



	<p><b>5.3 <u>Planning and Development – 19.01.17</u></b> Members of the Planning Committee approved the Minutes. <b>Resolved:</b> that the minutes be adopted.</p> <p><b>5.4 <u>Finance and General Purposes – 09.01.17</u></b> Cllr Ashley presented the minutes. 4 p126 Cllr Le Breton would like H&amp;L to consider the state of Hortons Way. Members of Finance &amp; General Purposes Committee approved the minutes. <b>Resolved:</b> that the minutes be adopted.</p> <p><b>5.5 <u>Allotment, Playing Fields and Open spaces (APFOS) – 16.01.17</u></b> Cllr Ogden presented the minutes. 6 p129 Cllr Ashley requested Mrs Marshall contact Linden Homes regarding the spoil heap as Linden had agreed to move it. 10.2 p132 The Outside Gym had been well received. 11.2 p132 Cllr Le Breton requested further information on the Herd of Hospice, Cllr Ogden outlined the proposal. Members of the APFOS Committee approved the Minutes. <b>Resolved:</b> that the minutes be adopted.</p>	DM
6.	<p><b><u>Finance</u></b></p> <p><b>6.1 <u>Cheque List to 31<sup>st</sup> December 2016</u></b> Cllr Ogden reported that F&amp;GP had approved the Cheque lists to December and reported that the very high water bill for the Public toilets had been due to a water leak.</p> <p><b>6.2 <u>Committee Accounts to 31<sup>st</sup> December 2016</u></b> There were no queries on the accounts.</p> <p><b>6.3 <u>Internal Control document</u></b> The Internal Control Policy had been circulated and as there were no queries or comments was approved. <b>Resolved:</b> To approve the Internal Controls document.</p>	
7.	<p><b><u>Budgets and Precept 2017/18</u></b> Cllr Ashley reported that a document showing Committee budgets had been circulated. F&amp;GP recommended increasing the precept to £195,925, an increase of approximately 4.7%. Following discussion, the budgets and a precept of £195,925 were agreed. This would represent an increase of £3.37 per annum to a band D payer or less than 6.5p per week. <b>Resolved:</b> To increase the precept to £195,925.</p>	
8.	<p><b><u>SDC's review of Green Belt</u></b> Cllr Ashley reported that SDC were currently developing their Local Plan 2015 - 2035 and as part of this had commissioned ARUP to undertake a review of the Green Belt, this report had now been published. Relevant extracts of this had been circulated to all Councillors. All the Green Belt submitted under the <i>call for sites</i> in the district had been graded and there were two parcels of land to the north and west of Westerham, which were graded moderate/strong within the definitions, against which the current GB is measured. However ARUPs felt that the two areas should be taken forward under stage two of the review against a consideration of very special circumstances. The consultants and SDC were seeking clarification as to what would constitute "very special circumstances" under NPPF. The land to the east between the current Town</p>	

	<p>boundary and Beggars Lane and the plots to the south of the A25 had been graded as strong GB and would not be taken forward to stage two of the review.</p> <p>SDC would be consulting with the public after they had completed the stage two review. This consultation would take place in the spring/early summer. The current WTC policy remained clear – that it would continue to object to any development on GB land in accordance with the NPPF and current adopted Local Plan. Following discussion it was agreed that the WTC position would be drafted as a reference for Cllrs.</p>	HO
9.	<p><b><u>Squerries community engagement</u></b></p> <p>There had been a presentation to Cllrs prior to the council meeting regarding “Which Way Westerham”. Following discussion it was agreed to request a written report regarding the ‘drop in sessions’ which would take place on 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> January at Westerham Hall.</p>	AH
10.	<p><b><u>WTC Strategy</u></b></p> <p>Following discussion it was agreed to link the Strategy with the Action Plan and place both on the website.</p>	AH
11.	<p><b><u>Commonwealth Day ceremony</u></b></p> <p>The Clerk reported that this year the ceremony was due to take place on Monday 13<sup>th</sup> March. Churchill School were pleased to be invited to attend and the vicar had been approached. Following discussion Cllrs were happy to go ahead with the ceremony this year providing the Church were in agreement.</p>	AH
12.	<p><b><u>Policies and Procedures</u></b></p> <p>12.1 Freedom of Information Policy – The Policy had been circulated and as there were no queries or comments were approved. <b>Resolved:</b> To approve the Freedom of Information Policy.</p> <p>12.2 Tree Management Strategy - The Strategy had been circulated and as there were no queries or comments were approved. <b>Resolved:</b> To approve the Tree Management Strategy.</p> <p>12.3 WTC Action Plan 2015 – 2019 – The Plan had been circulated and as there were no queries or comments were approved. Thanks were given to Cllr Sheen for her work on the Action Plan. <b>Resolved:</b> To approve the WTC Action Plan.</p>	
13.	<p><b><u>Consultations</u></b></p> <p>None</p>	
14.	<p><b><u>Correspondence</u></b></p> <p>14.1 Lord Lieutenant of Kent Civic Service – 15th March 2016, Cllrs to inform the Clerk if they wished to attend.</p> <p>14.2 Battle’s Over – A Nation’s Tribute – 11th November 2018 – was noted. The Clerk to approach Mr Henry Warde for his views on allowing a beacon to be sited on Squerries land.</p> <p>14.3 Thanks for Grant from Porchlight were noted.</p> <p>14.4 Clerks &amp; Council direct – The Clerk had sent articles regarding Cllr Ogden’s</p>	Cllrs AH

	Cllr of the Year Award and the Forget-me-not Café project and both had been printed in the January 2017 issue.	
15.	<p><b><u>Reports from Councillors on relevant activities</u></b></p> <p>Cllr Ashley reported that he, Cllr Bird and the Clerk had attended the SDC Housing briefing on 17<sup>th</sup> January.</p> <p>Cllr Craig reported that he and Cllr Jowett had attended the KALC Dynamic Cllr training session.</p> <p>Cllr Le Breton reported that he had attended the CPRE Sevenoaks Area Committee meeting.</p> <p>Cllr Ogden reported that she together with Cllrs Bates and Boyle had attended the meeting with the Police and CSU regarding vandalism in Westerham. A further meeting would be arranged in March to review the situation.</p> <p>Cllr Bates had attended the IPAG meeting.</p>	
15.	<p><b><u>TN16 &amp; web-site</u></b></p> <p>Westerham eyes and ears Facebook page.</p>	
16.	<p><b><u>Matters for District and County Councillors</u></b></p> <p>Vandalism.</p>	
17.	<p><b><u>Further matters for consideration at the next meeting</u></b></p> <p>Priorities and projects.</p>	
18.	<p><b><u>Date of next meeting</u></b></p> <p>Monday 20<sup>th</sup> March 2017</p>	

The meeting was concluded at 9.00 pm

Minutes confirmed as a correct record:

Chairman