culminated in voting on all the debates. This project had been very well received by the pupils who had engaged fully.  Congratulations were given to Cllr Marsh for all her hard work on this.  Cllr Marsh to write a press release and request photos from the School.</p>	HM
6(9)	<p><b><u>Crockham Hill School</u></b>  It was agreed that Cllr Marsh would approach the Head Teacher at Crockham Hill with a view to repeating the project.</p>	HM
6(10)	<p><b><u>Valence School</u></b>  Cllr Wesley and the Clerk had visited the School Council. This had been a very informative and engaging visit. One of the most important topics raised by the School Council was access to Westerham from Valence School. The Clerk to contact KCC regarding the grass verges being cut more often to enable wheelchair access on the pavement adjacent to the A25.</p>	
6(11)	<p><b><u>Sea Cadets/Drill Hall</u></b>  WTC had been invited to the Sea Cadets Bi-annual Parade, Cllr Wesley to attend on 12<sup>th</sup> July.</p>	AH

6(12)	<b><u>Tourism</u></b> WTP would be providing a tourism plan for discussion.	
6(13)	<b><u>Forget-me-not Café</u></b> The Clerk reported attendance was still excellent with many exciting speakers and activities planned. The Chairman of SDC Cllr Pat Bosley and SDC Cllr Diana Esler had attended the last Café and commented on the high number of attendees and the wonderful atmosphere.	
6(14)	<b><u>Friday Lunch Club</u></b> There were now 65 residents on the attendance list at this very popular Club which could not take place without the cooks from Event Prep Cooking and the regular volunteers.	
6(15)	<b><u>Flood Management</u></b> Cllr Bates reported that he had attended a Flood Warden training course and been issued with a Flood Warden equipment bag.	
7.	<b><u>Financial Statement to 31<sup>st</sup> May 2018</u></b> The financial information was circulated. There were no queries. A request had been received from WTP for match funding for 50-off stone-fired clay poppies 4" in size, the same as those made for the Tower of London. They would be deep-glazed and completely frost resistant, and the price was £12.50 each. The overall charge would therefore be £625. Following discussion it was agreed to contribute half of the cost from the contingency budget for a display in front of the war memorial which would be a fitting tribute to the fifty Westerham men who did not return in 1918.	AH
8.	<b><u>Summer Family Fun sessions</u></b> The timetable and events planned had been circulated and was agreed. The Clerk was hoping to book a face painter and animal show for the remaining two dates. New banners would also be needed this year. The Clerk had contacted James Millard Estate Agents and asked if boards could be used to advertise the summer events, this had been agreed and there should be six boards around the Town.	AH
9.	<b><u>PACT (Partners and Communities Together) meeting</u></b> The Action Plan and notes from the meeting on 5 <sup>th</sup> June had been circulated. The Community Meeting had taken place on 24 <sup>th</sup> May at Westerham Hall but attendance had been very disappointing, with approximately ten people attending. However this did include three young people and a dialogue was held with them. The next PACT meeting would take place on 11 <sup>th</sup> September.	
10.	<b><u>Memory Walk</u></b> The Clerk reported that this had been a lovely event with many generations of family attending in memory of their loved ones. Bodyworx had led a warm up before the Walk and there was a full page spread in TN16 . Sponsorship totalling £600 had paid for the start/finish arch, t-shirts and medals. Event Pre Cooking had provided cakes at the finish line and £265 had been raised on the day.	

11.	<b><u>Consultations</u></b> None.	
12.	<b><u>Correspondence</u></b> 12.1 Information regarding Alcohol Identification & Briefing Advice Training was circulated.	
13.	<b><u>Reports from Councillors</u></b> Cllr Marsh reported that the Musical bumps group were looking for a new venue in order that the group could continue classes in Westerham; the Clerk to investigate. It was hoped that the group could visit the Forget-me-not Café sometime in the future. Cllr Bates reported that he was attending meetings with a view to resurrecting Westerham carnival. The Clerk to investigate the cost of closing the A25.	
14.	<b><u>TN16 and web-site</u></b> Summer Family Fun Sessions	
15.	<b><u>Matters for District and County Councillors</u></b> None	
16.	<b><u>Further Matters for Consideration at the next meeting</u></b> None	
17	<b><u>Date of next meeting</u></b> Monday 3 <sup>rd</sup> September 2018	

The meeting was concluded at 9.15 pm

Minutes confirmed as a correct record:

Chairman