

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 13th February 2017 at 7.30pm
in Russell House, Market Square, Westerham

Present: Councillors: Mr E Boyle (EB) – Chairman
Mr A Bates (AB)
Mr M Craig (MC)

In attendance: Clerk: Mrs A Howells (AH)
PCSO T Darling
Three members of the public

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Jowett – holiday and Cllr Marsh – maternity leave.	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 14th November 2016</u> The Minutes had been approved at the Council meeting on 12 th December.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None	
5. 5(1)	<u>Youth Projects</u> <u>Westerham Youth Club</u> A report had been received from Playplace regarding the new Youth Club and was circulated. The Youth sessions were going really well with great feedback from the young people, parents and the School. Following discussion it was agreed to set up meetings with Playplace and the other youth service providers to discuss a way forward to enable WTC to engage with a wider group of young people.	AH
5(2)	<u>KCC Youth Commissioned Work</u> The Clerk reported that West Kent Communities, part of West Kent Housing Association, had been commissioned to provide KCC to provide Youth Services in the Sevenoaks District. The District had been split into six areas with Westerham and surrounding parishes being one of the six areas. The service	

5(3)	would then move around the district delivering different provision at different times to allow them to reach as many young people as possible. Following discussion it was agreed to request a meeting with the Youth Services Manager to discuss provision for Westerham and how WTC could work in partnership. <u>Sevenoaks District Youth Advisory Group (YAG)</u> The meeting scheduled for 16 th January had been cancelled; no further information had been received.	AH
5(4)	<u>IPAG Meeting</u> Cllr Bates reported that he had attended the IPAG meeting on 15 th December and the Police were pleased to be working in partnership with WTC regarding anti-social behaviour in Westerham.	
5(5)	<u>Outreach Work</u> A report had been circulated regarding the Outreach work undertaken so far. It was suggested that further sessions work in conjunction with the West Kent Community service and when the weather improved. Following discussion this was agreed.	
5(6)	<u>Anti-social behaviour</u> There had been no new reports of anti-social behaviour in Westerham. A review meeting would be set up with the Police and interested parties in March.	AH AH
6. 6(1)	<u>Community Issues</u> <u>Community Warden: update</u> A report had been received from Steve Grange outlining his activities since the last meeting. Cllrs thanked Steve for his report.	
6(2)	<u>Police: update</u> PCSO Darling, the new PCSO for Westerham, attended the meeting to introduce himself and was welcomed to the meeting. PCSO Darling reported that he covered Westerham and the surrounding areas of Brasted, Sundridge, Chipstead and Chevening; a bigger area than the previous PCSO. He had dealt with a number of issues including ASB.	
6(3)	<u>Town Partnership</u> Cllr Boyle reported that there had not been any WTP meetings.	
6(4)	<u>Christmas Lights</u> Cllr Boyle reported that numerous positive comments had been received regarding the Christmas lights and a wash-up meeting was due to be held with the contractor.	
6(5)	<u>Eden Valley Tourism Forum</u> The next meeting would be held on 28 th February, apologies to be sent.	AH
6(6)	<u>Edenbridge Warden</u> The minutes from the meeting held on 18 th January were held by the Clerk. WTC's partnership with ETC would end on 31 st March, the Clerk to thank all involved.	AH
6(7)	<u>Edenbridge Partnership</u> The minutes from the meeting held on 6 th December were held by the Clerk. Apologies to be sent for the next meeting on 7 th March.	AH
6(8)	<u>Sevenoaks Health Action Team</u> Apologies be sent for the meeting on 23 rd February.	AH
6(9)	<u>Fullers Hill Public Toilets</u> The water leak had been fixed and the toilets re-opened.	AH

6(10)	<u>Churchill School</u> The Clerk had met the Head Teacher and was awaiting a response regarding meeting with the School council and working with the dementia Cafe.	AH
6(11)	<u>Crockham Hill School</u> The Clerk had emailed the School and was awaiting a response regarding meeting with the School Council.	AH
6(12)	<u>Valance School</u> The Clerk had emailed the School and was awaiting a response regarding meeting with the School Council.	AH
6(13)	<u>Sea Cadets/Drill Hall</u> The Sea Cadets had been invited to the Commonwealth ceremony on 13 th March and the Annual Town Meeting on 10 th May.	
6(14)	<u>Tourism</u> The Clerk reported the Tourist Information sign above the Cyclery had been erected.	
6(15)	<u>Forget-me-not Café</u> The Clerk reported attendance was still excellent and at the December Café the choir from Churchill School sang and then carols were enjoyed by all.	
6(16)	<u>Locate – Biggin Hill Airport</u> Nothing to report.	
7.	<u>Financial Statement to 31st January 2017</u> The financial information was circulated and there were no queries. Following discussion it was agreed to roll the remainder of the Fullers Hill toilets budget into a Toilet refurbishment reserve and to roll the Tourism budget into a new Community lunch budget (see item 9).	
8.	<u>New public toilet</u> The Clerk had obtained two quotes for a new single public toilet and these had been circulated. Following discussion it was agreed to further investigate the quote from Danfo and it was noted that there were only two specialist companies providing toilets.	AH
9.	<u>Senior citizen Community lunch</u> The Clerk reported that she had been approached by members of the community regarding an additional monthly lunch for senior citizens to the Age UK monthly lunch. The lunch would be cooked by volunteers and paid for by attendees, rent for Westerham Hall would be needed. Following discussion it was agreed to create a budget for 2017/18 from the tourism rollover and pay for the March lunch from contingencies. Cllrs were pleased to support this initiative.	AH
10.	<u>Consultations</u> None	
11.	<u>Correspondence</u> 11.1 An email had been received from members of WTP regarding Community Right to bid and they also attended the meeting. Following discussion it was agreed to place the matter onto the Planning Committee meeting on	

	16 th February.	
12.	<u>Reports from Councillors</u> Cllr Bates reported that the Facebook page ' Westerham eyes and ears' was working well.	
13.	<u>TN16 and web-site</u> None	
14.	<u>Matters for District and County Councillors</u> None	
15.	<u>Further Matters for Consideration at the next meeting</u> Youth Services.	
16.	<u>Date of next meeting</u> Monday 10 th April 2017	

The meeting was concluded at 9.30 pm

Minutes confirmed as a correct record:

Chairman