

5.2 Planning and Development – 16.02.17

5 p153 WTC had sent an extensive response to the application of an access track opposite the Catholic Church.

6 p153 Appeal – WTC had strongly opposed the variation of hours of use and usage of the new Catholic church hall.

Members of the Planning Committee approved the Minutes.

Resolved: that the minutes be adopted.

5.3 Planning and Development – 02.03.17

Members of the Planning Committee approved the Minutes.

Resolved: that the minutes be adopted.

5.4 Planning and Development – 16.03.17

Members of the Planning Committee approved the Minutes.

Resolved: that the minutes be adopted.

5.5 Highways and Lighting – 06.02.17

Cllr Proudfoot presented the minutes.

6 p145 Linden Homes – UKPN had now advised that any car charging points would be on a metered supply. Linden Homes had been informed that WTC would not take on this cost and for them to contact SDC.

6.4 p145 LED rollout – Phase one, the High Street, had been completed. The next phase would be road by road, changing London Road and Croydon Road first.

Members of Highways & Lighting Committee approved the minutes.

Resolved: that the minutes be adopted.

5.6 Youth and Community – 13.02.17

Cllr Boyle presented the minutes.

5.1 p148 A meeting would be taking place on 23rd March with the contractor to discuss future youth provision.

5.6 p149 A follow up meeting with the Police was taking place tomorrow.

8 p150 WTP were opposed to spending money on the public toilets, they felt discussions should take place with pubs, restaurants and coffee shops. This had already been undertaken by Cllr Boyle and there was no support for such an initiative.

9 p150 The new community lunch had been very successful.

5.7 Finance and General Purposes – 06.03.17

Cllr Wesley presented the minutes.

5.7 p60 The new defibrillators were progressing towards installation.

5.9 p160 PSDF stood for Public Sector Deposit Fund.

6.1 p160 The 99 year lease request from SDC had been a late request and support was requested from the SDC Cllrs for WTC to be granted the freehold.

9 p160 WTC were not prepared to enter into an agreement with Linden Homes which stipulated any obligations for WTC.

12 p 161 Cllr Wesley congratulated Cllr Ogden on receiving an invitation to a Buckingham Palace Garden Party in May in her capacity as NALC Cllr of the year.

Members of Finance & General Purposes Committee approved the minutes.

Resolved: that the minutes be adopted.

5.8 Allotment, Playing Fields and Open spaces (APFOS) – 13.03.17

Cllr Proudfoot presented the minutes.

11 p165 The Committee had agreed that there were too many projects to progress simultaneously and was pleased to see that this would be discussed under Agenda item 8.

	<p>Cllr Le Breton stated he was unhappy with the Committees decision regarding Beggars Lane trees. The first six nearest to the A25 belonged to KCC however 20 trees had been planted by WTC in 2002 and we should be maintaining them; there were now 16 left. He requested the Committee look at this again, this was agreed.</p> <p>Members of the APFOS Committee approved the Minutes.</p> <p>Resolved: that the minutes be adopted.</p>	
6.	<p><u>Finance</u></p> <p><u>6.1 Cheque List to 28th February 2017</u> Cllr Wesley reported that F&GP had approved the cheque lists to February and had nothing to bring to the Council's attention. There were no queries.</p> <p><u>6.2 Committee Accounts to 28th February 2017</u> There were no queries.</p> <p><u>6.3 Audit Plan 2017/18</u> The document had been circulated and following discussion the Audit Plan for 2017/18 was agreed.</p> <p><u>6.4 Effectiveness of Internal Audit</u> The document had been circulated and following discussion was approved.</p> <p><u>6.5 Financial Risk Assessment</u> The Financial Risk Assessment had been circulated and had been reviewed at F&GP. Following discussion the document was agreed.</p> <p><u>6.6 Grant to Kent, Surrey and Sussex Air Ambulance</u> A letter had been received requesting a grant. Following discussion a grant of £500 was agreed subject to completion of WTC's grant form.</p> <p><u>6.7 Grant to WTC 'Live on The Green' events</u> An email had been received requesting a grant. Following discussion a grant of £500 was agreed subject to completion of WTC's grant form.</p> <p><u>6.8 Grant to Churchill School PTA</u> A letter had been received requesting a grant for road safety initiatives. Following discussion a grant of £250 was agreed subject to completion of WTC's grant form.</p> <p><u>6.9 Rollovers</u> A list of rollover requests from Committees had been circulated and following discussion was approved.</p>	
7.	<p><u>Crockham Hill WMPF Trust</u> The minutes from the meeting on 7th March had been circulated and were noted.</p>	
8.	<p><u>Workload and Projects</u> Following consultation with Committees a list of future projects had been circulated. Cllr Wesley also circulated the outcome of an AW/HO meeting with staff discussing their workload and capacity to progress future projects. Following lengthy discussion decisions were made regarding each individual project and detailed in the attached Appendix. This list would be reviewed quarterly. Thanks to Cllr Ogden for her work on this.</p>	
9.	<p><u>Squerries community engagement</u> There had been a presentation to Cllrs prior to the council meeting regarding a</p>	

