



## WESTERHAM TOWN COUNCIL

## Youth and Community Committee

Minutes of the Meeting held on Monday 12th February 2018 at 7.30pm in Russell House, Market Square, Westerham

Present: Councillors: Mr E Boyle (EB) – Chairman

Mr A Bates (AB) Mr M Craig (MC) Mr A Jowett (AJ) Mrs H Marsh (HM)

In attendance: Clerk: Mrs A Howells (AH)

Cllr Proudfoot PCSO Collins

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Item		Action
1.	Apologies for Absence None	
2.	Declarations of Interest not previously declared  None	
3.	Minutes of the Meeting on 13 <sup>th</sup> November 2017  The Minutes had been approved at the Council meeting on 11 <sup>th</sup> December.	
4.	Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda  None	
5. 5(1)	Youth Projects Youth Provision 2017/18 The Town Clerk reported that a meeting had taken place with Playplace to discuss the Lottery Awards for All successful bid and outreach work in Westerham. Following lengthy discussion it was agreed in principle, subject to further discussions on funding, to support a 'double decker bus' Youth Club project. The Clerk to further discuss with Playplace.	АН
5(2) 5(3)	Westerham Youth Club A report had been received from Playplace, which had been circulated. A flyer for the Youth Club had been circulated with details of the February half term Family Fun session. KCC Youth Commissioned Work	

	The Town Clerk reported that an email had been received stating the leading	
	Youth Worker was leaving WKE.	
5(4)	Sevenoaks District Youth Advisory Group (YAG)	
	There was nothing to report.	
5(5)	<u>Outreach Work</u>	
	A report was awaited; the Clerk to chase.	
5(6)	Anti-social behaviour	
	Incidents of anti-social behaviour had increased and Russell House had had	
	paint balls fired at one of the upstairs windows. The Town Clerk reported that	
	the portable CCTV had been ordered. Following discussion it was agreed to	
	purchase ten portable CCTV signs at a cost of £180.	AH
,	Community leaves	
6.	Community Issues Community Warden: update	
6(1)	A report from the Community Warden had been circulated; the Community	
	Warden was thanked for his continuing good work.	
6(2)	Police: update	
0(2)	PCSO Collins had put together information regarding crimes in Westerham	
	during the past six months. PCSO's Collins and Hardy and the Clerk had looked	
	at sites for the portable CCTV based on the crime information and were	
	suggesting three initial sites, New Street, Junction to London Road and South	
	Bank and the top of Croydon Road. Following discussion it was agreed that the	
	Clerk would place the order for plugs with the WTC Lighting Contractor.	
	Cllr Proudfoot expressed concern regarding Police resources.	AH
6(3)	IPAG Meeting	
	Cllr Bates reported that the IPAG's may be coming to an end. Sevenoaks	
	IPAG had been the only successful group and had achieved a great deal.	
	There was a meeting in March to discuss this further.	
	The IPAG Annual Forum was taking place on 20 <sup>th</sup> March at 6pm, Cllr Bates to	
	attend.	
6(4)	<u>Town Partnership</u>	
	Cllr Boyle reported that there had not been any WTP meetings; he and	
	Cllr Wesley were due to meet with WTP tomorrow to discuss working together in	
	the future.	
6(5)	Christmas Lights	
	Cllr Boyle reported that there had been much positive feedback from	
	resident's regarding the display. There had been some technical issues but not	
	as many as in past years. There would be some overspend.	
6(6)	Eden Valley Tourism Forum There was nothing to report	
	There was nothing to report.	
6(7)	Edenbridge Partnership  Cllr Jowett reported that he would attend the next meeting.	
	Sevenoaks Health Action Team	AJ
6(8)	The Clerk had sent her apologies for the meeting on 2 <sup>nd</sup> November.	
((0)	Churchill School	
6(9)	The Town Clerk reported that the Head Techer was leaving and there was a	
//101	new Chair of Governors, along with many new Governors.	
6(10)	Crockham Hill School	
	A letter had been received from the School Council supporting the refurbished	
	playground at Crockham Hill.	
	<u>                                     </u>	

6(11)	<u>Valance School</u>	
	There was nothing to report.	
6(12)	Sea Cadets/Drill Hall	
	There was nothing to report.	
6(13)	<u>Tourism</u>	
, ,	A quote with design was awaited from a contractor for finger posts. Cllr Bates	
6(14)	was following up regarding the Town Sign.	
,	Forget-me-not Café	
6(15)	The Clerk reported attendance was still excellent.	
0(10)	Friday Lunch Club	
	Attendance was growing and there were currently 54 on the attendance list.	
	A trip been arranged for 13th December to Snowhill Garden Centre This had	
	gone well.	
(17)	Flood Management	
(16)	Cllr Bates reported he had attended the DRIPS meeting recently. DRIPS and	
	SERT would be amalgamating, they were looking for volunteers. Flood Wardens	
	were needed for each town; Westerham was fully covered.	
	Westerham Rotary Fair	
(17)	<u> </u>	
	The Town Clerk reported that Mr Peter Stapleton had stepped down from	
	running the Rotary Fair in Westerham after over ten years. A letter of thanks to	
	be sent for this very successful event.	AH
7.	<u>Financial Statement to 31st December 2017</u>	
	The financial information was circulated. There were no queries.	
	7.1. A quote had been circulated for ten CCTV signs at a cost of £180, this was	
	approved.	
	7.2 Following discussion it was agreed to:	
	1. Fullers Hill toilets - add underspent budget 2017/18 to toilet reserve	
	2. Summer Play Scheme – roll £500	
	3. Youth Provision – add £2000 to Skatepark reserve	
	4. Youth Provision – roll £2000 for the Bus Youth project	
	5. Youth Provision – roll £1000 into Community Lunch for 2018 trip	
8.	Fullers Hill public toilets – technical specification	
	Following discussion it was agreed to set up a Toilet Refurbishment Working	
	Party to discuss the specification, made up of Cllrs Bates, Jowett and the Clerk.	AH
9.	PACT meeting – Action Plan	
	The Action Plan had been circulated and the next meeting would take place	
	on 20 <sup>th</sup> March. This had been a very positive meeting and it was hoped a	
	Community meeting would be arranged.	
10.	<u>Consultations</u>	
	10.1 KCC – Homelessness Support Service for Vulnerable Adults in Kent – Cllr	
	Bates to respond.	
11.	<u>Correspondence</u>	
	11.1 Kent Fire & Rescue Time for a Cuppa was noted.	
	11.2 Goldservice – Increase from 1st February.	

12.	Reports from Councillors  Cllr Craig reported that the Westerham Cyclery would shortly cease coaching activities for young people due to lack of demand.  Cllr Marsh reported that the new pre-school 'Mini Munchkins' had got off to a slow start.  Cllr Marsh reported that the Mannifest event at Westerham Hall had been very successful.	
13.	TN16 and web-site None	
14.	Matters for District and County Councillors None	
15.	Further Matters for Consideration at the next meeting None	
16.	Date of next meeting  Monday 9th April 2018  Cllr Craig gave his apologies.	

The meeting was concluded at 9.15 pm

Minutes confirmed as a correct record:

Chairman