



<p>5(4)</p> <p>5(5)</p> <p>5(6)</p>	<p>The Town Clerk reported that an email had been received stating the leading Youth Worker was leaving WKE.</p> <p><b><u>Sevenoaks District Youth Advisory Group (YAG)</u></b> There was nothing to report.</p> <p><b><u>Outreach Work</u></b> A report was awaited; the Clerk to chase.</p> <p><b><u>Anti-social behaviour</u></b> Incidents of anti-social behaviour had increased and Russell House had had paint balls fired at one of the upstairs windows. The Town Clerk reported that the portable CCTV had been ordered. Following discussion it was agreed to purchase ten portable CCTV signs at a cost of £180.</p>	<p>AH</p>
<p>6.</p> <p>6(1)</p> <p>6(2)</p> <p>6(3)</p> <p>6(4)</p> <p>6(5)</p> <p>6(6)</p> <p>6(7)</p> <p>6(8)</p> <p>6(9)</p> <p>6(10)</p>	<p><b><u>Community Issues</u></b></p> <p><b><u>Community Warden: update</u></b> A report from the Community Warden had been circulated; the Community Warden was thanked for his continuing good work.</p> <p><b><u>Police: update</u></b> PCSO Collins had put together information regarding crimes in Westerham during the past six months. PCSO's Collins and Hardy and the Clerk had looked at sites for the portable CCTV based on the crime information and were suggesting three initial sites, New Street, Junction to London Road and South Bank and the top of Croydon Road. Following discussion it was agreed that the Clerk would place the order for plugs with the WTC Lighting Contractor. Cllr Proudfoot expressed concern regarding Police resources.</p> <p><b><u>IPAG Meeting</u></b> Cllr Bates reported that the IPAG's may be coming to an end. Sevenoaks IPAG had been the only successful group and had achieved a great deal. There was a meeting in March to discuss this further. The IPAG Annual Forum was taking place on 20<sup>th</sup> March at 6pm, Cllr Bates to attend.</p> <p><b><u>Town Partnership</u></b> Cllr Boyle reported that there had not been any WTP meetings; he and Cllr Wesley were due to meet with WTP tomorrow to discuss working together in the future.</p> <p><b><u>Christmas Lights</u></b> Cllr Boyle reported that there had been much positive feedback from resident's regarding the display. There had been some technical issues but not as many as in past years. There would be some overspend.</p> <p><b><u>Eden Valley Tourism Forum</u></b> There was nothing to report.</p> <p><b><u>Edenbridge Partnership</u></b> Cllr Jowett reported that he would attend the next meeting.</p> <p><b><u>Sevenoaks Health Action Team</u></b> The Clerk had sent her apologies for the meeting on 2<sup>nd</sup> November.</p> <p><b><u>Churchill School</u></b> The Town Clerk reported that the Head Techer was leaving and there was a new Chair of Governors, along with many new Governors.</p> <p><b><u>Crockham Hill School</u></b> A letter had been received from the School Council supporting the refurbished playground at Crockham Hill.</p>	<p>AH</p> <p>AJ</p>

6(11)	<b><u>Valance School</u></b> There was nothing to report.	
6(12)	<b><u>Sea Cadets/Drill Hall</u></b> There was nothing to report.	
6(13)	<b><u>Tourism</u></b> A quote with design was awaited from a contractor for finger posts. Cllr Bates	
6(14)	was following up regarding the Town Sign.	
6(15)	<b><u>Forget-me-not Café</u></b> The Clerk reported attendance was still excellent.	
	<b><u>Friday Lunch Club</u></b> Attendance was growing and there were currently 54 on the attendance list. A trip been arranged for 13 <sup>th</sup> December to Snowhill Garden Centre This had gone well.	
(16)	<b><u>Flood Management</u></b> Cllr Bates reported he had attended the DRIPS meeting recently. DRIPS and SERT would be amalgamating, they were looking for volunteers. Flood Wardens were needed for each town; Westerham was fully covered.	
(17)	<b><u>Westerham Rotary Fair</u></b> The Town Clerk reported that Mr Peter Stapleton had stepped down from running the Rotary Fair in Westerham after over ten years. A letter of thanks to be sent for this very successful event.	AH
7.	<b><u>Financial Statement to 31<sup>st</sup> December 2017</u></b> The financial information was circulated. There were no queries. 7.1. A quote had been circulated for ten CCTV signs at a cost of £180, this was approved. 7.2 Following discussion it was agreed to: 1. Fullers Hill toilets - add underspent budget 2017/18 to toilet reserve 2. Summer Play Scheme – roll £500 3. Youth Provision – add £2000 to Skatepark reserve 4. Youth Provision – roll £2000 for the Bus Youth project 5. Youth Provision – roll £1000 into Community Lunch for 2018 trip	
8.	<b><u>Fullers Hill public toilets – technical specification</u></b> Following discussion it was agreed to set up a Toilet Refurbishment Working Party to discuss the specification, made up of Cllrs Bates, Jowett and the Clerk.	AH
9.	<b><u>PACT meeting – Action Plan</u></b> The Action Plan had been circulated and the next meeting would take place on 20 <sup>th</sup> March. This had been a very positive meeting and it was hoped a Community meeting would be arranged.	
10.	<b><u>Consultations</u></b> 10.1 KCC – Homelessness Support Service for Vulnerable Adults in Kent – Cllr Bates to respond.	
11.	<b><u>Correspondence</u></b> 11.1 Kent Fire & Rescue Time for a Cuppa was noted. 11.2 Goldservice – Increase from 1 <sup>st</sup> February.	

12.	<p><b><u>Reports from Councillors</u></b></p> <p>Cllr Craig reported that the Westerham Cyclery would shortly cease coaching activities for young people due to lack of demand.</p> <p>Cllr Marsh reported that the new pre-school 'Mini Munchkins' had got off to a slow start.</p> <p>Cllr Marsh reported that the Mannifest event at Westerham Hall had been very successful.</p>	
13.	<p><b><u>TN16 and web-site</u></b></p> <p>None</p>	
14.	<p><b><u>Matters for District and County Councillors</u></b></p> <p>None</p>	
15.	<p><b><u>Further Matters for Consideration at the next meeting</u></b></p> <p>None</p>	
16.	<p><b><u>Date of next meeting</u></b></p> <p>Monday 9<sup>th</sup> April 2018</p> <p>Cllr Craig gave his apologies.</p>	

The meeting was concluded at 9.15 pm

Minutes confirmed as a correct record:

Chairman