

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 11th September 2017 at 7.30pm in Russell House, Market Square, Westerham

Present: Councillors: Mr E Boyle (EB) – Chairman
 Mr A Bates (AB)
 Mr M Craig (MC)
 Mr A Jowett (AJ)
 Mrs H Marsh (HM)

In attendance: Clerk: Mrs A Howells (AH)

Item		Action
1.	<u>Apologies for Absence</u> None	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 10th April 2017</u> The Minutes had been approved at the Council meeting on 22 nd May.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None	
5. 5(1)	<u>Youth Projects</u> <u>Youth Provision 2017/18</u> Cllr Boyle reported that following the meeting with Playplace agreeing that outreach work would take place; an email had been received stating that a team from Playplace had visited KGF and the Town in the Summer but had as yet failed to connect with any of the young people. Playplace were not keen to send a team to Westerham without making some positive engagement and requested specific times and hotspots with the most concerns or particular complaints. Following discussion it was agreed to send details that KGF was still a hotspot and to discuss further with the KCC Community Warden.	AH
5(2)	<u>Westerham Youth Club</u> The Youth Club was due to commence next week. Cllr Boyle had held a meeting at the School with the Headteacher who were very pleased with how the Youth Club was working and had agreed to reduce the hire charge by	

<p>5(3)</p> <p>5(4)</p> <p>5(5)</p> <p>5(6)</p>	<p>50%. Cllr Boyle had also met with the Deputy Teacher to discuss further collaboration with the School.</p> <p><u>KCC Youth Commissioned Work</u></p> <p>An email had been received from West Kent Extra with the current timetable; outreach work would be undertaken in Westerham. A youth worker would be attending the Town and Parish Clerks meeting in October to give a full update of activities across the district.</p> <p><u>Sevenoaks District Youth Advisory Group (YAG)</u></p> <p>There was nothing to report.</p> <p><u>Outreach Work</u></p> <p>A report was awaited the Clerk to chase.</p> <p><u>Anti-social behaviour</u></p> <p>Incidents of anti-social behaviour had decreased however car crime was an issue.</p>	<p>AH</p>
<p>6.</p> <p>6(1)</p> <p>6(2)</p> <p>6(3)</p> <p>6(4)</p> <p>6(5)</p> <p>6(6)</p> <p>6(7)</p>	<p><u>Community Issues</u></p> <p><u>Community Warden: update</u></p> <p>An update had been received from Steve Grange outlining his activities since the last meeting.</p> <p><u>Police: update</u></p> <p>A new Chief Inspector Tony Dyer had been appointed and the way PCSO's operated had changed. From 11th September Westerham would be covered by PCSO's Amy Hardy and Ellie Collins. The PCSO's would cover a larger geographical area which included Knockholt, Badgers Mount, Chevening, Brasted, Sundridge, Dunton Green, Riverhead as well as Westerham but this would mean a daily presence in Westerham. Following discussion it was agreed to contact the new PCSO's and ask them to come to the next Y&C meeting and to ask how they would be operating in Westerham in the future.</p> <p><u>IPAG Meeting</u></p> <p>Cllr Bates reported that he had attended the Police HQ in Maidstone where the new policing model in Kent was presented. There were fifteen main categories in the UK with an additional three for Kent which included terrorism and domestic abuse.</p> <p><u>Town Partnership</u></p> <p>Cllr Boyle reported that there had not been any WTP meetings. The Farmers Market was closing, it had been operating since 2010 but WTP felt it was time to close. Thanks to be sent to all those involved.</p> <p><u>Christmas Lights</u></p> <p>Cllr Boyle reported that a meeting had been held with the contractor and quotes were awaited for new strings and new lights on the lamp posts. Cllr Boyle would be choosing the Christmas tree next week. WTP had informed WTC that the switch-on would now be on Friday 1st December, our contractor had been asked if he could accommodate this last minute change of date; a response was awaited.</p> <p><u>Eden Valley Tourism Forum</u></p> <p>There was nothing to report.</p> <p><u>Edenbridge Partnership</u></p> <p>Cllr Jowett reported that he had attended the Edenbridge Partnership meeting on 5th September items discussed included the Apple Fest on 7th October, re-launching the walks leaflets and having guided walks. Cllr Jowett felt this was</p>	<p>AH</p> <p>AH</p>