	review of the “Which Way Westerham” sessions, workshops and the online comments on ‘sticky notes’. This was followed by a question and answer session.	
10.	<u>WTC Public meeting</u> Following discussion it was agreed that a WTC Public meeting was necessary and would take place on either 26 th April or 24 th May at Westerham Hall. Cllrs felt the April date was the preferred date, date to be confirmed shortly.	AW/AH
11.	<u>Preliminary Twinning proposal from Franklin, Tennessee, USA</u> A preliminary proposal had been circulated and following discussion it was agreed that the sizes of Westerham and Franklin were not comparable; making this an unsuitable proposal. However it was agreed that Cllr Wesley would meet with Mr Mather, who was leading the proposal, before a final decision was made.	AW
12.	<u>Policies and Procedures</u> 12.1 Communication and Engagement Strategy – The Policy had been circulated and it was agreed that Cllr Craig would work with staff to update the Strategy. 12.2 Asset Register - The Asset Register had been circulated as there were no queries or comments was approved. Resolved: To approve the Asset Register.	MC/AH DM
13.	<u>Correspondence</u> 13.1 Letter inviting the Chairman to a talk on Parkinson's on 13th September – Cllr Wesley was unable to attend. 13.2 Invitation to Edenbridge Annual Town Meeting at 8pm on 27 March – Cllr Ashley to attend. 13.3 Invitation to Limpsfield Annual Parish Meeting at 7.45 on 12 th April – Cllr Wesley to attend. 13.4 Letter from Bonneval Mayor regarding the Charter, Cllr Wesley to investigate and respond.	AW
14.	<u>Reports from Councillors on relevant activities</u> Cllr Bates reported that he and Cllrs Boyle and Ogden would be attending the Police review of anti-social behaviour meeting tomorrow. Cllr Ogden reported that she had been invited on 28 th March to an event organised with the All Party Parliamentary Group on Local Democracy to give a 1-2 minute speech on what achieving the award has meant to the Council and the community, with two examples of work done in her capacity as NALC Cllr of the Year. Cllrs Bird and Jowett had attended the KALC Dynamic Cllr training. Cllr Le Breton had attended the Sevenoaks CPRE bi-monthly meeting. Cllr Proudfoot had attended the Sevenoaks Joint Transport Board meeting on 8 th March, the Greensand Commons meeting on 3 rd February and led the Commonwealth Service on 13 th March. Cllr Holman had attended a casual meeting with the Sea Cadets and they had recently had 16 new applications.	

15.	<u>TN16 & web-site</u> None	
16.	<u>Matters for District and County Councillors</u> Verralls Corner and Madan Road parking	
17.	<u>Further matters for consideration at the next meeting</u> None	
18.	<u>Date of next meeting</u> Monday 22nd May 2017 – Annual Council meeting	

The meeting was concluded at 10 pm

Minutes confirmed as a correct record:

Chairman