

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 14th November 2016 at 7.30pm
in Russell House, Market Square, Westerham

Present: Councillors: Mr E Boyle (EB) – Chairman
Mr A Bates (AB)
Mr M Craig (MC)
Mr A Jowett (AJ)

In attendance: Clerk: Mrs A Howells (AH)
Ms T Chincharo – Playplace until 5.3

Item		Action
1.	<p>Cllr Boyle welcomed Cllr Craig to his first Youth & Community Committee meeting.</p> <p><u>Apologies for Absence</u> Apologies were received and accepted from Cllr Marsh – maternity leave.</p>	
2.	<p><u>Declarations of Interest not previously declared</u> None</p>	
3.	<p><u>Minutes of the Meeting on 12th September 2016</u> The Minutes had been approved at the Council meeting on 10th October.</p>	
4.	<p><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None</p>	
5. 5(1)	<p><u>Youth Projects</u> <u>Westerham Youth Club</u> Ms Chincharo attended the meeting from Playplace to report on the new Youth Club at Churchill School. Attendance had been very good with 33 young people registered and an average attendance of 23. There had been really good feedback from attendees, parents and the School. Fourteen of the young people had completed surveys and Ms Chincharo would provide details on ages attending and preferred activities. Fifteen young people had completed the Arts Award accreditation. The Club was attended by year 4 to year 6. A second six week scheme had commenced last week and</p>	

<p>5(2)</p> <p>5(3)</p> <p>5(4)</p> <p>5(5)</p>	<p>attendance was again good. Following discussion it was agreed that Ms Chincharo and Cllr Boyle would meet the Head Teacher to discuss the timing of the Club and booking for 2017.</p> <p><u>KCC Youth Commissioned Work</u> A decision on the outcome of the Commissioned work was now expected early December.</p> <p><u>Sevenoaks District Youth Advisory Group (YAG)</u> The minutes of the meeting on 13th October had been circulated. No young people from Westerham had been able to attend as very short notice had been given.</p> <p><u>IPAG Meeting</u> Cllr Bates reported that he had attended the IPAG meeting on 21st September, the Agenda and notes from the meeting were circulated. Cllr Bates reported that an app - Country Eye was discussed at the meeting and it was agreed that this would be advertised on WTC website, Facebook page and TN16.</p> <p><u>Outreach Work</u> Cllr Boyle reported that he and Cllr Ogden had met with a representative from Kenward Trust, who had been requested by the CSU to carry out some work in Westerham due to issues in KGF and the Town. Kenward Trust suggested extending this work by running an outreach programme using two youth workers for eight weeks, four before Christmas and four in the New Year. After this a report would be received on how they advised moving forward; at a cost of £1200. Following discussion this was agreed.</p>	<p>AH</p> <p>AH</p>
<p>6.</p> <p>6(1)</p> <p>6(2)</p> <p>6(3)</p> <p>6(4)</p> <p>6(5)</p> <p>6(6)</p> <p>6(7)</p> <p>6(8)</p>	<p><u>Community Issues</u></p> <p><u>Community Warden: update</u> A report had been received from Steve Grange outlining his activities since the last meeting. Cllrs thanked Steve for his report.</p> <p><u>Police: update</u> A report had been received from PCSO Anne KingScott outlining her activities since the last meeting. Cllrs thanked Anne for her report.</p> <p><u>Town Partnership</u> Cllr Boyle reported that he had spoken to the WTP and been assured he would be invited to the next WTP meeting. The Town Sign Committee wished the sign to also be dedicated to June Ingram as well as her brother and would be continuing with June's work. The Clerk to inform WTP.</p> <p><u>Christmas Lights</u> Cllr Boyle reported that the tree would be erected on 15th November. The skeins were already in place and the contractor would be completing the work before late night shopping on 24th November.</p> <p><u>Eden Valley Tourism Forum</u> The Clerk would monitor the Agendas for items relevant to Westerham.</p> <p><u>Edenbridge Warden</u> Apologies had been sent for the meeting on 12th October.</p> <p><u>Edenbridge Partnership</u> The next meeting was on 6th December, apologies to be sent.</p> <p><u>Sevenoaks Health Action Team</u> Apologies had sent for the meeting on 27th October. The minutes would be circulated when available.</p>	<p>AH</p> <p>AH</p>

6(9)	<u>Fullers Hill Public Toilets</u> The Clerk reported that there had been electrical issues in the toilets which were being dealt with.	
6(10)	<u>Churchill School</u> The Clerk to request a meeting with the School Council at the School in the New Year.	
6(11)	<u>Crockham Hill School</u> The Clerk to request a meeting with the School Council at the School in the New Year.	
6(12)	<u>Valance School</u> The Clerk to request a meeting with the School Council at the School in the New Year.	
6(13)	<u>Sea Cadets/Drill Hall</u> As discussed at Council on 12 th October discussions were at an early stage but were a great step forward to giving some certainty to the future occupation and use of the building.	
6(14)	<u>Tourism</u> The Clerk reported the sign above the Cyclery had been ordered.	
6(15)	<u>Forget-me-not Café</u> The Clerk was delighted to report that the Westerham and Edenbridge Forget-me-not Cafes had won the Community Project Award at the Kent Dementia Awards on 24 th October. The Westerham Café on 21 st October had had its first anniversary. Cllr Wesley and Cllr Simon Raikes from SDC visited the Café.	
6(16)	<u>Locate – Biggin Hill Airport</u> A reply had been received that no date had been arranged and they will keep WTC informed. They may in future have more one-to-one Locate meetings with specific organisations to discuss relevant topics.	
7.	<u>Financial Statement to 31st August 2016</u> The financial information was circulated and there were no queries.	
8.	<u>Budget 2017/2018</u> Draft budget proposals had been circulated and following discussion was agreed. Last year the decision had been taken not to renew the Graffiti Warden contract and the saving of £2000 would be transferred to the Youth Provision budget. The Christmas Tree budget would be increased by £300 to cover the cost of putting up and taking down the tree. The budget for the public toilets would be decreased by £1000 to reflect expenditure. The proposed budget for 2017/18 would be £32,800, a decrease of £700.	
9.	<u>Future Projects</u> Following discussion it was agreed that replacement of Fullers Hill public toilets was the project that the Committee wished to progress. The Clerk had obtained a quote of approximately £43,000 subject to a survey.	
10.	<u>Summer Family Fun sessions</u> A report from Playplace on the Summer Family Fun sessions had been circulated. The numbers attending had been excellent, all the additional activities magic person, circus skills and African drums had been well received.	

11.	<u>Consultations</u> None	
12.	<u>Correspondence</u> 12.1 Annual Meeting of Action with Communities in Rural Kent on 14 th December was noted.	
13.	<u>Reports from Councillors</u> Cllr Bates reported the Environment Agency had lifted the boards from the ponds. Cllr Bates reported that he was attending a meeting of the Town Sign Committee. Cllr Bates reported that he and the Clerk had attended the funeral of June Ingram. Cllr Boyle reported he had attended the handing over of the Barley Charity cheque, which was a donation from Nisa, to the Tuesday Club. Cllr Jowett reported that fund raising had taken place in Crockham Hill for three defibrillators in the village.	
14.	<u>TN16 and web-site</u> None	
15.	<u>Matters for District and County Councillors</u> None	
16.	<u>Further Matters for Consideration at the next meeting</u> None	
17.	<u>Date of next meeting</u> Monday 13 th February 2017	

The meeting was concluded at 9.15 pm

Minutes confirmed as a correct record:

Chairman