

<p>Resolved: that the minutes be adopted.</p> <p>5.4 <u>Planning and Development – 07.07.16</u></p> <p>5 p 32 Moorhouse Tile Works application – The response would be considered at the meeting on 21st July.</p> <p>Cllr Wesley reported that he had briefed the County and District Councillors. 8 p34 Design Statement – Cllr Ashley had walked Westerham with the Planning Consultant and following this she had reviewed the work needed to complete both Statements. An additional cost of £2100 would be needed to complete this work. Following discussion it was agreed that F&GP would discuss this further but it was agreed in principle. Cllr Ashley hoped the documents would be ready for consultation with the residents in September.</p> <p>Resolved: that the minutes be adopted.</p> <p>5.5 <u>Allotment, Playing Fields and Open spaces (APFOS) – 06.06.16</u></p> <p>Cllr Ogden presented the minutes.</p> <p>8.6 p11 KGF Bridge – There would a considerable cost involved in this project and a budget would need to be allocated as APFOS had no funds for a replacement bridge.</p> <p>9.10 Grange Island – The Committee planned to go ahead with this work in the Autumn following an article in TN16 explaining why the work was needed.</p> <p>Resolved: that the minutes be adopted.</p> <p>5.6 <u>Youth & Community – 13.06.16</u></p> <p>Cllr Boyle presented the minutes:</p> <p>5.1 p18 Youth Club – The Youth Club was currently closed due to anti-social behaviour and detached work was taking place. The Committee wished to concentrate on a younger group of young people in a different venue. Cllr Boyle and the Clerk met with the Head Teacher at Churchill School who agreed to a six week pilot scheme in September using the front hall.</p> <p>5.5 p19 Ghost Light – This project would not be taking place.</p> <p>6.13 Drill Hall – Arising out of Winnies considering the Drill Hall as a venue Cllrs Ogden, Wesley and the Clerk attended a meeting with the Estate Manager, Jan Dean and representatives from the Sea Cadets. The Drill Hall was on the MOD disposals list and there was no formal lease agreement with the Sea Cadets. Greater community use of the hall was required to help with the maintenance. Actions from the meeting were to find when the hall would be available and for WTC to inform them what would be needed to make the hall a desirable location for hiring.</p> <p>Resolved: that the minutes be adopted.</p> <p>5.7 <u>Highways and Lighting – 20.06.16</u></p> <p>5.5 p23 Hosey Hill traffic calming – The petition and request from a resident was well received at the JTB. Cllr Proudfoot had attended the meeting. Information was awaited from KCC regarding the work to be carried out.</p> <p>5.12 p24 Lodge Lane access issues – This was an ongoing issue, the Clerk to contact KCC for further advice.</p> <p>Resolved: that the minutes be adopted.</p> <p>5.8 <u>Finance and General Purposes – 27.06.16</u></p> <p>Cllr Ashley presented the minutes.</p> <p>The Committee had approved the purchase of a Gazebo for community engagement events, to be further discussed under item 9.</p> <p>Members of the F&GP Committee approved the Minutes.</p> <p>Resolved: that the minutes be adopted.</p>	<p>AH</p>
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	training they considered necessary. This would be reviewed at the next meeting of F & GP.	
9.	<p><u>WTC Strategy</u></p> <p>Cllr Ogden had circulated a proposed format for reporting on WTC Strategy. Following discussion this was approved and would be used at all future Council Meetings.</p> <p>While reporting on ongoing work would be via the appropriate Committee, responsibility for the production of a 'Traffic Plan', a key priority identified by residents, was to be determined. The projects agreed under the Keeping Westerham attractive' heading would be taken forward by the Planning and Youth and Community committees respectively. Those under the 'Supporting Community activities' would be the responsibility of APFOS.</p> <p>A discussion ensued about Council's participation in community events following the successful stall at the Queen's 90th birthday celebrations. It was agreed that a calendar of such events would be set up (eg Rotary Fair on The Green, Farmers' Markets) would be drawn up at which Councillors would be available to meet residents. It was agreed that Council would participate in the forthcoming 'Celebration of Summer on August 28th and would provide a face painter.</p>	AH
10.	<p><u>Linden Homes development – street name</u></p> <p>A letter had been received from SDC regarding a proposed street name for the new Linden homes development. Councillors did not like any of the suggestions but suggested Canville Drive which has the following historic connection:-</p> <p>The separate Manor of Westerham passed to the Norman family of de Canville who participated in Richard the Lionhearts's Crusade and under Sir Thomas de Canville, played an important role in supporting the Barons' efforts to obtain Magna Carta from King John (1215) and to implement its provisions. He later secured from Henry III a Royal Charter in 1227 for a market which shows Westerham achieving the status of a town, now located on the pilgrimage route from the west to Canterbury and beyond. In the following years, his successors served in Parliament and took part in campaigns in Scotland under Edward 1. The feudal obligation meant that Westerham had to help support in the field two fully equipped Knights with their retinues.</p>	AH
11.	<p><u>Covers Farm sandpit – restoration update</u></p> <p>Cllr Wesley reported that he had received an informal briefing that a new plan for the restoration would be submitted in early 2017. While KCC no longer regarded the previous plan as fit for purpose, they had stated that there is no imminent slippage risk.</p>	
12.	<p><u>Squerryes community engagement – Independent Advisors update</u></p> <p>Cllr Wesley reported that he had met a local resident who had lived in Westerham for 29 years and was a Town Planner and he was happy to become WTC advisor on the Squerryes Community Engagement Committee. Following discussion it was agreed that Council would meet him in September.</p>	
13.	<p><u>Policies and Procedures</u></p> <p>13.1 <u>Grant Policy</u> – The Policy had been circulated. Following discussion it was</p>	