6(8)	worth attending and he agreed to do so in the future and would send a report. <u>Sevenoaks Health Action Team</u> The next meeting was on 2 nd November.	AJ
6(9)	<u>Churchill School</u> The Clerk reported that the School sited the Council chamber on 19 th May and this was a very successful visit. Discussions were held on what the young people would like to see in Westerham in ten years' time. Six year 6 students visited the Forget –not-Café on 16 th June and learnt interviewing techniques and then interviewed attendees about Westerham old and new.	
6(10)	<u>Crockham Hill School</u> The Clerk had emailed the School and was awaiting a response regarding meeting with the School Council.	
6(11)	<u>Valance School</u> The Clerk had emailed the School and was awaiting a response regarding meeting with the School Council.	
6(12)	<u>Sea Cadets/Drill Hall</u> There was nothing to report.	
6(13)	<u>Tourism</u> A quote with design was awaited from a contractor for finger posts. Cllr Bates was following up regarding the Town Sign.	AB
6(14)	<u>Forget-me-not Café</u> The Clerk reported attendance was still excellent and the visit by the young people from Churchill had been very well received. The Clerk had entered the project in the Kent Dementia Awards – Intergenerational Award. The idea of a Memory Walk was discussed and it was agreed that the Clerk would investigate this further.	
6(15)	<u>Friday Lunch Club</u> Attendance was growing and regularly reached 40 attendees. A visit to a garden centre was planned in December.	AH
6(16)	<u>Flood Management</u> Cllr Bates reported that he would be attending the Darent Catchment Improvement Group (DCIG) in Dartford on the afternoon of 12 th September and the DRIPS AGM on 21 st September.	AB
7.	<u>Financial Statement to 31st August 2017</u> The financial information was circulated. There were no queries.	
8.	<u>Fullers Hill Public toilets survey</u> The results of the survey had been circulated giving a clear indication that the residents of Westerham wished to retain a public toilet. Responses from those who replied:- <ul style="list-style-type: none"> • 80% thought the toilets were essential • 92% thought the toilets were essential for visitors • 66% used the toilets Out of the responses received 48% were on paper and 52% were online. Following discussion it was agreed to recommend to F&GP that the replacement of the public toilets be paid for using part of WTC allocated CIL. Resolved: To recommend to F&GP that the replacement of the public toilets be paid for using part of WTC allocated CIL.	AH

9.	<p><u>Emergency Plan</u> Following the Emergency Plan table top exercise the Clerk had circulated amendments to the current Plan and an action plan. Following discussion the minor amendments were agreed, as was the advice from the Kent Resilience Team regarding adding terrorism to the Plan. The following actions were also agreed:-</p> <ol style="list-style-type: none"> 1. Initiate a campaign to encourage residents to sign up for EA flood alerts 2. Give out practical advice regarding emergencies using social media 3. Put together a chain saw list 4. Put together an emergency plan box 	AH/AB
10.	<p><u>Summer Family Fun sessions</u> The Clerk reported that the summer sessions had taken place on 3rd, 10th, 17th and 24th August. An initial report from Playplace was circulated and this stated that despite the weather there had been good productive attendance with over 300 young people and their families enjoying the sessions. A full report would follow.</p>	
11.	<p><u>Consultations</u> 11.1 Kent Local Flood Risk Management Strategy 2017 – 2023 – It was agreed that Cllr Bates respond on behalf of WTC.</p>	AB
12.	<p><u>Correspondence</u> 12.1 Houses of Parliament – UK Parliament Week – following discussion it was agreed that Cllr Marsh would investigate further. 12.2 Westerham Hall music nights – An email had been received regarding music nights in the Hall, following discussion this was agreed in principle. The Clerk to respond positively requesting further details.</p>	HM AH
13.	<p><u>Reports from Councillors</u> Cllr Bates reported he had continued clearing the Round Pond.</p>	
14.	<p><u>TN16 and web-site</u> None</p>	
15.	<p><u>Matters for District and County Councillors</u> None</p>	
16.	<p><u>Further Matters for Consideration at the next meeting</u> None</p>	
17.	<p><u>Date of next meeting</u> Monday 13th November 2017</p>	

The meeting was concluded at 9.45 pm

Minutes confirmed as a correct record:

Chairman