

WESTERHAM TOWN COUNCIL

Minutes of the Planning and Development Committee held on
Thursday 24th November 2016 at 9.30 am in Russell House, Market
Square, Westerham

Present: Councillors: Mr A Bates (AB) - Chairman
Mr E Boyle (EB)
Mr D Le Breton (DIB)

In attendance: Town Clerk: Mrs A Howells (AH)

Item		Action
1.	<p><u>Apologies for Absence</u></p> <p>Apologies were received and accepted from Cllr Ashley – business commitment, Cllr Bird - holiday and Cllr Marsh – maternity leave.</p>	
2.	<p><u>Declarations of Interest not previously declared</u></p> <p>None</p>	
3.	<p><u>Minutes of the Meeting held on 10th November 2016</u></p> <p>To be signed at the Planning Committee meeting on 8th December.</p>	
4.	<p><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></p> <p>None</p>	
5.	<p><u>Planning Applications</u></p> <ul style="list-style-type: none"> • SE/16/03063/HOUSE & SE/16/03064/LBCALT Squerryes Lodge, Lodge Lane, Westerham TN16 1RJ Fence and gate along southern boundary of site. WTC objects to the application as the design, form and materials of the fence do not conserve and enhance the character of the landscape as outlined in Policy EN8. Lodge Lane is not wide enough to take a tele handler and there is no mention of how the materials will be brought to site. The Lane is very narrow with parked cars at all times. There are no details regarding a KCC licence. • SE/16/03182/FUL Food Trade Press Ltd., Station House, Hortons Way, Westerham TN16 1BZ Change of use from beauty commercial shop to residential 2 bedroom bungalow. Refer to SDC Officers. Concern was expressed that the parking of vehicles from this new house should not obstruct the public parking spaces which are not owned by the applicant and which are used by customers of Hortons Way Industrial Estate. 	

	<ul style="list-style-type: none"> SE/16/03252/HOUSE Coakham Farm, Pootings Road, Crockham Hill TN8 6SB Application for a new shed (retrospective) within the curtilage of The Old Granary, Coakham Farm. Refer to SDC Officers. SE/16/02929/LBCALT Moretons, High Street, Westerham TN16 1RQ Internal and external repairs to the roof to include two sun pipes, rain water goods and replacement of some of the windows. WTC supports the application. 	
6.	<p><u>Planning Appeals</u></p> <ul style="list-style-type: none"> SE/16/00543/FUL 59 High Street, Westerham TN16 1RE Replacement of an existing single storey abandoned office building with a two storey residential extension to serve 59 High Street. An appeal has been lodged with the Secretary of State. 	
7.	<p><u>Planning Decisions</u></p> <ul style="list-style-type: none"> SE/16/02459/HOUSE 3 Fountain Park, Westerham TN16 Erection of side ground floor extension with French doors with new roof and roof lights. Erection of a shed. Granted 	
8.	<p><u>Tree Work</u></p> <ul style="list-style-type: none"> SE/16/03458/WTPO Crockham Hill House, Main Road, Crockham Hill TN8 Various works to trees. 	
9.	<p><u>Design Statement</u></p> <p>Cllr Ashley reported he had not yet been able to meet with the appointed consultant and would report back to the next meeting.</p>	
10.	<p><u>Consultations.</u></p> <p>10.1 SDC electronic only delivery of Planning applications – Cllrs understood the continuing need to save money and remove paper to improve efficiency. However concerns were:</p> <ol style="list-style-type: none"> 1. More work is devolved to clerks to ensure that all applications are received in good time. 2. That the clerk was not required to search the SDC planning portal for information relevant to our consultation 3. That we do not currently have acceptable computer equipment either individually or at WTC to properly review all plans and drawings as a committee 4. That it will take longer for WTC committee members to review the information on line prior to meetings 5. That there is little information on how any new process would operate and some training might be required. <p>10.2 London Borough of Bromley Daft Local Plan consultation was noted.</p>	

	10.3 TDC Local Plan Site consultation – The Tatsfield sites were noted. Cllrs Bates and Boyle to visit one of the sites and report back to the next meeting.	
11	<u>Reports From Councillors</u> Cllr Bates reported he had attended the ADA – Associated Drainage Authority Annual Conference.	
12.	<u>Correspondence</u> 12.1 SDC Enforcement update 12.2 Copy of SDC Housing survey was noted. 12.3 Response to CAA regarding Route 4 was noted. 12.4 Request for a meeting regarding Grasshopper Inn – for TDC. 12.5 GACC press release – concentrated flight paths was noted.	
13.	<u>TN16 and web-site</u> None	
14.	<u>Matters for District and County Councillors</u> None	
15.	<u>Further Matters for Consideration at the next meeting</u> None	
16.	<u>Date of next Meeting</u> Thursday 8 th December 2016	

The meeting was concluded at 10.30 am.

Minutes confirmed as a correct record:

Chairman