	agreed to approve the Policy and place this on the website. Resolved: To approve the Grant Policy.	
14.	<u>Consultations</u> None	
15.	<u>Correspondence</u> 15.1 Letter from St Mary's Church, Westerham thanking WTC for the grant. 15.2 Letter from Mr Boston requesting a letter to be sent to the British Library to request digital access on behalf of WTC to the Testament of Aelfred. This was agreed at a cost of £29.95 plus VAT.	AH
16	<u>Reports from Councillors on relevant activities</u> Cllrs Ashley, Bates, Bird and Wesley had attended the Planning Training held at Edenbridge TC. Cllrs Bates, Holman and Proudfoot had attended the Long Pond AGM. Cllr Boyle reported that Nisa had donated £1000 to the Barley Charity. Cllr Proudfoot had attended the Horticultural Society Summer Show and was a marshall for the Wolfe of Westerham cycle event.	
17.	<u>TN16 & web-site</u> The final reports from the ATM would be in the July edition.	
18.	<u>Matters for District and County Councillors</u> None	
19.	<u>Further matters for consideration at the next meeting</u> None	
20.	<u>Date of next meeting</u> Monday 10 th October 2016	
	Part 2 Pursuant to Section 1 (2) of the Public Bodies (admission meetings) Act 1960. The Public be excluded from the meeting during consideration of the under mentioned item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business concerned.	
21.	<u>Allotment site complaint</u> Letters of complaint had been received from a resident regarding reporting of an incident on the Allotment site. KALC advised that as the Chairman had met with the complainant and responded to his letters the complaint could be fast tracked to Council under WTC's Complaints Procedure. Following discussion it was agreed to write to the complainant that his complaint was not upheld.	
22.	<u>Co-option of Councillor</u> Two applicants had applied to be co-opted onto Westerham Town Council and had made a short presentation and answered questions at the beginning of the meeting. Cllrs completed a selection criteria assessment form and	

	Mrs Sheen was the successful candidate. The Declaration of Acceptance of Office to be completed as soon as possible.	
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The meeting was concluded at 10.10 pm

Minutes confirmed as a correct record:

Chairman