

## WESTERHAM TOWN COUNCIL

### Youth and Community Committee

Minutes of the Meeting held on Monday 13<sup>th</sup> November 2017 at 7.30pm  
in Russell House, Market Square, Westerham

Present: Councillors: Mr E Boyle (EB) – Chairman  
Mr A Bates (AB)  
Mr M Craig (MC)  
Mr A Jowett (AJ)  
Mrs H Marsh (HM)

In attendance: Clerk: Mrs A Howells (AH)  
PCSO Amy Hardy

Item		Action
1.	<b><u>Apologies for Absence</u></b> None	
2.	<b><u>Declarations of Interest not previously declared</u></b> None	
3.	<b><u>Minutes of the Meeting on 11<sup>th</sup> September 2017</u></b> The Minutes had been approved at the Council meeting on 9 <sup>th</sup> October.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> None	
5. 5(1)	<b><u>Youth Projects</u></b> <b><u>Youth Provision 2017/18</u></b> Cllr Boyle reported Playplace had requested a meeting to discuss the attached Lottery Awards for All successful bid and outreach work in Westerham. The Clerk to set up a meeting and advise the Committee members of dates.	AH
5(2)	<b><u>Westerham Youth Club</u></b> A report had been received from Playplace, which had been circulated, regarding the Youth Club. While attendance had been excellent in the summer term figures had dropped off since the re-start in September. Playplace were considering a fresh marketing process. Cllrs felt this was essential.	AH

5(3)	<b><u>KCC Youth Commissioned Work</u></b> A report from the youth worker attending the Town and Parish Clerks meeting in October giving a full update of activities across the district was circulated and noted.	
5(4)	<b><u>Sevenoaks District Youth Advisory Group (YAG)</u></b> There was nothing to report.	
5(5)	<b><u>Outreach Work</u></b> A report was awaited, the Clerk to chase.	
5(6)	<b><u>Anti-social behaviour</u></b> Incidents of anti-social behaviour had decreased however egging of properties was becoming an issue.	
6.	<b><u>Community Issues</u></b>	
6(1)	<b><u>Community Warden: update</u></b> The Community Warden was continuing his good work around Westerham and had been required to carry out CSU tasking's today so no report had been received.	
6 (2)	<b><u>Police: update</u></b> PCSO Amy Hardy had attended the meeting to introduce herself to the Committee. She now worked with PCSO Ellie Collins in a new way of working; they shared a larger area but would be on opposite shifts so the coverage should improve. Both Amy and Ellie were currently visiting local community groups and familiarising themselves with their areas. Amy informed the Committee about ongoing issues which were mostly anti-social behaviour such as egging properties. Cllrs thanked Amy for her attendance and looked forward to working with her and Ellie in the future. A portable CCTV was discussed and PCSO Hardy confirmed that there was a long waiting list to borrow the SDC CCTV. Following discussion it was agreed to recommend to Council that a portable CCTV is purchased out of the WTC CIL funds. <b>Resolved:</b> To recommend to Council that a portable CCTV is purchased out of the WTC CIL funds.	AH
6(3)	<b><u>IPAG Meeting</u></b> Cllr Bates reported that he would be attending the next IPAG meeting on 13 <sup>th</sup> December. There had been a presentation at the last meeting from the Travelers & Gypsy Liaison Officer about how to deal with such issues which had been very informative.	
6(4)	<b><u>Town Partnership</u></b> Cllr Boyle reported that there had not been any WTP meetings; he and Cllr Wesley were due to meet with WTP to discuss working together in the future.	EB
6(5)	<b><u>Christmas Lights</u></b> Cllr Boyle reported that the lights would be put up on Thursday 16 <sup>th</sup> November and the tree would be erected on 24 <sup>th</sup> November.	
6(6)	<b><u>Eden Valley Tourism Forum</u></b> There was nothing to report.	
6(7)	<b><u>Edenbridge Partnership</u></b> Cllr Jowett reported that the next meeting would be taking place on 5 <sup>th</sup> December and he hoped to attend.	AJ
6(8)	<b><u>Sevenoaks Health Action Team</u></b> The Clerk had sent her apologies for the meeting on 2 <sup>nd</sup> November.	

6(9)	<b><u>Churchill School</u></b> The Clerk will be sending a copy of the Kent Dementia finalist certificate up to the School for their records.	
6(10)	<b><u>Crockham Hill School</u></b> The Crockham Hill School Council had visited the council chamber on 9 <sup>th</sup> November and it had been an excellent visit; Cllrs Wesley and Jowett attended.	
6(11)	<b><u>Valance School</u></b> There was nothing to report.	
6(12)	<b><u>Sea Cadets/Drill Hall</u></b> There was nothing to report.	
6(13)	<b><u>Tourism</u></b> A quote with design was awaited from a contractor for finger posts. Cllr Bates was following up regarding the Town Sign.	
6(14)	<b><u>Forget-me-not Café</u></b> The Clerk reported attendance was still excellent. The Clerk had entered the project in the Kent Dementia Awards – Intergenerational Award and the project had been a finalist. The Clerk, Bill Curtis and the Café Co-ordinator had attended the Awards ceremony.	
6(15)	<b><u>Friday Lunch Club</u></b> Attendance was growing and there were currently 54 on the attendance list. A trip had been arranged for 13 <sup>th</sup> December to Snowhill Garden Centre.	
6(16)	<b><u>Flood Management</u></b> Cllr Bates reported he had attended Flood Warden training which was very informative; he was pleased to report he was now a trained Flood Warden. Congratulations were given to Cllr Bates from the Committee.	
7.	<b><u>Financial Statement to 30<sup>th</sup> September 2017</u></b> The financial information was circulated. There were no queries.	
8.	<b><u>Budget 2018/19</u></b> Following discussion it was agreed that the budget would remain the same for 2018/19 except for the public toilets which would decrease by £750. This would mean a budget figure of £32,050.	AH
9.	<b><u>Summer Family Fun/October half-term sessions</u></b> The report from Playplace regarding the Summer Family Fun sessions was circulated and the Cllrs were pleased to note the numbers attending despite the inclement weather. The report from the October family fun session was circulated; Cllrs were again pleased to note the numbers attending. An issue had been highlighted by Playplace that two young people had been dropped off by a family member and not accompanied into the session. This had been reported immediately following the session to the Clerk. Following discussion it was agreed that all future flyers would reiterate children must be accompanied by a family member.	AH
10.	<b><u>Consultations</u></b> 10.1 Kent Fire and Rescue Service – consultation – it was agreed this consultation would be circulated for any comments.	AH

11.	<b><u>Correspondence</u></b> 11.1 A letter had been received from Westerham Hall informing the Committee that the hall hire charges would be increased by £10 a session. The charges had not been increased since 2011.	
12.	<b><u>Reports from Councillors</u></b> Cllr Boyle reported that he had had discussions with Nisa regarding the Barley Charity. Cllr Marsh reported that she had contacted Churchill School regarding Parliament Week but had not yet received a response.	
13.	<b><u>TN16 and web-site</u></b> None	
14.	<b><u>Matters for District and County Councillors</u></b> None	
15.	<b><u>Further Matters for Consideration at the next meeting</u></b> None	
16.	<b><u>Date of next meeting</u></b> Monday 12 <sup>th</sup> February 2018	

The meeting was concluded at 9.30 pm

Minutes confirmed as a correct record:

Chairman